

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**  
**86 East Argonne Road**  
**Hampton Bays, New York 11946**

**Board of Education**  
*Rich Joslin, President*  
*Kevin Springer, Vice President*  
*Dot Capuano, Trustee*  
*Michael Dunn, Trustee*  
*Liz Scully, Trustee*  
*Lars Clemensen, Superintendent of Schools*  
*Anna Marie Rojas, District Clerk*

**OFFICIAL AGENDA –March 14, 2017 postponed to March 21, 2017**  
**Hampton Bays High Library**

*It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss a potential legal matter.*

**7:00 PM -- BUSINESS MEETING**

**1. OPENING PROCEDURES**

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Clerk Pro-Tempore – Lars Clemensen**
- E) **Approval of Order of Agenda**

**2. CLERK’S REPORT**

- A) **Approval of Minutes**  
*BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, February 14, 2017.*

*Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.*

- B) **Public Comment**  
*Speakers will be recognized who wish to address the Board on agenda items only.*

**3. PRESENTATIONS AND REPORTS**

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Students of the Month - February**
  - *David Fernandez* *Richard Triandafilis*
  - *Katerina Reich* *Dennis Schug*
  - *Kaylee Catena* *Christopher Richardt*
- C) **Special Presentation – Transportation** *John Moran*

**4. BUSINESS, FINANCE, AND OPERATIONS**

- A) **Administrator’s Report** *Larry Luce*

**B) Approval of Contracts**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:*

1. *Smithtown Central School District for Health and Welfare Services, 2016-2017*
2. *Southampton Public Schools for Health and Welfare Services, 2016-2017*
3. *SCOPE Education Services for After School Child Car3 Program, 2017-2018*
4. *SCOPE Education Services for Universal Pre-Kindergarten Program, 2017-2018*
5. *Lightpath Property Access Agreement, April 1, 2017-March 31, 2020*
6. *Eastern Suffolk BOCES, Summer School 2017*
7. *Suffolk Community College, Early College Program, Summer 2017*

**C) Financial Reports**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, accepts the following Financial Reports:*

- *Budget Transfer General/Capital Report – February 2017*
- *Appropriation Status Report – February 2017*
- *Warrant Reports – February 2017*
- *Cash Disbursements – February 2017*
- *Revenue Budget Status Report – General – February 2017*
- *Revenue Budget Status Report – Cafeteria – February 2017*
- *Appropriation Status Report- Cafeteria – February 2017*
- *Treasurer’s Monthly Report – January 2016*
- *Capital Fund Appropriations Report – February 2017*
- *Capital Fund Revenue Report – February 2017*
- *Special Aid Fund Appropriations Report- February 2017*
- *Trial Balance General Fund – February 2017*
- *Trial Balance School Lunch Fund – February 2017*
- *Trial Balance Capital Fund – February 2017*
- *Trial Balance Trust and Agency Fund – February 2017*
- *Trial Balance Special Aid Fund – February 2017*
- *Student Accounts 1<sup>st</sup> and 2<sup>nd</sup> Quarter*
- *Cash Flow Report – January 2017*
- *Internal Claims Audit Report – February 2017*
- *Student Enrollment Report – January/February 2017*

**D) Budget Transfers**

*BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers, as per the attached documentation:*

1. *\$28,725 to Health Insurance Waiver-Instructional to adjust for those employees not covered under district plan.*
2. *\$33,806 to HS Repairs to adjust for locker replacement in the back hallway to complete the full locker replacement program in the high school.*
3. *\$50,498 to adjust for teacher movement in elementary school; payroll reconciliation.*
4. *\$53,011 to adjust for Family/Consumer Science teacher; payroll reconciliation.*
5. *\$11,570.00 to adjust for additional student at Riverhead Charter School.*

**E) Approval to Dispose of Equipment**

*RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, hereby authorizes the declaration of the following as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure:*

1. 221 Algebra 2 Trig textbooks SIBN 9781567658029

**5. STUDENT SERVICES - None**

**6. PERSONNEL**

**A) Approval of Resignations**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:*

1. Marie Kennedy, Clerk Typist, effective June 30, 2017, for purposes of retirement.
2. Richard Berglin, Teacher, effective June 30, 2017, for purposes of retirement.
3. Virginia Hennessey, Teacher, effective June 30, 2017, for purposes of retirement.
4. John Perez, Teacher, effective June 30, 2017, for purposes of retirement.
5. Patricia Beach, Teacher, effective June 30, 2017, for purposes of retirement.
6. Lori Ackerson, Teacher, effective June 30, 2017, for purposes of retirement.

**B) Approval of Leaves of Absence**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence:*

1. Joan Moran, Teacher, Family Medical Leave Act, Article XXIII(D)(2)  
Effective February 27, 2017 – April 28, 2017
2. Catherine Allen, Teacher Aide, Family Medical Leave Act  
Effective February 24, 2017- March 24, 2017

**C) Approval of Leave Replacement**

*RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement:*

- |                    |                                 |
|--------------------|---------------------------------|
| 1. Jennifer Loesch | Teacher                         |
| Effective:         | February 13, 2017-April 7, 2017 |
| Reason:            | FMLA of Nicole Neroulas         |

**D) Approval of Substitute Teachers**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teacher positions, as per the HBTA contract, for 2016-17:*

- | <u>Name</u>            | <u>Certification</u>         |
|------------------------|------------------------------|
| 1. Dominique Schneider | Elementary/Special Education |
| 2. Thomas Graf         | Elementary/Special Education |
| 3. Kelly Andersen      | Elementary/Special Education |

**E) Appointments for the PM Alternative High School**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for 2016-17:*

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Nicole Squires	Global 10	\$52.50/hour
2. Kelly Barrett	Odysseyware Math	\$52.50/hour
3. Justin Dulfon	Odysseyware English	\$52.50/hour
4. Robin Spielman	ELA-ENL	\$52.50/hour

**F) Approval of Co-Curricular Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for 2016-17:*

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Marc Kops	AIS-ELA	\$38.33/hour

**G) Approval of Coaching Resignation**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching resignation for 2016-2017:*

1. Michael Carlson, Asst. Varsity Boys Track, effective March 6, 2017

**H) Approval of Coaching Assignments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for 2016-17:*

<u>Name</u>	<u>Position</u>	<u>Level</u>	<u>Stipend</u>
1. Kaitlin Cooper	JV Softball	B2-1	\$3,980
2. Andrew Arbocus	Asst. Varsity Boys Track	B2-1	\$3,980
3. Kimberly Mulrain	MS Girls Lacrosse	C3-1	\$3,345
4. Krystle Whiffen	MS Softball	Volunteer	

**I) Approval of CSEA Appointments**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:*

1. Ana Velasquez Palacios      *Teacher Aide*  
    *Effective:                      March 1, 2017*  
    *Salary:                            Step 1, \$18,865 (prorated)*  
    *Reason:                           ENL SWD, as per IEP*

**J) Approval of Substitute Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2016-17:*

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Hana Heavey	Teacher Aide	\$13.00/hour
2. Michael Cause	Custodian	\$15.00/hour

**K) Approval of Support Positions**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2016-17:*

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<i>1. Zachary Senise</i>	<i>Custodian</i>	<i>\$19.55/hour</i>

**L) Correcting Resolution 2016-2017 School Year**

*RESOLVED, that the Board of Education hereby corrects the following resolutions:*

*1. #48 to now read: Felipe Perez, MA Step 1, \$61,193.*

**M) Approval of Substitute Trainer**

*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute position at a rate of \$65.00 per contest for the 2016-2017 school year.*

*1. Kathryn Radice                      Substitute Athletic Trainer*

**7. BOARD OF EDUCATION**

**A) Board Committee Reports**

*1. Athletics & Co-Curricular*

**B) Approval of Notice of Public Hearing for Board Election & Annual District Meeting**

*BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published March 30, April 6, April 20 and April 27, 2017 in the Southampton Press Western Edition (see Appendix #1).*

**C) Authorizing Submission of a Bond Proposition at Annual District Meeting**

*RESOLVED, by the Board of Education, upon the recommendation of the Superintendent of Schools, as follows:*

*Section 1. At the Annual District Meeting and Election of the qualified voters of Hampton Bays Union Free School District, in the County of Suffolk, New York ("District"), to be held on May 16, 2017, a Bond Proposition in substantially the form as hereinafter set forth shall be submitted to the qualified voters of said District. Such Bond Proposition shall appear in the Notice of Annual District Meeting and Election to be held May 16, 2017, and the District Clerk is authorized and directed to include such Bond Proposition in said Notice by inserting therein substantially the following paragraphs:*

*NOTICE IS FURTHER GIVEN that a Bond Proposition in substantially the following form shall be presented to the qualified voters of the District at such meeting:*

**RESOLVED:**

*(a) That the Board of Education of the Hampton Bays Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to replace and/or reconstruct the existing roof at the Hampton Bays High School (the "Project"); the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend*

- therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed \$5,000,000;*
- (b) that \$2,856,399 from the Capital Reserve Fund heretofore approved by the voters on May 17, 2011, is hereby authorized to be expended to pay a portion of the cost of the Project and such expenditure is hereby approved;*
  - (c) that a tax is hereby voted in the aggregate amount of not to exceed \$2,143,601 to pay the balance of the cost of the Project, said tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$2,143,601 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and*
  - (d) that any additional District funds that become available from operations in any subsequent fiscal year are hereby authorized to be expended for the Project, and shall offset and reduce the amount of taxes herein authorized to be levied and the amount of obligations herein authorized to be issued.*

*Such Bond Proposition shall appear on the ballots used for voting at said Annual District Meeting and Election in substantially the foregoing form.*

*Section 2. The proceeds of the bonds authorized pursuant to the Bond Proposition set forth in Section 1 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.*

*Section 3. This resolution shall take effect immediately.*

**D) SEQRA Resolution – High School Roof Referendum**

*WHEREAS, the Board of Education desires to embark upon a high school roof replacement (Project); and*

*WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Project and has determined that the project is classified as a Type II Action as defined by Section 617.5(c)(8) of the State Environmental Quality Review Act (SEQRA) Regulations;*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and*

*BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project a Type II Action, pending the approval of the New York State Office of Parks, Recreation and Historic Preservation, requires no further review under SEQRA; and*

**E) Approval of Notice of Annual District Meeting Vote for the Purpose of Hampton Bays Library Bond Referendum Vote (Re-scheduled)**

*RESOLVED, that due to the closing of the Hampton Bays Public Library on March 14, 2017, the date of the Special District Meeting Vote, for a weather emergency, the District Clerk is directed to reschedule the Meeting Vote for April 4, 2017 and to have published the requisite Legal Notice during the weeks of March 20 and 27, 2017.*

**F) Approval of Supplemental Agreement with the Hampton Bays Teachers Association**  
*RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the Superintendent of Schools to sign and execute three Supplemental Memorandums of Agreement to the 2014-2017 HBTA Contract, dated February 17, 2017, versions 1, 2, 3, and allocates the monies therefore, as per the attached documentation.*

**G) Approval of Acting District Clerk**  
*RESOLVED that the Board of Education hereby appoints Maria Schmidt, as Acting District Clerk to carry out the district clerk duties during the District Clerk's absence from March 20 - 24, 2017.*

**H) OLD BUSINESS - Approval of District Professional Development Plan**  
*RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Professional Development Plan, created in accordance with Commissioner's Regulations 100.2 (dd) and authorizes the Superintendent of Schools to submit plan for final approval to the New York State Education Department, as per the attached documentation.*

**8. PUBLIC COMMENT**

*Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.*

**9. ADJOURNMENT**