

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
86 E. Argonne Road
Hampton Bays, NY 11946**

BUSINESS MEETING

OFFICIAL AGENDA HS LIBRARY 7:00PM DECEMBER 10, 2013

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7:00pm. The Executive Session topic will include a specific personnel matter and labor relations.

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits**
Please note the marked emergency exits.
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 12, 2013.

Please note: draft minutes will now be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
The Board President will recognize speakers who wish to address the Board on agenda items only.

3. SUPERINTENDENT'S REPORT

Lars Clemensen

- *Retirement of Rosemarie King*

4. PRESENTATIONS

A) Student of the Month – December

- *Elise Flynn - Elementary School* *Marc Meyer*
- *Riley Tupper - Middle School* *Anthony DeBlasio*
- *Kasandra Phillips - High School* *Chris Richardt*

B) American Automobile Association Award

Frank Mancuso

- *Daniel Marte* *Class of 2014*

**D) Fire Prevention Contest Winners
“Prevent Kitchen Fires!”**

Kathy Dayton/Deb McDowell

Grade	First Place	Second Place	Third Place
K	<i>Madelyn Francolini</i>	<i>Zoe Guastella</i>	<i>Matthew Zheng</i>
1	<i>Alan Ramirez</i>	<i>Tiffany Gomez</i>	<i>Yusabeth Contreras</i>
2	<i>Allison Sequeira</i>	<i>Eskarli Banegas</i>	<i>Riley Mitchell</i>
3	<i>Joscelyn Sandoval</i>	<i>Christopher Martinez</i>	<i>Marelyn Bonilla</i>

4	Hayden Bevis	Lily Simpson-Heavey	Diego Escalon
5	Teresa Lauther	James McGregor	Emma Naclerio
6	Nicholas Corredor	Marissa Kennedy	Diego Vivar
7	Domenico Pensa III	Rachel Reycroft	Marley Montague
8	Lindsay Dunn	Daniel Dimijian	Nicholas Fotopoulos

5. **BUSINESS & FINANCE**

A) **Administrator's Report** **Larry Luce**

- *Department of Health Cafeteria Inspection*

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Fitzharris and Company Provider Access Agreement, as per attached documentation.*
2. *Fitzharris and Company, Self-Funded Dental Agreement, as per attached documentation.*

C) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. *\$28,556 to adjust for change to Employee Retirement System invoice, as per the attached documentation.*
2. *\$17,425.10 to adjust within Bond Project to place architect fees with project, as per the attached documentation.*

D) **Financial Reports**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- *Budget Transfer Report – November 2013*
- *Appropriation Status Report – November 2013*
- *Warrant Reports – November 2013*
- *Cash Disbursements – November 2013*
- *Treasurer's Monthly Report – October 2013*
- *Revenue Budget Status Report – General – November 2013*
- *Revenue Budget Status Report – Cafeteria – November 2013*
- *Appropriation Status Report- Cafeteria – November 2013*
- *Capital Fund Appropriations Report – November 2013*
- *Capital Fund Revenue Report – November 2013*
- *Special Aid Fund Appropriations Report- November 2013*
- *Trial Balance General Fund – November 2013*
- *Trial Balance School Lunch Fund – November 2013*
- *Trial Balance Capital Fund – November 2013*
- *Trial Balance Trust and Agency Fund – November 2013*
- *Cash Flow Report – October 2013*
- *Trial Balance Extracurricular Activities Fund – November 2013*
- *Internal Claims Audit Report – November 2013*
- *Student Enrollment Report – November 2013*

- E) **Approval to Add Financial Services Provider**
RESOLVED, that the Board of Education at the recommendation of the School Business Official adds Security Benefit Corporation as an additional Financial Services Provider option to the District’s 403b plan.

6. STUDENT SERVICES

- A) **Approval of CSE/CPSE Services**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

7. PERSONNEL

- A) **Leaves of Absence**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

- | | |
|--------------------|--|
| 1. Diane Burkhardt | Teacher |
| Effective: | December 16, 2013 through January 24, 2014 |
| Reason: | Family Medical Leave Act |
| | |
| 2. Brian Tuzil | Head Custodian |
| Effective: | December 3, 2013 through April 19, 2014 |
| Reason: | Military Leave |

- B) **Coaching Resignations**
RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individual:

<u>Name</u>	<u>Position</u>
1. Kyle Carroll	MS Boys Lacrosse
2. Dave Oakley	Head Varsity Girl’s Track and Field

- C) **Coaching Appointments**
RESLOVED, that the Board of Education upon the recommendation of the Superintendent of Schools, appoints the following individual:

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Kim VanBourgondien	JV Girls Basketball	A2-I
2. Kevin O’Toole	Head V Girls Track	B1-II

- D) **Correcting Resolution #57, 2013-2014 School Year**
RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, corrects Resolution #57 from the 2013-14 School Year by rescinding Item #104 Robyn Sweeney for Math Club and renaming the appointment “Advisor,” not “Co-Advisor” to Item #21-22, Judith Leopard and Nicola Matzner for Elementary School Homework Club.

E) Co-Curricular Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular appointments resignation:

<u>Name</u>	<u>Position</u>
1. Michael Oestreicher	After-School Fitness Center Supervisor
2. Jennifer Halsey	High School Marching Band

F) Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>
1. Carla Pensa	After School Detention
2. Richard Gostic	Mentor – Martinez
3. David Goodman	AIS – Math
4. Jonathan DellaSperanza	Homework Club
5. Anthony Schmidt	Homework Club
6. Lori Ackerson	HS Musical – Scenery
7. Kathryn Lerner	HS Musical – Choreographer
7. Jennifer Halsey	HS Marching Band – Co-Advisor
8. Mark Stuckey	HS Marching Band – Co-Advisor
9. Robin Mancuso	Teacher Teaching Teachers
10. Kelly Barrett	HS Math Club

G) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Loren Prestano	Social Studies 7-12
2. Kimberly Galway	School Counselor
3. Eric Ellenhorn	Social Studies, TESOL
4. Stephanie Alcamo	Elementary
5. Jamie Meyer	Physical Education
6. Courtney Buzzanca	Elementary
7. Lauren Dupree	Elementary/Special Ed

H) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>
1. Shannon McSweeney	Teacher Aide
2. Jeanne Smith	Teacher Aide
3. Jeanne Smith	Cafeteria Monitor

- 4. *Stephanie Alcamo* *Teacher Aide*
- 5. *Jamie Meyer* *Teacher Aide*
- 6. *Courtney Buzzanca* *Teacher Aide*
- 7. *Lauren Dupree* *Teacher Aide*

8. BOARD OF EDUCATION

A) Sub-Committee Reports

*Facilities Sub-Committee
Legislative and Government*

B) Declaration of Support for Common Core Recommendations to NYSED

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, supports the recommendations made to the New York State Education Department related to the Common Core Initiative, as presented by the Suffolk County School Superintendents Association in a letter dated November 8, 2013, and directs the Superintendent of Schools to include a cover letter of support, to be signed by all Board members. Such letter will be incorporated by reference in the minutes of this meeting.

C) Mileage Reimbursement Rate

It is recommended that the Board authorize the mileage reimbursement rate at the approved IRS rate effective January 1, 2014 at \$.56 per mile.

9. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

10. ADJOURNMENT