

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946**

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –October 10, 2017
Hampton Bays High School Auditorium

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss potential litigation.

7:00 PM -- BUSINESS MEETING

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 12, 2017.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent’s Report** *Lars Clemensen*
- B) **Advanced Placement Scholars** *Chris Richardt & Eric Ferraro*

| | | |
|--------------------------|------------------------|-------------------------|
| <i>Sydney Caldwell</i> | <i>Colette Levine</i> | <i>Emma Candelaria</i> |
| <i>Sage McMorris</i> | <i>Daniel Dimijian</i> | <i>Caroline Oakland</i> |
| <i>Tabatha Fajardo</i> | <i>Isabella Romano</i> | <i>Conor Fleming</i> |
| <i>Giovanna Rosante</i> | <i>Lilly Griffin</i> | <i>Zoey Smith</i> |
| <i>Denisse Hernandez</i> | <i>Mackenzie Tyler</i> | <i>Riley Kangas</i> |
| <i>Matthew Zbikowski</i> | | |

Advanced Placement Scholars with Honors: *Melissa Carranza and Anna Harris*

C) Students of the Month

- *Julia Scourakis – Elementary School*
- *Abril Vasquez Montes – Middle School*
- *Ava Bianchi – High School*

Marc Meyer
Dennis Schug
Christopher Richardt

4. BUSINESS, FINANCE, AND OPERATIONS

A) Assistant Superintendent for Finance and Operations Report

Larry Luce

B) Establishment of Reserve Accounts

WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;

THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2016-17 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.

C) Approval to Set Tax Levy

RESOLVED, that the Board of Education sets the school tax levy for the 2017-2018 school year, including STAR, at \$44,856,298.00;

BE IT ALSO RESLOVED that the Board of Education authorized a total tax levy of \$2,015,095, which includes \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

D) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the 2017-2018 school year and that such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. East Quogue School District for Special Education Services*
- 2. East Moriches School District for Instructional Services*
- 3. Suffolk County Contract for Federal Part B Allocations*
- 4. Mario Mendoza for Occupational Therapy Services*
- 5. Long Island School Practitioner Action Network, LISPAN*
- 6. Mattituck-Cutchogue USFD for computer coding consortium*
- 7. Suffolk County Community College for Childcare Development Associate Program*
- 8. Riverhead Central School District for Special Education Services*

E) Financial Report

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Budget Transfer General/Capital Report–September 2017*
- 2. Appropriation Status Report – September 2017*
- 3. Warrant Reports –September 2017*
- 4. Cash Disbursements – September 2017*
- 5. Appropriation Status Report- Cafeteria –September 2017*

6. *Treasurer's Monthly Report – August 2017*
7. *Treasurer's Monthly Report-Cafeteria – July 2017*
8. *Capital Fund Appropriations Report –September 2017*
9. *Capital Fund Revenue Report –September 2017*
10. *Special Aid Fund Appropriations Report- September 2017*
11. *Trial Balance General Fund –September 2017*
12. *Trial Balance School Lunch Fund –September 2017*
13. *Trial Balance Capital Fund –September 2017*
14. *Trial Balance Trust and Agency Fund –September 2017*
15. *Trial Balance Special Aid Fund –September 2017*
16. *Trial Balance Extracurricular Fund –September 2017*
17. *Cash Flow Report –August 2017*
18. *Internal Claims Audit Report –September 2017*
19. *Student Enrollment Report –September 2017*

F) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. *\$55,850 to adjust for additional HS/MS teaching assignments, as budgeted*
2. *\$12,000 to purchase equipment for Network Operations for 2017-2018*
3. *\$20,000 to adjust for Computer Coding initiative for 2017-2018*

G) Approval to Dispose of Equipment

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby authorizes the declaration of the following as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

1. *Hand Held Security/Supervision Radio, Asset Tag #200550*
2. *Science Water Table, Asset Tag #000761*
3. *Risograph Model GR1700, Asset Tag #100276*

H) Approval of Change Order – Bond Referendum Projects Phase V

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. *No. 3, SED No.: 58-09-05-02-0-010-014 in the amount of \$1,105.25 for Preferred., the general construction contract, as per the attached documentation.*

I) Acceptance of Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Official, accept the generous donation of:

1. *Hampton Bays Education Foundation, \$1500 for heart monitors for the Physical Education program.*

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) Approval of Additional Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Additional Class Teaching Assignments:

| <u>Name</u> | <u>Position</u> |
|--------------------------|----------------------------|
| 1. Facini, Christina | HS Science (0.5) |
| 2. Forsberg, Stephanie | HS Science (1.0) |
| 3. Martinez, Melba | HS Science (0.5) |
| 4. Valenti, Marybeth | HS Science (0.5) |
| 5. Edwards, Michelle | HS LOTE (1.0) |
| 6. Sweeney, Robyn | HS Math (1.0) |
| 7. Barrett, Kelly | HS Math (0.25) |
| 8. Moran, Joan | Grade 5 (0.5) |
| 9. Carmichael, Christie | Grade 5 (0.5) |
| 10. Hansen, Caitlin | Grade 6 (1.0) |
| 11. Booras, Rachel | Grade 6 (1.0) |
| 12. Nydegger, Richard | Grade (1.0) |
| 13. Ottati, Kerri | Grade 6 (0.25) |
| 14. Algieri, Kathy | Grade 6 (0.75) |
| 15. Dabrowski, Joseph | Grade 6 (0.25) |
| 16. Dabrowski, Lucy | Grade 6 (0.25) |
| 17. Alexander, Bridget | Grade 6 (0.25) |
| 18. Bishop, Janine | Grade 6 (0.25) |
| 19. Renalds, Samantha | MS Math (0.5) |
| 20. Roche, John | MS Math (0.5) |
| 21. Stevens, Kristy | MS Special Education (1.0) |
| 22. Balistreri, Matthew | MS Technology (1.0) |
| 23. Devon-Figari, Deanna | MS LOTE (.25) |
| 24. Strano, Teresa | MS LOTE (1.0) |
| 25. Burkhardt, Claudine | MS LOTE (.25) |
| 26. Polan, Jeanne | MS Phys Ed (1.0) |
| 27. Paga, John | MS Phys Ed (1.0) |
| 28. Foster, John | MS Phys Ed (1.0) |

B) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

| <u>Name</u> | <u>Position</u> |
|-------------------|-----------------------------------|
| 1. David Goodman | AIS – Mathematics - during school |
| 2. Marc Kops | AIS – ELA - during school |
| 3. Melba Martinez | AIS – Science - during school |

4. Michael Oestreicher AIS – Global - during school
5. Kelly Barrett AIS – Algebra - during school
6. Michelle Marrone AIS – ELA/ENL - after school
7. Peter Meehan AIS – Algebra/ENL - after school
8. Michelle Marrone Mentor (Cassandra Scofield)
9. Laurie Dyno Mentor (Krystle Whiffen)
10. Fran Arato Mentor (Sean Gil)
11. Justin Dulfon Mentor (Caitlin Baron)
12. Kelley Davide Mentor (Jennifer Loesch)
13. Jonathan DellaSperanza Enrichment STEM
14. Theresa Escobar Enrichment Yoga 3-4
15. Elizabeth Hubbard Enrichment Arts & Crafts
16. Jennifer Loesch Enrichment Fun & Games
17. Kaitlyn Roche Enrichment Arts & Crafts
18. Nicola Matzner Enrichment Extreme Sports
19. Erin McDermott Enrichment Fun & Games
20. Debra McDowell Enrichment Arts & Crafts
21. Brittany Morlock Enrichment Little Wizards
22. Victoria Renna Enrichment Storybook Creations
23. Anthony Schmidt Enrichment Intro to Robotics
24. Chris Warren Enrichment Lego Club

C) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2017-2018 school year as per the HBTA contract:

| <u>Name</u> | <u>Position</u> | <u>Level</u> |
|--------------------|--------------------------------|--------------|
| 1. Barker, Ryan | MS Football Volunteer | |
| 2. Young, Sarah | Varsity Volleyball Volunteer | |
| 3. Garafola, Mike | Varsity Boys' Soccer Volunteer | |
| 4. Dossiano, Toni | MS Volleyball | C3-III |
| 5. McErlean, Kathy | MS Cheerleading | C3-1 |

D) CSEA Leave Replacement Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Yancy Moraga-Martinez Custodian
 Effective: October 11, 2017 – June 30, 2018
 Salary: Step 1, (prorated)
 Reason: Leave of Absence, Thomas O'Reilly

E) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Samantha Bello Teacher Aide
 Effective: October 11, 2017
 Salary: Step 1, (prorated)
 Reason: Resignation, Lauren Melfi

- 2. Daniela Gutierrez *Teacher Aide*
 Effective: October 11, 2017
 Salary: Step 1, (prorated)
 Reason: Resignation, Genna Murray

F) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

| <u>Name</u> | <u>Position</u> |
|----------------------|----------------------------------|
| 1. Ryan Barker | School Counselor |
| 2. Patricia Beach | Mathematics |
| 3. Kenneth Coard | Mathematics |
| 4. Tara Fleming | Art |
| 5. Frank Iaccio | Social Studies |
| 6. Bruce Lepanto | Social Studies |
| 7. Avram Lessman | English |
| 8. Tasha Mangel | Social Studies |
| 9. Rachel McAllister | Elementary |
| 10. Kimberly Mulrain | Elementary 1-6 |
| 11. Carly Rosenberg | Elementary/SWD 1-6 |
| 12. Shanna Smith | Non-Certified |
| 13. Irene Stefanik | Elementary/TESOL/Reading/SWD |
| 14. Kirsten Schnabel | Earth Science |
| 15. Nicole Squires | Social Studies 7-12 |
| 16. Shatisha Oswald | Childhood Education 1-6 /SWD 1-6 |
| 17. Alyssa Gerry | Childhood Education 1-6/TESOL |
| 18. Alyssa Daniels | Spanish 7-12 |

G) Approval of Substitute Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for 2017-18:

| <u>Name</u> | <u>Position</u> |
|----------------------|-----------------|
| 1. Robert Szczepanik | Custodian |
| 2. Ramon Vinas | Custodian |
| 3. Denzel Semple | Teacher Aide |

H) Correcting Resolution 2017-2018 School Year

RESOLVED, that the Board of Education hereby corrects the following resolutions:

- 1. #31(1) to now read:
 Deanna Devon-Figari, LOTE Teacher, Child Care Leave, Art.XXIII (D1), FMLA
 October 16, 2017 – January 1, 2018

7. BOARD OF EDUCATION

A) Approval of Terms and Conditions for Director of Safety and Transportation

B) Approval of Reading and Adoption of Board of Education Policy

BE IT RESOLVED, that the Board of Education hereby approves the reading and final adoption of the following policy:

1. 0115 *Student Harassment and Bullying Prevention (DASA)*
2. 0115.R *Student Harassment and Bullying Prevention (DASA) Regulation*

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT