

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT  
86 East Argonne Road  
Hampton Bays, New York 11946**

**Board of Education**

*Rich Joslin, President*

*Kevin Springer, Vice President*

*Dot Capuano, Trustee*

*Michael Dunn, Trustee*

*Liz Scully, Trustee*

*Lars Clemensen, Superintendent of Schools*

*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –May 10, 2016**  
**Hampton Bays High School Auditorium**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.*

**5:30 PM AUDIT COMMITTEE MEETING, District Office**  
**6:30 PM BUDGET HEARING, High School Auditorium**  
**7:00 PM – BUSINESS MEETING, High School Auditorium**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, April 19, 2016.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month – April**
  - *Olivia Purta, Elementary School* *Marc Meyer, Principal*
  - *Sarah Oh, Middle School* *Dennis Schug, Principal*
  - *Andrew Hafemeister, High School* *Christopher Richardt, Principal*
- C) **Suffolk Zone Physical Education Awards** *Drew Walker*  
*Elementary School: Hollie McAllister, Mason DeRosa, and Ashley Veliz-Hernandez*  
*Middle School: Rebecca Heaney and Lucas Brown*  
*High School: Alexis Fotopoulos and Tyler Carbone*

**4. BUSINESS, FINANCE, AND OPERATIONS**

- A) **Administrator’s Report** *Larry Luce*

**B) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Health and Welfare Services contract with Southampton Union Free School District, for the 15-16 school year, as per the attached documentation.*

**C) Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:*

- *Budget Transfer General/Capital Report–April 2016*
- *Appropriation Status Report – April 2016*
- *Warrant Reports –April 2016*
- *Cash Disbursements – April 2016*
- *Revenue Budget Status Report – General –April 2016*
- *Revenue Budget Status Report – Cafeteria –April 2016*
- *Appropriation Status Report- Cafeteria –April 2016*
- *Capital Fund Appropriations Report –April 2016*
- *Capital Fund Revenue Report –April 20156*
- *Special Aid Fund Appropriations Report- April 2016*
- *Trial Balance General Fund –April 2016*
- *Trial Balance School Lunch Fund –April 2016*
- *Trial Balance Capital Fund –April 2016*
- *Trial Balance Trust and Agency Fund –April 2016*
- *Trial Balance Special Aid Fund –April 2016*
- *Internal Claims Audit Report –April 2016*
- *Student Enrollment Report –April 2016*

**D) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:*

1. *\$23,953 to adjust for personnel - Occupational Therapy services, as per the attached documentation.*

**E) Acceptance of Donations**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:*

1. *\$50.00 from J. Stephen Bona for the Elementary School Library.*

**F) Authorization for Refund**

*BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, authorize the refund of \$60 to each parent of a registered student in the Spring 2016 session of Driver Education due to enrollment and authorizes the Business Office to process these refunds in accordance with applicable Board Policy.*

**5. STUDENT SERVICES****A) Approval of CSE/CPSE Services**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.*

## 6. PERSONNEL

A) **Acceptance of Resignation**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals, effective as noted below:

1. Nicholas Grille      Teacher 1:1 Aide, May 9, 2016
2. Christina Cortese      Teacher 1:1 Aide, May 13, 2016
3. Anne Waring      Teacher Assistant, June 30, 2016, for retirement purposes.

B) **Approval of Leaves of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals, as per the attached documentation:

1. Stephanie Tam-Plank      Elementary Teacher  
     Effective:                  May 9, 2016 – June 24, 2016  
     Reason:                      Family Medical Leave Act
2. Matthew Balistreri      MS Technology Teacher  
     Effective:                  May 2, 2016 – May 13, 2016  
     Reason:                      Family Medical Leave Act
3. Leah Morabito              Clerk Typist  
     Effective:                  July 1, 2016 - December 31, 2016  
     Reason:                      Leave of Absence, CSEA Contract Article IX(D)(5)
4. Susan Allen                  Teacher Aide  
     Effective:                  May 9, 2016-June 30, 2016  
     Reason:                      Family Medical Leave Act

C) **Approval of Co-Curricular Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>
1. Michelle Marrone	AIS – English

D) **Approval of Substitute Teachers**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015-2016 school year:

<u>Name</u>	<u>Certification</u>
1. Barbara Gaias	Spanish 7-12
2. Nicole Komorowski	Non-Certified
3. Kristin Webber	Non-Certified

E) **Approval of CSEA Appointments**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Vincent DeMartino      Custodian  
     Effective:                  May 11, 2016  
     Salary:                      Step 1 (prorated)  
     Reason:                      Resignation of Joseph Mistretta

