

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: October 8, 2013 **KIND OF MEETING:** Business
LOCATION: High School Library **PRESIDING OFFICER:** Vice President
MEMBERS PRESENT: Warren Booth, Richard Joslin, Kevin Springer, Dot Capuano
MEMBERS ABSENT: Chris Garvey
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:30 PM
ENTER EXECUTIVE SESSION: 5:35 PM
RESUME BUSINESS MEETING: 7:08 PM
ADJOURNMENT: 8:06 PM

Resolution #	Description	Outcome
Resolution #88	Approval of Order of Agenda	Passed
Resolution #89	Approval of Minutes	Passed
Resolution #90	Approval of Contracts	Passed
Resolution #91	Approval of Budget Transfers	Passed
Resolution #92	Acceptance of Financial Reports	Passed
Resolution #93	Approval of Change Orders-Bond Project	Passed
Resolution #94	Acceptance of Donations	Passed
Resolution #95	Approval of CSE/CPSE Services	Passed
Resolution #96	Resignation (Warmuth)	Passed
Resolution #97	Approval of Leave of Absence (Lewis)	Passed
Resolution #98	Leave Replacement Appointment (Hickey)	Passed
Resolution #99	Teaching Appointment (Barrett)	Passed
Resolution #100	Correcting Resolutions (#56, #57, #58)	Passed
Resolution #101	Co-Curricular Appointments	Passed
Resolution #102	Co-Curricular Enrichment Appointments	Passed

Minutes of the October 8, 2013 BOE Business Mtg

Resolution #103	Appointment for the PM Alternative H S	Passed
Resolution #104	Approval of Coaching Assignments	Passed
Resolution #105	Approval of Substitute Teachers	Passed
Resolution #106	CSEA Leave Replacement Appointment	Passed
Resolution #107	Approval of Support Positions	Passed
Resolution #108	Approval of Terms and Conditions (McSweeney)	Passed
Resolution #109	Standard Workday Resolution Certification	Passed
Resolution #110	Approval of Attendance at NYSSBA Convention	Passed

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Mr. Booth called the Business meeting to order at 5:30 PM.

On a motion by Mr. Joslin, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss a specific personnel issue.

The Business meeting resumed at 7:08

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

Resolution #88

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

4 aye

CLERK'S REPORT

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

Resolution #89

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 10, 2013.

4 aye

PUBLIC COMMENT – none

SUPERINTENDENT'S REPORT

Lars Clemensen spoke about the following:

- Enrollment as of BEDS Day
- NY-Pathways Innovation Network
- Board of Education Recognition Week (10/28-11/1/13)
- Community Happenings
- San Gennaro Festival
- Homecoming
- Common Core Presentation at the Middle School
- Suffolk County Community College Partnership Program with Hampton Bays

PRESENTATIONS

School Opening 2013-2014 – presentation from principals (attached)

Student of the Month – September

- **Emily Meyer – Elementary School**
- **Emel Barry – Middle School**
- **Mackenzie Engeldrum – High School**

BUSINESS AND FINANCE

Larry Luce discussed the following:

- **State Comptroller's Audit**
- **Focus on Facilities Update**
- **Affordable Care Act**
- **Audit Report**
- **Setting Tax Levy**
- **Budget 2014-2015**
- **STAR Program**

On a motion by Mr. Joslin and seconded by Ms. Capuano, the following resolutions #90-#110 were offered in consent agenda format:

4 aye

Resolution #90

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Mill Neck Interpreter Service, as per the attached documentation.**
- 2. Contract for Education Services with East Quogue Union Free Schools District for the summer 2013 Life Skills Program, as per the attached documentation.**

Resolution #91

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

- 1. \$142,504.70 to adjust for changes in transportation needs costs from within the transportation budget, as per the attached documentation.**
- 2. \$21,338.75 to adjust for movement in assistant principal positions, as per the attached documentation.**

Resolution #92

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer Report – September 2013

Appropriation Status Report – September 2013

Warrant Reports – September 2013

Cash Disbursements – September 2013

Treasurer's Monthly Report –August 2013
Revenue Budget Status Report – General – September 2013
Revenue Budget Status Report – Cafeteria –September 2013
Appropriation Status Report- Cafeteria –September 2013
Capital Fund Appropriations Report – September 2013
Capital Fund Revenue Report – September 2013
Special Aid Fund Appropriations Report- September 2013
Special Aid Fund Revenue Report – September 2013
Trial Balance General Fund – September 2013
Trial Balance School Lunch Fund – September 2013
Trial Balance Capital Fund – September 2013
Trial Balance Trust and Agency Fund – September 2013
Trial Balance Extracurricular Activities Fund – September 2013
Internal Claims Audit Report – September 2013
Student Enrollment Report – September 2013

Resolution #93

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 2, SED No.: 58-09-05-02-0-010-005, in the amount of \$4,268.71 for Roland's the electrical contract, as per the attached documentation.

