

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Rich Joslin, President
Kevin Springer, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –December 13, 2016
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 5:30 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK'S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, November 8, 2016.

Note: draft minutes will be available on the District's website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent's Report** *Lars Clemensen*
- B) **Students of the Month - November**
 - *Leah Booth* *Marc Meyer*
 - *Aliyah Cukaj* *Dennis Schug*
 - *Jonathan Sacco* *Christopher Richardt*

4. BUSINESS, FINANCE, AND OPERATIONS

- A) **Administrator's Report** *Larry Luce*
- B) **Approval of Contracts**
RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated,

as per the attached documentation. Such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Brown & Brown of New York, Inc. for Flexible Spending Accounts Administration Renewal, for January 1, 2017 for 12 months.*
2. *Mario Mendoza, OTR/L Occupational Therapist for July 1, 2016 - June 30, 2017.*
3. *Capital Markets Advisors, LLC for financial advisory services for one year.*
4. *Tuckahoe CSD for middle level educational services, for the 16-17 school year.*
5. *Tuckahoe CSD for elementary level educational services, for the 16-17 school year.*
6. *Remsenberg-Speonk UFSD (Raynor Country Day School)*

C) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- *Budget Transfer General/Capital Report – November 2016*
- *Appropriation Status Report – November 2016*
- *Warrant Reports – November 2016*
- *Cash Disbursements – November 2016*
- *Revenue Budget Status Report – General – November 2016*
- *Revenue Budget Status Report – Cafeteria – November 2016*
- *Appropriation Status Report- Cafeteria – November 2016*
- *Treasurer’s Monthly Report – October 2016*
- *Capital Fund Appropriations Report – November 2016*
- *Capital Fund Revenue Report – November 2016*
- *Special Aid Fund Appropriations Report- November 2016*
- *Trial Balance General Fund – November 2016*
- *Trial Balance School Lunch Fund – November 2016*
- *Trial Balance Capital Fund – November 2016*
- *Trial Balance Trust and Agency Fund – November 2016*
- *Trial Balance Special Aid Fund – November 2016*
- *Cash Flow Report – October/November 2016*
- *Internal Claims Audit Report – November 2016*
- *Student Enrollment Report – November 2016*

D) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. *\$50,000.00 for the reconstruction of cabinetry in 11 classrooms in the 1957 ES wing.*
2. *\$11,321.00 between budgeted salary lines to adjust for accounting for ES Aide.*

E) Approval of Change Order – Bond Referendum Projects Phase II

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. *No. 1, SED No.: 58-09-05-02-0-003-012 in the amount of \$1,226.00 for Pioneer, the general construction contract, as per the attached documentation*

F) **Acceptance of Donation**
RESOLVED, that the Board of Education, hereby gratefully accepts a donation of 50 cases of Honest Tea, from Chef Collette and Chef Pam from the Inn Spot on the Bay with an approximate value of \$300.

G) **Acceptance of 2017-18 Budget Development Calendar**
RESOLVED, that the Board of Education, hereby establishes the calendar for the 2017-18 budget development, as per the attached documentation. This calendar shall be incorporated by reference within the minutes of this meeting.

5. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

A) **Approval of Resignations**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
1. Silvia Pintos-McFarland	Bil. Clerk Typist (provisional)	January 6, 2017
2. Rosa Yanes	Bil. Clerk Typist (provisional)	January 6, 2017

B) **Approval of CSEA Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals, as per the attached documentation:

1. Silvia Pintos-McFarland	Teacher Aide
Effective:	January 9, 2017
Salary:	Step 3, (pro-rated)
Reason:	Resignation of Ryan Ogilvie
2. Rosa Yanes	Teacher Aide
Effective:	January 9, 2017
Salary:	Step 2, (pro-rated)
Reason:	Anticipated Resignation of Corrine Vazac
3. Susan DeLeon	Teacher Aide
Effective:	January 3, 2017
Salary:	Step 1, (pro-rated)
Reason:	Resignation of J. Smith/Monitor, conversion to Aide

C) **Appointments for the Alternative High School**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>
1. Rita Mujsce	Secretary (8/22/16 - 10/20/16)
2. Al Brigham	Teacher Assistant

D) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-2017:

<u>Name</u>	<u>Position</u>
1. Joseph Burger	Mock Trial
2. Lauren D'Abramo	.5 ICT Science (pro-rated .75)
3. Rachel Booras	.5 ICT Science (pro-rated .75)
4. Vicki Manzullo	ASPIRE Program
5. Lisa Agoglia	ASPIRE Program
6. Stacey Naglieri	ASPIRE Co-Facilitator
7. Christine Chiarulli	ASPIRE Co-Facilitator
8. Michelle Marrone	1.0 Mentor – Felipe Perez
9. Carolanne Mazur	0.5 Mentor–Meghan Metzger
10. Laurie O'Halloran	0.5 Mentor–Meghan Metzger
11. Andrew Godfrey	Teacher teaching Teachers
12. Kathleen Kops	HS AIS – History
13. Dylan Gaches	ES Morn. Program Substitute
14. Kristen Weber	ES Morn. Program Substitute
15. Melba Martinez	HS AIS – Science

E) Co-Curricular Enrichment Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>
1. Brittany Morlock	Little Wizards

F) Acceptance of Coaching Resignation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following coaching position resignation for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>
1. Michelle Edwards	JV Softball

G) Approval of Athletic Appointment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following athletic position:

<u>Name</u>	<u>Position</u>
1. Teresa Loewenthal	After-School Supervision

H) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At

\$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2016/2017 school year:

<u>Name</u>	<u>Certification</u>
1. Kyle Alestra	Elementary
2. Chris Beninati	Uncertified
3. Tasha Mangel	Non-Certified
4. Nicole Komorowski	Elementary/Special Education
5. Kirsten Schnabel	Earth Science
6. Michael Biggs	Non-Certified
7. Tami Mackay	Social Studies
8. Katherine Andrusin	Non-Certified
9. Erin McDermott	Non-Certified
10. Jeffrey Pegram	Non-Certified
11. Millicent Lenahan	Elementary
12. Lauren Melfi	Non-Certified

D) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Erin McDermott	Teacher Aide
2. Jared VanBrunt	Teacher Aide
3. Zachary Senise	Sub-Custodian
4. Maura Pelham	Nurse
5. Mackenzie Engeldrum	Teacher Aide

J) Approval of Correcting Resolutions, 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resolution corrections:

1. #23, Lyndsey Moran, should read C3-II, \$4,011
2. #48, Lauren D'Abramo's Effective Date to reflect November 16, 2016
3. #51, Rachel Maldonado (Booras), should read C2-11, \$4,203
4. #51, John Paga, should read A3-III, \$6,242
5. #51, Meghan Bishop, should read C3-11, \$4,011
6. #82, Susan DeLeon's, Effective Date should end on December 30, 2016
7. #99, Michael Lloyd should read A2-11, \$5,731

7. BOARD OF EDUCATION

A) Board Committee Reports

- Facilities
- Athletics

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT