

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** May 10, 2016 **KIND OF MEETING:** Business  
**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Elizabeth Scully Dot Capuano, Michael Dunn  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

**CALL TO ORDER:** 5:30 PM  
**OPEN AUDIT COMMITTEE MTG:** 5:35 PM  
**CLOSE AUDIT COMMITTEE MTG:** 6:00 PM  
**ENTER EXECUTIVE SESSION:** 6:01 PM  
**RESUME BUSINESS MEETING:** 6:35 PM  
**OPEN BUDGET HEARING:** 7:03 PM  
**CLOSE PUBLIC HEARING:** 7:20 PM  
**ADJOURNMENT:** 7:48 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #243</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #244</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #245</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #246</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #247</b>	<b>Approval Budget Transfers</b>	<b>Passed</b>
<b>Resolution #248</b>	<b>Acceptance of Donation (J. Stephen Bona)</b>	<b>Passed</b>
<b>Resolution #249</b>	<b>Authorization for Refund (Drive's Education)</b>	<b>Passed</b>
<b>Resolution #250</b>	<b>Approval of CSE/CPSE Services</b>	<b>Passed</b>
<b>Resolution #251</b>	<b>Acceptance of Resignations (Grille, Cortese, Waring)</b>	<b>Passed</b>
<b>Resolution #252</b>	<b>Approval of Leave of Absence (Tam-Plank, Balistreri, Morabito, Allen)</b>	<b>Passed</b>
<b>Resolution #253</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #254</b>	<b>Approval of Substitute Teachers</b>	<b>Passed</b>

Minutes of the May 10, 2016 BOE Mtg

<b>Resolution #255</b>	<b>Approval of CSEA Appointments (DeMartino, Tapia, Hanes, Peterson)</b>	<b>Passed</b>
<b>Resolution #256</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #257</b>	<b>Approval of Other Appointment (DeStefano)</b>	<b>Passed</b>
<b>Resolution #258</b>	<b>Appointment of Workers for Election and Special District Meeting for the Purpose of A Bond Referendum Vote for the Public Library</b>	<b>Passed</b>
<b>Resolution #259</b>	<b>Resolution for Charters of Clubs</b>	<b>Passed</b>
<b>Resolution #260</b>	<b>Acceptance of Final Smart Schools Investment Plan</b>	<b>Passed</b>

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**MEMBERS PRESENT:** Richard Joslin, Kevin Springer, Elizabeth Scully Dot Capuano, Michael Dunn

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

Mr. Joslin called the Business meeting to order at 5:30 PM.

On a motion by Mr. Springer, seconded by Ms. Capuano, the board entered executive session to discuss the employment of a particular person.

The Audit Committee Meeting began at 5:30 Pm and closed at 6:00 PM.

Mr. Clemensen opened the Budget Hearing at 7:03 PM and the Business meeting resumed at 7:20 PM

On a motion by Mr. Springer seconded by Ms. Capuano the following resolution was offered:

**Resolution #243**

**BE IT RESOLVED** that the Board of Education approved the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Ms. Capuano seconded by Mr. Springer the following resolution was offered:

**Resolution #244**

**BE IT RESOLVED** that the Board of Education accepts the amended minutes of the Business Meeting held Tuesday, April 19, 2016.

5 aye

**PUBLIC COMMENT** – None

**PRESENTATIONS AND REPORTS**

Mr. Clemensen spoke about the following:

- Budget Hearing, please see attached presentation

Mr. Meyer, Principal, Mr. DeBlasio, Assistant Principal and Assistant Principal Mr. Ferraro introduced the students of the month for April to the Board.

**Olivia Purta, Elementary School  
Sarah Oh, Middle School  
Andrew Hafemeister, High School**

**BUSINESS, FINANCE, AND OPERATIONS**

**Mr. Luce spoke about the following:**

- **Culinary Arts Program serving at the elementary school**

**On a motion by Mr. Dunn and seconded by Ms. Capuano, the following resolutions #245-#249 were offered in consent agenda format:**

**5 aye**

**Resolution #245**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:**

- 1. Health and Welfare Services contract with Southampton Union Free School District, for the 15-16 school year, as per the attached documentation.**
- 2. Health and Welfare Services contract with Bridgehampton Union Free School District, for the 2015-2016 school year, as per the attached documentation.**
- 3. Health and Welfare Services contract with Wainscott Common School District, for the 2015-2016 school year, as per the attached documentation.**

**Resolution #246**

**RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:**

**Budget Transfer General/Capital Report–April 2016  
Appropriation Status Report – April 2016  
Warrant Reports –April 2016  
Cash Disbursements – April 2016  
Revenue Budget Status Report – General –April 2016  
Revenue Budget Status Report – Cafeteria –April 2016  
Appropriation Status Report- Cafeteria –April 2016  
Capital Fund Appropriations Report –April 2016  
Capital Fund Revenue Report –April 20156  
Special Aid Fund Appropriations Report- April 2016  
Trial Balance General Fund –April 2016  
Trial Balance School Lunch Fund –April 2016  
Trial Balance Capital Fund –April 2016  
Trial Balance Trust and Agency Fund –April 2016  
Trial Balance Special Aid Fund –April 2016  
Internal Claims Audit Report –April 2016  
Student Enrollment Report –April 2016**

**Resolution #247**

**BE IT RESOLVED**, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$23,953 to adjust for personnel - Occupational Therapy services, as per the attached documentation

**Resolution #248**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. \$50.00 from J. Stephen Bona for the Elementary School Library.

**Resolution #249**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the School Business Official, authorize the refund of \$60 to each parent of a registered student in the Spring 2016 session of Driver Education due to enrollment and authorizes the Business Office to process these refunds in accordance with applicable Board Policy.

**STUDENT SERVICES**

On a motion by Ms. Capuano, seconded by Mr. Springer, the following resolution was offered:

**Resolution #250**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

5 aye

**PERSONNEL**

On a motion by Mr. Dunn, seconded by Ms. Scully, the following resolutions #251-#257 were offered in consent agenda format:

5 aye

**Resolution #251**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals, effective as noted below:

1. Nicholas Grille Teacher 1:1 Aide, May 9, 2016
2. Christina Cortese Teacher 1:1 Aide, May 13, 2016
3. Anne Waring Teacher Assistant, June 30, 2016, for retirement purposes.

**Resolution #252**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the leave of absence of the following individuals, as per the attached documentation:

1. **Stephanie Tam-Plank**      **Elementary Teacher**  
    **Effective:**            **May 9, 2016 – June 24, 2016**  
    **Reason:**              **Family Medical Leave Act**
  
2. **Matthew Balistreri**      **MS Technology Teacher**  
    **Effective:**            **May 2, 2016 – May 13, 2016**  
    **Reason:**              **Family Medical Leave Act**
  
3. **Leah Morabito**            **Clerk Typist**  
    **Effective:**            **July 1, 2016 - December 31, 2016**  
    **Reason:**              **Leave of Absence, CSEA Contract Article IX(D)(5)**
  
4. **Susan Allen**              **Teacher Aide**  
    **Effective:**            **May 9, 2016-June 30, 2016**  
    **Reason:**              **Family Medical Leave Act**

**Resolution #253**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Michelle Marrone	AIS – English	\$51.00/hour

**Resolution #254**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2015-2016 school year:

<u>Name</u>	<u>Certification</u>
1. Barbara Gaias	Spanish 7-12
2. Nicole Komorowski	Non-Certified
3. Kristin Webber	Non-Certified

**Resolution #255**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Vincent DeMartino**      **Custodian**  
    **Effective:**            **May 11, 2016**  
    **Salary:**              **Step 1 \$40,261 (prorated)**  
    **Reason:**              **Resignation of Joseph Mistretta**
  
2. **Angela Tapia**              **Teacher Aide**  
    **Effective:**            **May 11, 2016**  
    **Salary:**              **Step 1 \$18,679 (prorated)**  
    **Reason:**              **New Position per IEP**

**3. Monica Hanes Teacher Aide**

Effective: May 11, 2016  
Salary: Step 1 \$18,679 (prorated)  
Reason: Resignation of Nicholas Grille

**4. Peggy Peterson Teacher Aide**

Effective: May 12, 2016  
Salary: Step 1 \$18,679 (prorated)  
Reason: Resignation of Christina Cortese

**Resolution #256**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Jane Oliver	Substitute Aide	\$13.00/hour

**Resolution #257**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of Dominick DeStefano as Athletic Trainer for the period of July 1, 2015 through June 30, 2016 at a salary rate of \$31,369, which includes specified night events and the 5K run.

**BOARD OF EDUCATION**

There were no Work Group Updates

On a motion by Mr. Springer, seconded by Mr. Dunn the following resolutions #258-#259 were offered in consent agenda format.

5 aye

**Resolution #258**

**Approval & Appointment of Workers for Election & Special District Meeting for the Purpose of a Bond Referendum Vote on Behalf of the Hampton Bays Public Library**

**BE IT RESOLVED**, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the Bond Referendum Vote to be held Tuesday, June 14, 2016 as annexed hereto (Appendix #1).

**Resolution #259**

**BE IT RESOLVED**, that the Board of Education, at the recommendation of the Superintendent of Schools, accepts the Charters of Student Clubs and Organizations, as listed, for the period July 1, 2015 through June 30, 2016.

On a motion by Ms. Scully, seconded by Mr. Dunn, the following resolution was a walked and was offered:

**Resolution #260**

**WHEREAS**, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the final draft of the Smart Schools Investment Plan, dated May 10, 2016, after conducting

a public hearing, engaging stakeholders considering written comments and amending the plan to reflect the above,

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to submit the Final Smart Schools Investment Plan in accordance with NYSED regulations.

5 aye

**Mr. Marc Meyer and Mr. Rich Triandafilis held the Pre-K Lottery Drawing**

**Old Business**

None

**New Business**

None

**PUBLIC COMMENT – None**

**ADJOURNMENT**

**On a motion by Ms. Scully seconded by Mr. Dunn the Business meeting adjourned at 7:48 PM.**

5 aye

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**