Resolution #94

BE IT RESOLVED, that the Board of Education, hereby gratefully accepts the donation of a football helmet from the Flynn Family specifically for use by the Varsity Football Team with an approximate worth of \$400.00; Mr. Robert Perlow for 420 reclaimed golf balls for the athletic and physical education programs, in the approximate amount of \$200.00 and Mr. and Mrs. Caine for an Olds Trumpet for the middle school music program, with an approximate worth of \$400.00.

STUDENT SERVICES

Resolution #95

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #96

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Donna Warmuth, Teacher Aide, effective September 1, 2013.

Resolution #97

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence for the following individual:

1. **Suzanne Lewis** **Elementary School Teacher**
 Effective: **December 2, 2013- May 5, 2014**
 Reason: **Family Medical Leave Act**

Resolution #98

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following teaching Leave Replacement Teaching appointment as per the HBTA contract:

1. **Shannon Hickey**
 Effective: **October 1, 2013-June 30, 2014**
 Salary: **BA Step 1 \$51,184**
 Reason: **Replacement of Kristy Stevens**

Resolution #99

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individual:

1. **Kelly Barrett**
 Effective: **September 1, 2013**
 Probation Period: **September 1, 2011 – August 31, 2014**
 Salary: **No change in salary**
 Reason: **Creation of new position; no budgetary funds needed**

Resolution #100

RESOLVED that the Board of Education makes the following corrections to previously approved resolutions for the 2013-14 school year:

- Item 67, Resolution #56** **Peter Meehan, Intramurals – Boys Basketball**
Item 10, Resolution #57 **Debra McDowell as Arts in Ed Coordinator K-12**
Item 62, Resolution #58 **Kathy Algieri as Science Fair Coordinator**

Resolution #101

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013-14 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Debra McDowell	Arts in Education Co-Coordinator K-12	\$312.50
2. Kathy Dayton	Arts in Education Co-Coordinator K-12	\$312.50
3. Kathy Algieri	Science Fair Co-Coordinator	\$500.00
4. Joan Moran	Science Fair Co-Coordinator	\$500.00
5. Kyle Valentine	Homework Club	\$19/session
6. Susan Conrad	Reading Coordinator	\$1,500
7. Melinda Brown	ESL Coordinator	\$1,500
8. Melinda Brown	Bilingual Parenting Co-Facilitator	\$612.50
9. Elizabeth Thorne	Bilingual Parenting Co-Facilitator	\$612.50
10. Christine Anselmo	Bilingual Parenting Co-Facilitator	\$612.50

12. Theresa Escobar	Bilingual Parenting Co-Facilitator	\$612.50
13. Frank Mancuso	Morning Recreation Supervisor	\$36/ hour
14. Elizabeth Hubbard	Bilingual Parenting Child Care	\$20/hour
15. Katie Miedema	Bilingual Parenting Facilitator	\$1,225
16. Michael Carlson	Bilingual Parenting Facilitator	\$1,225
17. Stacey Naglieri	Bilingual Parenting Facilitator	\$1,225
18. Laurie O'Halloran	Bilingual Parenting Facilitator	\$1,225
19. Amanda Heenan	Curriculum Writing – Science	\$51/hour
20. Rick Nydegger	Curriculum Writing – Science	\$51/hour
21. Barbara Corrigan	Library Evening Hours	\$33/hour
22. Debra Liso	HS Musical Executive Director	\$3350
23. Kim Clemensen	HS Musical Assistant Director – Music	\$3000
24. Amy Stangasser	HS Musical Choreographer	\$1150
25. Jennifer Halsey	HS Musical Pit Band Director	\$800
26. Edythe Tunney	HS Musical Costumes	\$900
27. Edythe Tunney	HS Musical Makeup	\$600
28. Christine Pandolfo	HS Musical Producer	\$600
29. Babette Paul	HS Musical Scenery	\$900
30. Rick Nydegger	HS Musical Set Director	\$900
31. Daniel Lennon	HS Musical Stage Director	\$900
32. Rich Pandolfo	HS Musical Technical Director	\$1700

Resolution #102

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Angela Tenaglia	Fun/Games/Sports and Exercise, K-2	\$51/hour
2. Linda Schmidt	Fun/Games/Sports and Exercise, K-2	\$51/hour
3. Michele Racywolski	Literacy/Art/Technology, K-2	\$51/hour
4. Shannon Hickey	Literacy/Art/Technology, s K-2	\$51/hour
5. Ashley Lombardo	Computer Club/Literacy & Smart Board 1-2	\$51/hour
6. Elizabeth Hubbard	Spanish Club, 2-4	\$51/hour
7. Maria Strada	Spanish Club, 2-4	\$51/hour
8. Nicola Matzner	Extreme Sports, 1-2	\$51/hour
9. Nancy Slowey	Yoga, 2-4	\$51/hour
10. Amy Dunkirk	Yoga, 2-4	\$51/hour
11. Anthony Schmidt	Intro to Robotics, 3-4	\$51/hour
12. Steve Piliero	Music Percussion, 3-4	\$51/hour
13. Debra McDowell	Art, Grades 2-4	\$51/hour

Resolution #103

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kimberly Aiello	Math	\$51.00/hour
2. Al Brigham	Science	\$51.00 /hour
3. Michael Carlson	Spanish	\$51.00/hour
4. Anthony DeBlasio	PM School Co-Director (Sem I)	\$63.75/hour
5. Rich Triandafilis	PM School Co-Director (Sem II)	\$63.75/hour
6. Mark Pagano	PM School Co-Director (Substitute)	\$63.75/hour
7. HBAA Members	PM School Co-Director Substitutes	\$63.75/hour
8. Rachel Kelsh	US History	\$51.00/hour

Resolution #104

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2013/2014 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Rachel Malonado	JV Basketball Cheerleading	C2-I	\$3,506
2. Rick Solano	MS Wrestling	C3-III	\$4,545
3. Kristina Swerdloff	MS Gymnastics Assistant	C4-1	\$2,885
4. John Paga	Basketball 5-6	Intramural	\$1,500

Resolution #105

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Michelle Venuti	Social Studies
2. Kathleen Lyons	Registered Nurse
3. Pio Sorji	Registered Nurse
4. Caryn Himelfarb	Registered Nurse
5. Kaitlin Daniels	English 7-12

Resolution #106

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, appointments the following individual:

- Christopher Venditto** **Custodian**
 Effective: **October 9, 2013**
 Salary: **CSEA Step 1 \$38,890 (prorated)**
 Reason: **Disability Leave of Alyson Saboe**

Resolution #107

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Joseph Mujsce	Custodian	\$18.70/hour
2. Joanne Rosato	Custodian	\$18.70/hour
3. Elia Figari	Teacher Aide	\$13.88/hour
4. John Grosse	Teacher Aide	\$13.88/hour
5. Jennine O'Shea	Teacher Assistant	\$17.55/hour

Resolution #108

RESOLVED, that the Board of Education hereby approves the Terms and Conditions for the following individuals and authorizes Lars Clemensen, Superintendent to sign the attached Terms and Conditions for Lisa McSweeney, RN, .75 FTE School Nurse.

BOARD OF EDUCATION

Resolution #109

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD/Location Code 58090502000 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the District Clerk and the certifications of record maintained and submitted by these officials to the District Clerk.

Resolution #110

BE IT RESOLVED, that the Board of Education hereby approves the attendance at the 2013 NYS School Boards Association (NYSSBA) Convention (Rochester, NY) for Board members Booth, Capuano, Joslin, and Springer and the Superintendent of Schools.

BE IT FURTHER RESOLVED, that Dot Capuano be appointed as the voting delegate to the Annual Convention with the alternate to be Kevin Springer.

On a motion by Mr. Springer, seconded by Ms. Capuano, Item No. 8 C was removed from the agenda.

4 aye

BOARD OF EDUCATION COMMITTEE REPORTS

Legislative Committee:

Ms. Capuano spoke about the following:

- Southampton Town Anti-Bullying Awareness Workshop on October 16th
- Canoe Place Inn and Canal Initiative Meeting at Town Hall October 22nd
- Hampton Bays Concerned Citizens Candidate's Night Debate on October 16th

Athletic Committee:

Mr. Joslin spoke about the following:

- Fall Sports Season
- Week of Lights
- Homecoming
- Field Hockey Clinic

- **Winter Activities**
- **Doc Fallot Wrestling**
- **Coaches vs Cancer**
- **Cheer for a Cure**
- **Spirit Week**
- **Hampton Bays and Southampton Sporting Events**
- **New Fields having a great response from community**

PUBLIC COMMENT

None

On a motion by Ms. Capuano, seconded by Mr. Joslin, the Business meeting adjourned at 8:07 PM

Respectfully submitted,

**District Clerk
Anna Marie Rojas**