

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: March 11, 2014 **KIND OF MEETING:** Business
LOCATION: High School Library **PRESIDING OFFICER:** President
MEMBERS PRESENT: Chris Garvey, Warren Booth, Kevin Springer, Dot Capuano
MEMBERS ABSENT: Richard Joslin
OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ENTER EXECUTIVE SESSION: 5:05 PM
BUDGET WORKSHOP 6:15 PM
CLOSE BUDGET WORKSHOP 6:55 PM
RESUME BUSINESS MEETING 7:04 PM
ADJOURNMENT: 7:53 PM

<u>Resolution #</u>	<u>Description</u>	<u>Outcome</u>
Resolution #191	Approval of Order of Agenda	Passed
Resolution #192	Approval of Minutes	Passed
Resolution #193	Acceptance of Financial Reports	Passed
Resolution #194	Budget Transfers	Passed
Resolution #195	Municipal Cooperation Resolution	Passed
Resolution #196	Acceptance of Donation	Passed
Resolution #197	Approval of Change Orders-Bond Referendum Project – Phase 1	Passed
Resolution #198	Acceptance of Resignation (Murphy)	Passed
Resolution #199	Leave of Absence (Postiglione, Aulet)	Passed
Resolution #200	Creation of Teaching Position (ESL)	Passed
Resolution #201	Teaching Appointment (Aulet)	Passed
Resolution #202	Leave Replacement Appointment (Deluca)	Passed
Resolution #203	Co-Curricular Resignation (Ackerson)	Passed
Resolution #204	Co-Curricular Appointments	Passed

Minutes of the March 11, 2014 BOE Business Mtg

Resolution #205	Coaching Resignations	Passed
Resolution #206	Coaching Appointments	Passed
Resolution #207	Co-Curricular Enrichment Appointments	Passed
Resolution #208	Approval of Substitute Teachers	Passed
Resolution #209	Approval of Substitute Support Staff	Passed
Resolution #210	Approval of Notice of Public Hearing, Election and Annual District Meeting	Passed
Resolution #211	Approval of Second Reading and Adoption of Board of Education Policies	Passed
Resolution #212	Approval of Site for Community Garden Program Expansion	Passed

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Mr. Garvey called the Business meeting to order at 5:00 PM.

On a motion by Ms. Capuano, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss labor relations.

The Budget Workshop began at 6:15 in the high school library. See attached presentation

The Business meeting resumed at 7:04

On a motion by Ms. Capuano, seconded by Mr. Springer, the following resolution was offered:

Resolution #191

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

4 aye

CLERK'S REPORT

On a motion by Ms. Capuano, seconded by Mr. Booth the following resolution was offered:

Resolution #192

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, February 11, 2014 and the Budget Workshop, held Tuesday, February 27, 2014.

4 aye

PUBLIC COMMENT – None

SUPERINTENDENT'S REPORT

Mr. Clemensen spoke about the following:

- “Shrek” the Musical
- Varsity Girls Basket Ball Team Champions
- Veteran’s Ceremony
- Green School District
- Eating Out for the Environment
- School will be in session April 14, 15 due to snow days

- CTE
- Shared Services and Distance Learning
- Kindergarten Registration
- Pre-K Sign Up on April 28, 2014
- Board Business

PRESENTATIONS

- Student of the Month – February
 - Logan Grismer Elementary School
 - Meghan Long Middle School
 - Jean Louise Catena High School

BUSINESS AND FINANCE

Larry Luce discussed the following:

- Cafeteria Service
- Cafeteria Receivables Policy
- Guest Chef on March 26, 2014
- Bond Project – Boiler/Field
- Card Reader Project
- Next Budget Workshop – March 27, 2014

On a motion by Ms. Capuano seconded by Mr. Springer, the following resolutions #193 through #209, were offered in consent agenda format:

4 aye

Resolution #193

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report – February 2014
- Appropriation Status Report – February 2014
- Warrant Reports – February 2014
- Cash Disbursements – February 2014
- Treasurer's Monthly Report – January 2014
- Revenue Budget Status Report – General – February 2014
- Revenue Budget Status Report – Cafeteria – February 2014
- Appropriation Status Report- Cafeteria – February 2014
- Capital Fund Appropriations Report – February 2014
- Capital Fund Revenue Report – February 2014
- Special Aid Fund Appropriations Report- February 2014
- Trial Balance General Fund – February 2014
- Trial Balance School Lunch Fund – February 2014
- Trial Balance Capital Fund – February 2014
- Trial Balance Trust and Agency Fund – February 2014
- Trial Balance Extracurricular Activities Fund – February 2014
- Cash Flow Report – February 2014
- Internal Claims Audit Report – February 2014
- Student Enrollment Report – February 2014

Resolution #194

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$25,000 to adjust for natural resources for winter heating season in all buildings.
2. \$10,000 to adjust for same.

Resolution #195

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Hampton Bays Union Free School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Hampton Bays Union Free School District wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

Michelle Siriani is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the Hampton Bays Union Free School District.

Resolution #196

BE IT RESOLVED, that the Board of Education hereby gratefully accepts 12 Asus Vivo Tab RT for the purpose of integrating technology in instruction from the Middle School PTO in the amount of \$3,588.00.

Resolution #197

RESOLVED, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves the following change orders:

1. Change Order No. 3, SED No.: 58-09-05-02-0-010-005 in the amount of \$13,000.00 for Laser Industries, Inc., the site work contract, as per the attached documentation.

STUDENT SERVICES - None

PERSONNEL

Resolution #198

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of the following individual:

1. Dennis Murphy School Counselor
 Effective: March 21, 2014
 Reason: Resume previous position

Resolution #199

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individual:

Adrienne Postiglione **Special Education Teacher**
Effective: **May 12, 2014 – June 30, 2014**
Reason: **Family Medical Leave Act**

Michelle Aulet **Teacher Assistant**
Effective: **March 11, 2014 – June 30, 2015**
Reason: **ESL Newcomers Program, funded by Title III-LEP grant**

Resolution #200

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby creates a 1.0 FTE position in the English as a Second Language tenure area, effective March 11, 2014 using Title III-LEP grant funds.

Resolution #201

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

Michelle Aulet **ESL Teacher**
Salary: **MA Step 1 \$61,418 (pro-rated)**
Effective: **March 11, 2014**
Probation Period: **March 11, 2014 – March 10, 2017**
Reason: **Newcomer Program funded by Title III-LEP grant**

Resolution #202

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools hereby approves the following individual:

Joseph Deluca **Custodian**
Salary: **CSEA Step 1 \$38,890 (Prorated)**
Effective: **January 27, 2014**
Reason: **To fill position of Scott Henninger**

Resolution #203

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Lori Ackerson, as HS Musical Scenery.

Resolution #204

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kevin O'Toole	Co-Advisor Grade 7	\$1000 each
2. Tom Little	After-School Athletic Supervision	\$19/hour
3. Ed Baumann	Co-Advisor Robotics	\$1250 each
4. Matthew Balistreri	Co-Advisor Robotics	\$1250 each
5. Dan Lennon	HS Musical-Scenery Design	\$900
6. Bridget Infantolino	AIS-Math	\$51/hour
7. Saverio Naclerio	AIS-Math	\$51/hour
8. Pamela Renna	AIS-ELA	\$51/hour

Resolution #205

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the resignation of Dennis Murphy, as JV Baseball Coach, effective March 11, 2014.

Resolution #206

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2013/2014 school year as per the HBTA contract, effective March 11, 2014:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Scott Dakers	JV Baseball	B2-I	\$3,864
2. Ralph Pepe, Jr.	MS Boys Lacrosse	C3-I	\$3,248

Resolution #207

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2013/2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kaitlyn Roach	Spanish Club	\$51.00/hour
2. Nicole Neroulas	Edible Art	\$51.00/hour

Resolution #208

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2013/2014 school year:

<u>Name</u>	<u>Certification</u>
1. Kaitlyn Mamay	Elementary/Special Education

Resolution #209

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2013/14 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Danielle Alberti	Teacher Aide	\$13.00/hour
2. Caitlin Hansen	Teacher Aide	\$13.00/hour
3. Patricia Stuart	Teacher Aide	\$13.00/hour
4. Patricia Stuart	Monitor	\$10.00/hour

BOARD OF EDUCATION

On a motion by Mr. Booth, and seconded by Ms. Capuano, the follow resolution was offered:

Resolution #210

BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published April 3rd, April 17th, May 1st, and May 8th, 2014 in the Southampton Press Western Edition (see Appendix #1).

On a motion by Mr. Booth, and seconded by Mr. Springer, the following resolution was offered:

Resolution #211

BE IT RESOLVED, that the Board of Education hereby approves the second reading and adoption of the following policies:

- 1. 1530 Tobacco-Free School Environment, as amended**
- 2. 9320 Drug-Free Workplace, as introduced**

4 aye

On a motion by Mr. Booth, and seconded by Ms. Capuano, the following resolution was offered:

Resolution #212

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the location adjacent to the Good Ground Community Garden, on the Middle School campus, just to the east of the garden, as the site for construction of a 13' x 27' High Tunnel Round Style Greenhouse, as financed by the Middle School/Kiwanis Builders Club.

4 aye

PUBLIC COMMENT – Mr. Rob Long

On a motion by Ms. Capuano, seconded by Mr. Booth, the Business meeting adjourned at 7:53 PM

4 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**