

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Rich Joslin, President

Kevin Springer, Vice President

Dot Capuano, Trustee

Michael Dunn, Trustee

Liz Scully, Trustee

Lars Clemensen, Superintendent of Schools

Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –January 10, 2017

Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK'S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, December 13, 2016.

Note: draft minutes will be available on the District's website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent's Report** *Lars Clemensen*
- B) **Students of the Month - December**
 - *Makhi Forrester* *Marc Meyer*
 - *David Catena* *Dennis Schug*
 - *Alexandra Macholz* *Christopher Richardt*
- C) **Veterans of Foreign Wars Presentation** *VFW Post 5350, Jr. Vice Commander Jim Dougherty on behalf of Cmdr. Bill Hughes*
 - *Nicole Salas, Voice of Democracy*
 - *Nikki Distefano, Voice of Democracy*
 - *Andres Saldarriaga, Voice of Democracy*
 - *Alisia Soto, Patriots Pen*
 - *Melissa Guszman, Patriots Pen*
 - *Alexa Armas, Patriots Pen*

D) Fire Prevention Contest Winners *Kathy Dayton/Debra McDowell/Roy Bittel*

Grade	First Place	Second Place	Third Place
<i>Kindergarten</i>	<i>Molly Kelly</i>	<i>Daniela Roman</i>	<i>Emely Alvarracin-Pacho</i>
<i>First</i>	<i>Abby Daniell</i>	<i>Samanatha Tacuri-Chuqui</i>	<i>Justin Lliguin</i>
<i>Second</i>	<i>Allan Reyes</i>	<i>Nathan and Cristian Kearns</i>	<i>Ry DePalma</i>
<i>Third</i>	<i>Olivia Purta</i>	<i>Edie Cabrera</i>	<i>Sarah Herrera</i>
<i>Fourth</i>	<i>Aitana Quintero Valencia</i>	<i>Jakelyn Lopez</i>	<i>Julianne Palmieri</i>
<i>Fifth</i>	<i>Emily Robinson</i>	<i>Hollie McAllister</i>	<i>Riley Mitchell</i>
<i>Sixth</i>	<i>Jamie Moore</i>	<i>Kevin Guzman</i>	<i>Amy Prado</i>
<i>Seventh</i>	<i>Stephen Sutton</i>	<i>Josephine Perl</i>	<i>Alexandra Fennelly</i>
<i>Eighth</i>	<i>Denisse DePas</i>	<i>Katerina Reich</i>	<i>Sierra Gaffney</i>

4. BUSINESS, FINANCE, AND OPERATIONS

A) Administrator’s Report *Larry Luce*

B) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Brown & Brown of New York, Inc., DBA Fitzharris & Company, Self-Funded Dental Administration Renewal, January 1, 2017 - December 31, 2017.*
- 2. Kith, Elementary School cabinet replacement, Winter 2017.*

C) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:

- Budget Transfer General/Capital Report Funds A, C,F, H – December 2016*
- Appropriation Status Report – December 2016*
- Warrant Reports – December 2016*
- Cash Disbursements – December 2016*
- Revenue Budget Status Report – General – December 2016*
- Revenue Budget Status Report – Cafeteria – December 2016*
- Appropriation Status Report- Cafeteria – December 2016*
- Treasurer’s Monthly Report – November 2016*
- Capital Fund Appropriations Report – December 2016*
- Capital Fund Revenue Report – December 2016*
- Special Aid Fund Appropriations Report- December 2016*
- Trial Balance General Fund – December 2016*
- Trial Balance School Lunch Fund – December 2016*
- Trial Balance Capital Fund – December 2016*
- Trial Balance Trust and Agency Fund – December 2016*
- Trial Balance Special Aid Fund – December 2016*
- Internal Claims Audit Report – December 2016*
- Student Enrollment Report – December 2016*

D) Acceptance of Donation

RESOLVED, that the Board of Education gratefully accepts a donation of \$300 from Hand-Aldrich Post 924 to be used to purchase music instruments district-wide and a \$300 donation from the Michelangelo Lodge #2451 to be used for a scholarship this June.

5. **STUDENT SERVICES**

A) **Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. **PERSONNEL**

A) **Approval of Resignations**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. *Daniel Lennon, Art Teacher, effective August 31, 2017, as set forth in a letter dated December 9, 2016.*

B) **Approval of Leave of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Leave of Absence:

- | | |
|--------------------|--|
| 1. Nicole Neroulas | Elementary School Teacher |
| Effective: | February 27, 2016 – April 7, 2017 |
| Reason: | FMLA (Family Medical Leave Act) |
| | |
| 2. Daniel Lennon | Art Teacher |
| Effective: | January 1, 2017 – August 31, 2017 |
| Reason: | HBTA Contract XXIII (D)(2), Personal/Family Hardship |
| | |
| 3. Alba Pettas | Teacher Assistant |
| Effective: | January 23, 2017 – May 17, 2017 |
| Reason: | HBTA Contract XXIII (G)(1), Educational Leave |
| | |
| 4. Catherine Allen | Teacher Aide |
| Effective: | January 3, 2017 – January 20, 2017 |
| | FMLA (Family Medical Leave Act) |

C) **Approval of Leave Replacement Teacher Assistant Appointment**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2016-17:

- | | |
|-------------------|---|
| 1. Loren Christie | Teacher Assistant |
| Effective: | January 23, 2017 – May 17, 2017 |
| Salary: | (pro-rated) |
| Reason: | Educational Leave of Absence of Alba Pettas |

D) **Appointments for the Alternative High School**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2016-17 school year:

<u>Name</u>	<u>Position</u>
1. Perez, Marie	Sub-Teacher
2. Brigham, Al	Sub Teacher
3. Fotopolous, Andy	Sub Teacher
4. Fotopolous, Helen	Sub Teacher
5. Ianelli, Rich	Sub Teacher

6. Isgro, Charlie *Sub Teacher*

E) Approval of Sixth Class Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6th Class Teaching Assignment for the 2016-17 school year, as per the attached documentation:

<u>Name</u>	<u>Assignment</u>
1. Balistreri, Matthew	MS Technology (1.0)
2. Carmichael, Christie	MS Gr5 ENL (0.5)
3. Devon, Deanna	MS French (1.0)
4. DiFrietus, Nicole	HS English (0.5. Feb-Jun)
5. DiFrietus, Nicole	HS English (January)
6. Dossiano, Toni	MS Living Env. (0.5)
7. Facini, Christina	HS Science (0.5)
8. Foster, John	MS Physical Ed (0.5)
9. Gagliardi, Adrienne	MS Special Ed (1.0)
10. Heenan, Amanda	MS Science (1.0)
11. Huebner, Jamie	MS Gr5 (0.5)
12. Martell, Simone	MS French (.13)
13. Miedema, Mary Kate	HS LOTE (1.0)
14. Naclerio, Saverio	MS ICT Science (1.0)
15. Nydegger, Richard	MS Technology 7 (1.0)
16. Paga, John	MS Physical Ed (1.0)
17. Perez, John	HS English (Dec-Jan)
18. Polan, Jeanne	MS Physical Ed (1.0)
19. Renalds, Samantha	MS Gr5 Math (0.5)
20. Roche, John	MS Gr6 Math (0.75)
21. Stevens, Kristy	MS Special Ed (1.0)
22. Strano, Teresa	MS LOTE (1.0)
23. Sweeney, Robyn	HS Math (1.0)
24. Tunney, Edythe	HS Special Ed (0.5)

F) Co-Curricular Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Co-Curricular appointments resignation:

1. Jonathan DeMory, MS Music Program - Select Choir, effective December 8, 2016.

G) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Jonathan DeMory	MS Music Festival - Instrumental
2. Jonathan DeMory	MS Music Program - Jazz Band
3. Jonathan DeMory	MS Music Program - Marching Band
4. Meaghan Metzger	MS Music Program - Select Choir

H) Coaching Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Coaching appointments resignation:

1. Dylan Gaches, MS Girls' Lacrosse, effective January 10, 2017.

I) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2016-2017 school year as per the HBTA contract:

<u>Name</u>	<u>Position</u>	<u>Level</u>
1. Dylan Gaches	Varsity Boy's Lacrosse	B1-1
2. Craig Milenhausen	MS Wrestling	C3-1
3. Chris Lowe	JV Boys Lacrosse	B2-1

J) Approval of Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2016/2017 school year:

<u>Name</u>	<u>Certification</u>
1. Francis D'Abramo	Special Education
2. Taylor Dunn	Non-certified

K) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Kenya Zavala	Clerk Typist Spanish Speaking
Effective:	January 3, 2017
Salary:	\$32,057(pro-rated)
Reason:	Resignation of Silvia Pintos-McFarland

L) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Kylie Springer	Student Aide

M) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>
1. Taylor Dunn	Teacher Aide
2. Shannon Long	Teacher Aide
3. Linda Joyner	Sub Custodian
4. Michael Steward	Sub Custodian

N) Approval of Correcting Resolutions #30, 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the corrections to the following resolutions, as listed:

- #30, to now read: RESOLVED, that the Board of Education accepts the Terms and Conditions for Non-Aligned Employees and District Clerk/Secretary to the Superintendent and the schedule of salaries for non-aligned employees and to reflect

such changes as per the attached documentation. These Terms and Conditions shall incorporated by reference within the minutes of this meeting.

2. #145, to now read: Lauren D'Abramo, .25 ICT Science, \$1725.
3. #145, to now read: Rachel Booras, .25 ICT Science, \$1725.

7. BOARD OF EDUCATION

A) Board Work Group Reports

1. *Curriculum and Technology – December 2016*
2. *Scheduling for Facilities and Athletics/Co-Curricular – January 2017*
3. *Scheduling for Legislative and Policy – February 2017*

B) Authorization for Board President to Sign Separation Agreement

RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to execute a Separation Agreement and General Release dated December 21, 2016 between the District and Employee Number 451, as presented to the Board at this meeting. Said Separation Agreement and General Release shall be incorporated by reference with the minutes of this meeting.

C) Approval of Notice of Annual District Meeting of the Hampton Bays UFSD on behalf of the Hampton Bays Public Library

BE IT RESOLVED, that the Board of Education approves the attached Notice of Annual District Meeting to be published January 26th, February 9th, February 23rd and March 9, 2017 in the Southampton Press Western Edition (Appendix #1).

D) Appointment of Workers for Election and Special District Meeting for the Purpose of a Budget Vote on Behalf of the Hampton Bays Public Library

BE IT RESOLVED, that the Board of Education of the Hampton Bays UFSD approves the appointment of the Chairperson, Acting Clerk, Assistant Clerks, Inspector and Assistant Inspectors for the District Budget/Board Vacancy vote to be held Tuesday, March 14, 2017 as annexed hereto (Appendix #2).

E) Approval of the 2017-2018 School/Staff Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2017-2018 school year and directs the Superintendent of Schools to distribute the calendar publicly.

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT