

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** September 9, 2014 **KIND OF MEETING:** Business

**LOCATION:** HS Library **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Kevin Springer

**MEMBERS ABSENT:** Dot Capuano, Richard Joslin

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:30 PM

**ENTER EXECUTIVE SESSION:** 5:35 PM

**RESUME BUSINESS MEETING:** 7:00 PM

**ADJOURNMENT:** 7:50 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #71</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #72</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #73</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #74</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #75</b>	<b>Budget Transfers</b>	<b>Passed</b>
<b>Resolution #76</b>	<b>Approval of Change Orders – Bond Referendum Project</b>	<b>Passed</b>
<b>Resolution #77</b>	<b>Award of 2014-2015 Food Service Management Company Bid</b>	<b>Passed</b>
<b>Resolution #78</b>	<b>Approval of Master Lease-Purchase Agreement</b>	<b>Passed</b>
<b>Resolution #79</b>	<b>Approval to Increase Approved Spending Budget for 2014-2015</b>	<b>Passed</b>
<b>Resolution #80</b>	<b>Award of Bid – Bond Referendum Project</b>	<b>Passed</b>
<b>Resolution #81</b>	<b>Acceptance of Donation</b>	<b>Passed</b>
<b>Resolution #82</b>	<b>Resignations (Pettas, Teuber, Gallo)</b>	<b>Passed</b>
<b>Resolution #83</b>	<b>Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #84</b>	<b>Coaching Appointments</b>	<b>Passed</b>

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<b>Resolution #85</b>	<b>CSEA Appointments (Umlauf, Demasco, Broccoli)</b>	<b>Passed</b>
<b>Resolution #86</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>
<b>Resolution #87</b>	<b>Approval of Substitute Positions</b>	<b>Passed</b>
<b>Resolution #88</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #89</b>	<b>Approval to Ratify Execution of the APPR Implementation Certification Form</b>	<b>Passed</b>
<b>Resolution #90</b>	<b>Approval of Revised 2014-2015 School District Calendar</b>	<b>Passed</b>

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**LOCATION:** High School Library **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Kevin Springer  
**MEMBERS ABSENT:** Dot Capuano, Richard Joslin  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

Mr. Garvey called the Business meeting to order at 5:30 PM.

On a motion by Mr. Booth, seconded by Mr. Springer the Business meeting adjourned to Executive Session to discuss a pending legal/litigation matter at 5:35 PM.

The Business meeting resumed at 7:00 PM.

On a motion by Mr. Booth seconded by Mr. Springer, the following resolution was offered:

**Resolution #71**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

**CLERK'S REPORT**

**3 aye**

On a motion by Mr. Booth, seconded by Mr. Springer the following resolution was offered:

**Resolution #71**

**BE IT RESOLVED** that the Board of Education accepts minutes of the Business Meeting held Tuesday, August 12, 2014 and Special Meeting held Tuesday, September 2, 2014.

**3 aye**

**PUBLIC COMMENT – None**

**PRESENTATIONS - None**

**SUPERINTENDENT'S REPORT**

Mr. Clemensen spoke about the following:

- Welcome Back 2014-2015 (see attached presentation)

**BUSINESS AND FINANCE**

Mr. Luce did not have a report for the Board

On a motion by Mr. Booth seconded by Mr. Springer, the following resolutions #73-90 were offered in consent agenda format:

**3 aye**

**Resolution #73**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Three Village Psychological Services for the 2014-2015 school year, as per the attached documentation.
2. Bonnie Boeger Music Therapy Services for the 2014-2015 school year, as per the attached documentation.
3. Eastern Suffolk BOCES Service Agreement for the 2014-2015 school year, as per the attached documentation.

**Resolution #74**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

**Budget Transfer General/Capital Report– August 2014**  
**Appropriation Status Report – August 2014**  
**Warrant Reports – August 2014**  
**Cash Disbursements – August 2014**  
**Treasurer’s Monthly Report –July 2014**  
**Revenue Budget Status Report – General – August 2014**  
**Revenue Budget Status Report – Cafeteria –August 2014**  
**Appropriation Status Report- Cafeteria –August 2014**  
**Capital Fund Appropriations Report – August 2014**  
**Capital Fund Revenue Report – August 2014**  
**Special Aid Fund Appropriations Report- August 2014**  
**Trial Balance General Fund – August 2014**  
**Trial Balance School Lunch Fund – August 2014**  
**Trial Balance Capital Fund – August2014**  
**Trial Balance Trust and Agency Fund – August 2014**  
**Trial Balance Special Aid Fund – August 2014**  
**Trial Balance Extracurricular Fund – August 2014**  
**Extra-Curricular Classroom/Student Accounts– July 2014**  
**Internal Claims Audit Report – August 2014**  
**Student Enrollment Report – August 2014**

**Resolution #75**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$177,090 to adjust for hire of Renu to finish work of North Star including Performance Bond, as per the attached documentation.
2. \$18,000 to adjust for JNS Heating Change Order No. 1 for Boiler Room breeching, as per the attached documentation.
3. \$11,250 to adjust for Turf Brothers repair of trench areas at MS and ES, as per the attached documentation.
4. \$100,745 for year-end closing budget transfer, as per the attached documentation.
5. \$58,000 to adjust for costs associated with bringing back students from out of district to new Life Skills Academy, as per the attached documentation.

**Resolution #76**

**RESOLVED**, the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, hereby approves Change Order No. 1, SED No.: 58-09-05-02-0-010-013, in the amount of \$4,299.49 for Hirsch the plumbing contract, as per the attached documentation, Change Order No. 2, SED No.: 58-09-05-02-0-010-011, in the amount of \$17,994 for JNS Heating, as per the attached documentation, Change Order No. 1, SED No. 58-09-02-0-010-013 in the amount of \$9,049.35 for Rocon, the mechanical contract, as per the attached documentation and Change Order No. 1, SED No. 05-09-02-0-010-013 in the amount of \$9,156 for Roland the electrical Contract, as per the attached documentation.

**Resolution #77**

**RESOLVED**, that upon the recommendation of Larry Luce, Business Administrator, the School Lunch Program for the 2014-2015 school year be awarded to Whitsons at a maximum per meal reimbursement rate of \$2.3068, as the lowest responsible bidder.

**Resolution #78**

**WHEREAS**, the District submitted a Response for Proposal for a lease to finance the purchase of \$256,431.87 of technology and audio-visual equipment for the District, and received three responses; and

**WHEREAS**, First Niagara Leasing, Inc. submitted the proposal that offers the lowest cost of funds for a five-year term, with the most flexible prepayment options;

**NOW, THEREFORE, BE IT RESOLVED that:**

**Section 1.** The Board of Education (“Board”) hereby determines that it has critically evaluated the financing alternatives available to it pursuant to 2 NYCRR Section 39.2 and that it is in the best interests of the District to enter into the Equipment Leases and financing the acquisition of the equipment with First Niagara Leasing, Inc., in that it results in a lower overall cost to the District. Execution of the Equipment Leases will not cause the District to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

**Section 2.** The District is hereby authorized to acquire and install the equipment (the “Project”) and is hereby authorized to finance the Project by entering into the Equipment Leases. Any action taken by the District in connection therewith is hereby ratified and confirmed.

**Section 3.** The School Business Administrator (“Authorized Representative”) acting on behalf of the District is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presented to the Board at this meeting. The Authorized Representative is further authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

**Section 4.** The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the District as set forth therein.

**Section 5.** The District’s obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Board of Education as set forth in each Equipment Lease and the District’s obligations under the Equipment Leases shall not constitute general obligations of the District or indebtedness under the Constitution or laws of the State.

**Section 6. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five years and that the term of the Equipment Leases authorized by this resolution will not be in excess of five years.**

**Section 7. The Board has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act (“SEQR”) is required.**

**Section 8. The Board anticipates that the District may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Board hereby declares the District’s official intent to use the Lease Purchase Proceeds to reimburse itself for any such Property expenditures. This section of the Resolution is adopted by the Board for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the District to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.**

**Section 9. BANK QUALIFIED: THE BOARD CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE, THAT IT HAS NOT DESIGNATED MORE THAN \$10,000,000 OF ITS OBLIGATIONS AS QUALIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE WITH SUCH SECTION FOR THE CURRENT CALENDER YEAR AND THAT IT REASONABLY ANTICIPATES THAT THE TOTAL AMOUNT OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY THE DISTRICT DURING THE CURRENT CALENDER YEAR WILL NOT EXCEED \$10,000,000.**

**Section 10. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.**

**Section 11. This resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.**

**Section 12. This Resolution shall take effect immediately upon its adoption and approval.**

**Resolution #79**

**WHEREAS, the voters of the Hampton Bays Union Free School District approved a Spending Budget for the General Fund for the 2014–15 school year; and**

**WHEREAS, that budget was based upon the District receiving certain defined Revenues including but not limited to State Aid during the 2014-15 school year; and**

**WHEREAS, the amount of State Aid Revenue to be received by the District for the 2014-15 school year has been increased through Legislative “Bullet Aid” in the amount of \$55,000 for the specific purpose of funding a Culinary Arts Program and the South Fork Mental Health Consortium**

**THEREFORE BE IT RESOLVED that the Board of Education of the Hampton Bays Union Free School District hereby adjusts the 2014-15 budget by increasing the Spending Budget for the General Fund for the 2014-15 school year by \$55,000, with \$50,000 to be used to fund the startup of a Culinary Arts CTE program in the Hampton Bays High School (Account Codes A2110.1307-02-**

2140, A2110.2040-02-2140, A2110.4625-02-2140, A2110.4690-02-2140, A2110.4810-02-2140, A2110.4820-02-2140, A2110.5030-02-2140) and the remaining \$5,000 to be used to support the South Fork Mental Health Consortium (Account Code TBD).

**Resolution #80**

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed proposals for the Field House and Press Box and Grandstand Replacement at the Hampton Bays High School in connection with the Bond Referendum Projects, SED No. 58-09-05-07-0-017-001 and SED No. 58-09-02-018-001 which proposals were opened publicly on August 27, 2104; and

WHEREAS, the following is the lowest responsible and responsive bidder for the work in compliance with the bid specifications in connection with such Projects as recommended by Joseph B. Rettig, AIA, LEED AP, Architect, from Burton, Behrendt Smith;

THEREFORE, BE IT RESOLVED, that the Board hereby awards the bid for the High School Field House and Press Box and Grandstand Replacement contract in connection with the Bond Referendum Projects, set forth above, as the lowest responsive and responsible bidders in compliance with the bid specifications, such awards as follows:

**1. Base Bid 1 - General Construction Single Prime Contract**

The apparent low bidder for the contract is Frendolph Construction Corporation, 399 Farmingdale Road, West Babylon, NY 11704 in the total award of \$1,343,000.00, as follows:

Base Bid 1:	\$1,335,000.00
Add Alternate 2 (Fire Gate at Access Road)	8,000.00

**2. Base Bid 2 – Press Box and Grandstand**

The apparent low bidder for the contract is Southern Bleacher Company, Inc., PO Box 1, Graham, TX 76450 in the total award of \$278,250.00 as follows:

Base Bid 2:	\$278,250.00
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**Resolution #81**

RESOLVED, that the Hampton Bays Board of Education hereby gratefully accepts the donation of photographic and consulting services from Andreanna Seymore Imaging, LLC with an approximate value of \$750 and a donation of a Schutt DNA Pro Plus Football Helmet from the Smith Family specifically for use by the Varsity Football team with an approximate value of \$185.

**STUDENT SERVICES - None**

**PERSONNEL**

**Resolution #82**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation for the following individuals:

1. Alba Pettas                      Teacher Aide, effective September 9, 2014  
Reason:                              Assume permanent Teacher Assistant position
2. Kristen Teuber                  Teacher Aide, effective September 1, 2014
3. Joseph Gallo                     Teacher Aide, effective September 2, 2014

**Resolution #83**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2014/2015 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Kevin O'Toole	Mentor for Samantha Renalds	\$950
2. Elizabeth Lanni	Mentor for Ann Marie Smith	\$950
3. Charles Isgro	AIS Algebra 2 and Trig	\$38.33/hour
4. Amy Spinelli	Teacher Teaching Teachers	\$40/hour
5. Samantha Renalds	Teacher Teaching Teachers	\$40/hour

**Resolution #84**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments for the 2014/2015 school year, in accordance with the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Paul Hoshyla	Head Varsity Wrestling	A1-III	\$8,463
2. James Kraus	Asst. Varsity Wrestling	A2-III	\$6,493

**Resolution #85**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Melissa Umlauf  
Teacher Aide, effective September 2, 2014  
Salary: Step 1 \$18,494  
Reason: Replacement of Kristen Teuber
2. Daniela Demasco  
Cafeteria Monitor, effective September 2, 2014  
Salary: Step 1 \$8,762  
Reason: Replace of Margaret Peterson
3. Alexa Broccoli  
Teacher Aide, effective September 9, 2014  
Salary: Step 1 \$18,494(pro-rated)  
Reason: Replacement of Linda Schmidt

**Resolution #86**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher candidates at \$102.00 (certified) and \$90.00 (non-certified) for the 2014-15 school year:

<u>Name</u>	
1. Kyle Alestra	Biology
2. Lisa Bliss	Elementary
3. Gia Buxton	Elementary
4. Christopher Warren	Elementary
5. Robert Stevens	Special Education/Physical Education

**Resolution #87**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher aides for the 2014-15 school year at the rate of \$13.00 per hour:



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<u>Name</u>	<u>Certification</u>
1. Denise Abrams	Special Education
2. Michelle Barbaretti	Mathematics/Physics
3. Lisa Bliss	Elementary
4. Leah Bufkins	ESL/Spanish 7-12
5. Courtney Buzzanca	Elementary
6. Elizabeth Byrne	Non Certified
7. Phyllis Campisi	Elementary
8. Kyle Carroll	Physical Education
9. Meghan Cavanaugh	ESL
10. Danielle Chornoma	Special Education/Art
11. Elaine Curry	Elementary
12. Dawn Daniello	Elementary
13. Lauren Dupree	Elementary/Special Education
14. Eric Ellenhorn	Social Studies/Spanish/ESL
15. Katina Ferraro	Elementary/Special Education
16. Kimberly Galway	School Counselor
17. Jennifer Gross	Elementary
18. Gena Grasskemper	Elementary
19. Andrew Gugliotta	Music
20. Caitlin Hansen	Non Certified
21. Frank Iaccio	Physical Education
22. Kameron Kaiser	Elementary/Special Education
23. Cathy Kaufman	Elementary/Reading
24. Rebecca Kober	Non Certified
25. Emily MacCary	Elementary
26. Samantha Mallahy	Social Studies
27. Amanda McCarthy	Non Certified
28. Lisa Novicki	Elementary
29. Edward O'Connell	Social Studies
30. Jennine O'Shea	Elementary
31. Danielle Parente	Non Certified
32. Victoria Papparatto	Speech/Elementary/Special Education
33. Pamela Ryan	Elementary
34. Robert Stevens	Special Education/Elementary/Physical
35. Education Maria Strada	Elementary/Special Education
36. Amanda Waleko	Elementary
37. Sharon Wheeler	Elementary/Special Education
38. Christopher Warren	Elementary
39. Kyle Alestra	Biology
40. Lisa Bliss	Elementary
41. Gia Buxton	Elementary

**Resolution #88**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2014-15 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Glenn Taylor	Custodian	\$15.00/hour

**BOARD OF EDUCATION**

**Resolution #89**

**BE IT RESOLVED**, that the board of Education, hereby ratifies the execution by the Board President and the Superintendent of Schools of the Implementation Certification Form for the district's Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-c and Part 30-2 of the Rules of the Board of regents.

**Resolution #90**

**BE IT RESOLVED**, that the Board of Education approves the revised student/faculty calendar for the 2014-2015 school year, as per the attached document, and hereby directs the District Clerk to post on the school district website for communication with staff and families.

**PUBLIC COMMENT – Julie Lofstad – Common Core  
Robert Jay – graduating seniors**

**ADJOURNMENT**

**On a motion by Ms. Booth seconded by Mr. Springer, the Business meeting adjourned at 7:50 PM.**

**3 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**