

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –November 10, 2015
Hampton Bays High Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK'S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, October 13, 2015, the Special Meeting held Wednesday, October 28, 2015 and the Special Meeting held Friday, October 30, 2015.

Note: draft minutes will be available on the District's website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent's Report** *Lars Clemensen*
- B) **Students of the Month – October**
 - *Jessica Lazo Del Cid, Elementary School* *Marc Meyer*
 - *Oscar Mendoza Trochez, Middle School* *Dennis Schug*
 - *Ashlyn VonBartheld, High School* *Christopher Richardt*
- C) **Presentation of MS Science Research Program** *Dennis Schug*
 - *Saorla Scully*
 - *Wilson Martinez*
 - *Gabriella Hernandez Moran*

D) **Booster Club/PAL Presentation** *Drew Walker*

E) **Recognition of New Club – Leo’s Club** *Larry Luce*

4. **BUSINESS, FINANCE, AND OPERATIONS**

A) **Administrator’s Report** *Larry Luce*

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Special Education Contracts with Southampton Public Schools, for the 2015-2106 school year, as per the attached documentation.*
2. *Extension of the Food Service Contract for 2015-2016 with Whitson’s School Nutrition Corp., as per the attached documentation.*

C) **Financial Reports**

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report–October 2015*
- *Appropriation Status Report – October 2015*
- *Warrant Reports –October 2015*
- *Cash Disbursements – October 2015*
- *Revenue Budget Status Report – General –October 2015*
- *Revenue Budget Status Report – Cafeteria –October 2015*
- *Appropriation Status Report- Cafeteria –October 2015*
- *Treasurer’s Monthly Report – September 2015*
- *Capital Fund Appropriations Report –October 2015*
- *Capital Fund Revenue Report –October 2015*
- *Special Aid Fund Appropriations Report- October 2015*
- *Special Aid Fund Revenue Report – October 2015*
- *Trial Balance General Fund –October 2015*
- *Trial Balance School Lunch Fund –October 2015*
- *Trial Balance Capital Fund –October 2015*
- *Trial Balance Trust and Agency Fund –October 2015*
- *Trial Balance Special Aid Fund –October 2015*
- *Trial Balance Extracurricular Fund –October 2015*
- *Student Accounts – First Quarter July-September 2015*
- *Internal Claims Audit Report –October 2015*
- *Student Enrollment Report –October 2015*

D) **Budget Transfers**

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. *\$16,000 to adjust for contractual salary changes, as per the attached documentation.*
2. *\$10,500 to adjust for HVAC in HS music suite, as per the attached documentation.*

- E) **Approval of Change Order – Bond Referendum Projects Phase III**
RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves Change Order No. 1, SED No.58-09-05-02-0-003-013 in the amount of \$32,803.00 for CCLI the general construction contract, as per the attached documentation.
- F) **Authorization to Surplus Items for Disposal/Sale**
RESOLVED, the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the disposal of the following items which have been deemed outdated or no longer relevant to the Hampton Bays School District:
1. 2014 Ford F350 Super Duty tailgate, color white, brand new.
 2. 2014 Ford F350 step bumper, color-black, brand new condition.
 3. Roto-Phase Rotary Phase Converter, made by ARCO Electric, 10hp, model ST-10.
- G) **Acceptance of Donations**
RESOLVED, that the Board of Education, hereby gratefully accepts the following donations:
1. Gift of Music Foundation, approximate value of \$3,000, of 4 flutes, 1 clarinet, 1 bassoon, 4 trumpets, 2 trombones and 1 baritone horn
 2. Hampton Bays Booster Club, \$1000 for a practice football goal post at the Middle School
 3. Hampton Bays Booster Club, \$1,496 for the purchase of new track and field pole vault standards.

5. **STUDENT SERVICES**

6. **PERSONNEL**

- A) **Acceptance of Resignations**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:
1. Gilbert Arroyo Custodian, effective November 10, 2015
 2. Michael Carlson High School Mock Trial, effective November 4, 2015
 3. Kyle Valentine Special Education Teacher, effective November 6, 2015
- B) **Approval of Leave of Absence**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individual:
1. Jennifer DeStefano Teacher
 Effective: October 28, 2015- November 13, 2015
 Reason: Family Medical Leave, pursuant to FMLA
- C) **Leave Replacement Teachers**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:
1. Kimberly Van Bourgondien Elementary Teacher
 Effective: December 7, 2015
 Salary: BA Step 1, (prorated)
 Reason: Replacement for Megan Kappers

D) Approval of Teaching Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2015-16:

- | | |
|----------------------|-------------------------------------|
| 1. Brittany Morlock | Special Education Teacher |
| Effective: | November 9, 2015 |
| Probationary Period: | November 9, 2015 – November 8, 2019 |
| Salary: | BA Step 1, (prorated) |
| Reason: | Resignation of Kyle Valentine |

E) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>
1. Amy Spinelli	MS ENL Liaison
2. Michelle Marrone	HS ENL Liaison
3. Melinda Brown	ES ENL Liaison
4. Jessica Sears	MS Bilingual Parent Group Facilitator
5. Angela Behr	HS Bilingual Parent Group Facilitator
6. Joseph Burger	HS Mock Trial
7. Jennifer Halsey	HS Marching/Pep Band
8. Jennifer Halsey	HS Jazz Choir
9. Robin Spielman	HS AIS - ESL English Regents
10. David Goodman	HS AIS – Mathematics
11. Diane Fox	HS AIS – Global Studies

F) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015/2016 school year:

<u>Name</u>	<u>Certification</u>
1. Bari Ann DeBenedette	Elementary/Special Education
2. Mary Cummings	Elementary/Special Education
3. Jeannine Pesce	Spanish 7-12
4. Dylan Gaches	Non-Certified
5. Alicja Kabala-Omeljaniuk	School Psychologist
6. Karen Davis	Non-Certified
7. Amanda Romano	Elementary
8. Catherine Abbott	Chemistry 7-12
9. Andrey Garro Calderon	Math 7-12
10. Cynthia Purcell	Non-Certified
11. Jason Cromwell	Music

G) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015/16 school year:

<u>Name</u>	<u>Position</u>
1. Allison Bagshaw	Teacher Aide
2. Allison Bagshaw	Café Monitor

H) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2015/16 school year:

<u>Name</u>	<u>Position</u>
1. Kevin Agolia	Student Aide

7. BOARD OF EDUCATION

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT