

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** September 12, 2017                      **KIND OF MEETING:** Business

**LOCATION:** HS Auditorium                      **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn,  
Elizabeth Scully

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

**CALL TO ORDER:** 7:10 PM

**ADJOURNMENT:** 7:31 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
<b>Resolution #46</b>	<b>Approval of Order of Agenda</b>	<b>Passed</b>
<b>Resolution #47</b>	<b>Approval of Minutes</b>	<b>Passed</b>
<b>Resolution #48</b>	<b>Approval of Contracts</b>	<b>Passed</b>
<b>Resolution #49</b>	<b>Acceptance of Financial Reports</b>	<b>Passed</b>
<b>Resolution #50</b>	<b>Budget Transfers</b>	<b>Passed</b>
<b>Resolution #51</b>	<b>Approval of Change Orders</b>	<b>Passed</b>
<b>Resolution #52</b>	<b>Approval of Disposal of Equipment</b>	<b>Passed</b>
<b>Resolution #53</b>	<b>Acceptance of Resignation (Molinelli, Peterson, Melfi)</b>	<b>Passed</b>
<b>Resolution #54</b>	<b>Approval of Leaves of Absence (Pendlebury, McKenna, O'Reilly)</b>	<b>Passed</b>
<b>Resolution #55</b>	<b>Approval of Leave Replacement Teaching Appointments (Pendlebury, Sokol)</b>	<b>Passed</b>
<b>Resolution #56</b>	<b>Approval of Teaching Assistant Appointments (Peterson, Mitchell, Reusch)</b>	<b>Passed</b>
<b>Resolution #57</b>	<b>Approval of Co-Curricular Appointments</b>	<b>Passed</b>
<b>Resolution #58</b>	<b>Approval of Alternative HS Appointments</b>	<b>Passed</b>
<b>Resolution #59</b>	<b>Approval of Substitute Teaching Positons</b>	<b>Passed</b>

<b>Resolution #60</b>	<b>Approval of CSEA Appointments (Castano)</b>	<b>Passed</b>
<b>Resolution #61</b>	<b>Approval of Substitute Support Positions</b>	<b>Passed</b>
<b>Resolution #62</b>	<b>Approval of Support Positions</b>	<b>Passed</b>
<b>Resolution #63</b>	<b>Rescinding Previously Approved Resolutions 2017-2018 School Year (34.2, 34.3)</b>	<b>Passed</b>
<b>Resolution #64</b>	<b>Teachers Moving on Salary Schedule</b>	<b>Passed</b>
<b>Resolution #65</b>	<b>Approval of Second Reading and Adoption of Board of Education Policies</b>	<b>Passed</b>
<b>Resolution #66</b>	<b>Approval of Terms and Conditions (Occupational Therapist)</b>	<b>Passed</b>
<b>Resolution #67</b>	<b>Approval of Overnight Field Trips-Grade 8 Washington DC</b>	<b>Passed</b>

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**LOCATION:** HS Auditorium **PRESIDING OFFICER:** President

**MEMBERS PRESENT:** Kevin Springer, Richard Joslin, Dot Capuano, Michael Dunn, Elizabeth Scully

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Larry Luce, Lars Clemensen, Anna Marie Rojas

**Mr. Springer called the Business meeting to order at 7:10 PM.**

**On a motion by Mr. Dunn seconded by Mr. Joslin the following resolution was offered:**

**Resolution #46**

**BE IT RESOLVED that the Board of Education approved the order of the agenda.**

**5 aye**

**CLERK'S REPORT**

**On a motion by Ms. Capuano seconded by Ms. Scully the following resolution was offered:**

**Resolution #47**

**BE IT RESOLVED that the Board of Education accepts the minutes of the Business Meeting held Tuesday, August 22, 2017.**

**5 aye**

**PUBLIC COMMENT – None**

**PRESENTATIONS AND REPORTS**

**Mr. Clemensen spoke about the following: see attached report**

**BUSINESS, FINANCE, AND OPERATIONS**

**Mr. Luce, Assistant Superintendent for Finance and Operations spoke about the following:**

- **Budget Transfers**
- **School cafeteria-new company**
- **Concession stand open**
- **Equipment disposal**
- **Change orders-construction**

**On a motion by Ms. Scully and seconded by Ms. Capuano the following resolutions #48-#52 were offered in consent agenda format:**

**5 aye**

**Resolution #48**

**RESOLVED**, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. **Out East Therapy of New York, for OT, PT, SLP, RN and Psychology Services for the 2017-2018 school year.**
2. **Bonnie Boeger, Music Therapy Services, for the 2017-2018 school year.**
3. **Just Kids Learning Center for the 2017-2018 school year**

**Resolution #49**

**RESOLVED**, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. **Budget Transfer General/Capital Report–August 2017**
2. **Appropriation Status Report – August 2017**
3. **Warrant Reports –August 2017**
4. **Cash Disbursements – August 2017**
5. **Revenue Budget Status Report – General –August 2017**
6. **Revenue Budget Status Report – Cafeteria –August 2017**
7. **Appropriation Status Report- Cafeteria –August 2017**
8. **Treasurer’s Monthly Report –July 2017**
9. **Capital Fund Appropriations Report –August 2017**
10. **Capital Fund Revenue Report –August 2017**
11. **Special Aid Fund Appropriations Report- August 2017**
12. **Trial Balance General Fund –August 2017**
13. **Trial Balance School Lunch Fund –August 2017**
14. **Trial Balance Capital Fund –August 2017**
15. **Trial Balance Trust and Agency Fund –August 2017**
16. **Trial Balance Special Aid Fund –August 2017**
17. **Trial Balance Extracurricular Fund –August 2017**
18. **Internal Claims Audit Report –August 2017**
19. **Student Enrollment Report –August 2017**

**Resolution #50**

**BE IT RESOLVED**, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

1. **\$34,745.72, adjustments to Clerk of the Works Salary through December 2017.**
2. **\$18,597.26, adjustment to HS Referendum Project for inspections.**
3. **\$26,239.74 reconciliation of the 2012 Bond Referendum Capital Account.**
4. **\$66,227.17 reconciliation of the 2012 Bond Referendum Capital Account.**

**Resolution #51**

**RESOLVED**, that the Board of Education, upon the recommendation of the School Business Administrator, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-003-013 in the amount of (\$725.24) for HVAC, Inc., the mechanical contract, as per the attached documentation.
2. No. 1, SED No.: 58-09-05-02-0-010-014 in the amount of \$1,170.00 for Preferred, the general construction contract, as per the attached documentation.
3. No. 2, SED No.: 58-09-05-02-0-101-014 in the amount of \$2,761 for Preferred, the general construction contract, as per the attached documentation.

**Resolution #52**

**RESOLVED**, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, hereby authorizes the declaration of the following attached list as “surplus” and directs the School Business Official to dispose of the surplus in accordance with Board of Education policy and procedure.

**STUDENT SERVICES - NONE**

**PERSONNEL**

On a motion by Mr. Dunn, seconded by Ms. Capuano, the following resolutions #53-#64 were offered in consent agenda format:

5 aye

**Resolution #53**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Francesca Molinelli, Teacher Aide, effective August 24, 2017.
2. Margaret Peterson, Teacher Aide, effective June 30, 2017.
3. Lauren Melfi, Teacher Aide, effective June 30, 2017.

**Resolution #54**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Marianne L. Pendlebury, Special Education Teacher, to assume gen ed. position; 8/31/17 – 6/30/18.
2. Brooke McKenna, Elementary Teacher, HBTA Article XXIII(D)(1), FMLA; 9/18/17 – 12/15/17
3. Thomas O’Reilly, Custodian, CSEA Article IX(D)(5); 9/18/17 – 9/17/18

**Resolution #55**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for a leave replacement teaching appointment, according to the terms as follows:

1. Marianne Pendlebury      Elementary Teacher  
    Effective:                8/31/17 – 6/30/18  
    Salary:                    No change in salary  
    Reason:                    Leave of Absence, Erica Hayes

2. **Martyna Sokol**                      **Special Education Teacher**  
       **Effective**                              **8/31/17-6/30/18**  
       **Salary:**                                **\$61,499**  
       **Reason:**                               **Leave of Absence, Marianne Pendlebury**

**Resolution #56**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. **Margaret Peterson**                      **Teacher Assistant**  
       **Effective:**                              **August 31, 2017**  
       **Salary:**                                **\$24,600**  
       **Probationary Period:**              **August 31, 2017-August 30, 2021**  
       **Reason:**                                **Resignation of Alba Pettas**
2. **Ethan Mitchell**                         **Teacher Assistant**  
       **Effective:**                              **August 31, 2017**  
       **Salary:**                                **\$27,675**  
       **Probationary Period:**              **August 31, 2017-August 30, 2021**  
       **Reason:**                                **Resignation of Cassandra Scofield**
3. **Kevin Reusch**                         **Teacher Assistant**  
       **Effective:**                              **August 31, 2017**  
       **Salary:**                                **\$27,675**  
       **Probationary Period:**              **August 31, 2017-August 30, 2021**  
       **Reason:**                                **Resignation of Kristen Weeks**

**Resolution #57**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. <b>Pamela Renna</b>	<b>Science &amp; Technology (EARTH) Club</b>	<b>\$2260</b>
2. <b>Joan Barker</b>	<b>Curriculum Writing - Literacy Training</b>	<b>\$41.50/hour</b>
3. <b>Patricia Biscardi</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
4. <b>Liliana Cacace</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
5. <b>J. DellaSperanza</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
6. <b>Dominica DiMaggio</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
7. <b>Heather Ellis</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
8. <b>Michelle Ferguson</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
9. <b>Diane Hutchison</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
10. <b>Megan Kappers</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
11. <b>Kristie Loper</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
12. <b>Debra McDowell</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
13. <b>Lyndsey Moran</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
14. <b>Nicole Neroulas</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
15. <b>Janis Poremba</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>
16. <b>Stephanie Tam</b>	<b>Curriculum Writing Literacy Training</b>	<b>\$41.50/hour</b>

**17. Erika Threstino Curriculum Writing Literacy Training \$41.50/hour****Resolution #58**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Angela Behr	School Counselor	\$54.50/hour
2. Jonilyn Nelson	School Counselor	\$54.50/hour
3. Edith Tunney	English	\$54.50/hour
4. Felipe Perez	Social Studies	\$54.50/hour
5. Richard Iannelli	Science	\$54.50/hour
6. Charles Isgro	Mathematics	\$54.50/hour
7. Francis Arato	Physical Education	\$54.50/hour
8. Justin Dulfon	English	\$54.50/hour
9. Andrew Fotopoulos	Economics/Government	\$54.50/hour
10. Alfred Brigham	Teacher Assistant	\$54.50/hour
11. Robin Spielman	ELA/ENL	\$54.50/hour
12. Kelly Barrett	Mathematics	\$54.50/hour
13. Marie Perez	English	\$54.50/hour
14. Kathleen Kops	Social Studies	\$54.50/hour
15. Melba Martinez	ENL	\$54.50/hour
16. Michelle Marrone	ENL	\$54.50/hour
17. Christopher Romero	Substitute	\$54.50/hour
18. Eleni Fotopoulos	Substitute	\$54.50/hour
19. Melba Martinez	Substitute	\$54.50/hour
20. Michelle Marrone	Substitute	\$54.50/hour
21. Richard Iannelli	Substitute	\$54.50/hour
22. Alfred Brigham	Substitute	\$54.50/hour
23. Kathleen Kops	Substitute	\$54.50/hour
24. Richard Triandafilis	Administrative Coverage	\$68.13/hour

**Resolution #59**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Samantha Bello	Non-Certified
2. Chris Beninati	Non-Certified
3. Michael Biggs	Earth Science 5-9
4. Katherine Budas	Social Worker
5. Kaitlyn Cooper	Non-Certified
6. Elaine Curry	Elementary 1-6
7. Francis D'Abramo	Special Education
8. Adrian Drake	Childhood Education 1-6
9. Elena Fountis	Childhood Education 1-6/Special Education

10. Danielle Frohnoefer	Childhood Education 1-6
11. Barbara Gaias	Spanish 7-12
12. Esther Hoyos	Non-Certified
13. Heath Kaplan	Social Studies 7-12
14. Carla Magnozzi	Childhood Education 1-6
15. Patricia Moylan	Childhood Education 1-6/Special Education
16. Edward O'Connell	Social Studies 7-12
17. Jeffrey Pegram	Non-Certified
18. Cynthia Purcell	Non-Certified
19. Hilary Ruch	Elementary Pre K-6
21. Pamela Ryan	Elementary 1-6
22. Kirsten Schnabel	Earth Science
23. Denzel Semple	Non-Certified
24. Colleen Thompson-Poidomani	Music
25. Lucius Ware	Social Studies/Special Education
26. Jayla Snider	Elementary B-6/SWD B-6
27. Nancy Ashton-Bardak	Elementary/Special Education

**Resolution #60**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Laura Castano	Teacher Aide
Effective:	August 31, 2017
Salary:	Step 1, \$19,054
Reason:	New Entrant/per IEP

**Resolution #61**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Timothy Berglin	Guard	\$19.75/hour
2. Patricia McCrave	Teacher Aide	\$13.00/hour
3. Patricia McCrave	Clerical	\$13.00/hour
4. Daniela Gutierrez	Teacher Aide	\$13.00/hour

**Resolution #62**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017/18 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Michael Cause	PT Custodian	\$19.75/hour
2. Cheryl Schumann	PT Custodian	\$20.11/hour
3. Elsie Mitchell	Concession Manager	\$25.00/hour
4. Jennifer Jenkins	Concession Manager	\$25.00/hour
5. George Perez	Guard	\$21.30/hour



**Resolution #63**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds the following previously approved resolution:

1. Resolution 34.3, Samantha Johnson, Teacher Assistant effective August 31, 2017
2. Resolution 34.2, Kristen Weeks, Teacher Assistant effective August 31, 2017.

**Resolution #64**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the following salary-schedule movements, as contractually-allowed and verified and authorizes the funding of those monies necessary to implement the provisions of the agreement:

<b><u>Name</u></b>	<b><u>Achieved Education Level</u></b>
1. Alberti, Wendy	MA30
2. Arbocus, Andrew	MA60
3. Balistreri, Matthew	MA 15
4. Bishop, Janine	MA 45
5. Bishop, Meghan	MA15
6. Chiarulli, Christina	MA45
7. D'ABramo, Lauren	MA 15
8. DellaSperanza, Jonathan	MA15
9. DeMory, Jonathan	BA30
10. Dunkirk, Amy	MA60
11. Ellis, Heather	MA30
12. Fitzgibbon, Laura	BA30
13. Foster, John	MA30
14. Gagliardi, Adrienne	MA45
15. Garofola, Scott	MA15
16. Hansen, Caitlin	BA30
17. Hickey, Shannon	MA15
18. Isgro, Charles	MA45
19. Kops, Marc	MA30
20. Loper, Kristie	MA30
21. Marquez, Kaitlyn	MA15
22. Marrone, Michelle	MA30
23. Matzner, Nicola	MA45
24. Mazur, Carolanne	MA45
25. Meyer, Jamie	BA30
26. Morlock, Brittany	MA15
27. Naglieri, Stacey	MA45
28. Neroulas, Nicole	MA45
29. Pendlebury, Marianne	MA15
30. Pensa, Carla	MA15
31. Perez, Felipe	MA15
32. Renna, Victoria	MA15
33. Richter, Brittany	MA15
34. Roche, John	BA30

- |                         |      |
|-------------------------|------|
| 35. Romero, Christopher | BA30 |
| 36. Sears, Jessica      | MA45 |
| 37. Spota, Jennifer     | MA30 |
| 38. Valentni, Marybeth  | MA   |
| 39. VanBourgendien, Kim | MA15 |
| 40. Whiffen, Krystle    | MA15 |

#### **BORAD OF EDUCATION**

On a motion by Ms. Capuano, seconded by Ms. Scully, the following resolutions #65-#67 were offered in consent agenda:

5 aye

#### **Resolution #65**

**BE IT RESOLVED**, that the Board of Education hereby approves the second reading and adoption of the following policies:

1. 0100 Non-Discrimination and Equal Opportunity
2. 0110-R Sexual Harassment Regulation
3. 2120 School Board Elections
4. 4325 Academic Intervention Services
5. 5100 Student Attendance
6. 5152 Admission of Non-Resident Students
7. 5300 District Code of Conduct
8. 5405 Student Wellness
9. 8505 Charging School Meals
10. 8414.5 Alcohol and Drug Testing of Drivers

#### **Resolution #66**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools hereby ratifies the Terms & Conditions between the District and Denise Ferrari-Nyholm, Occupational Therapist, for a period covering July 1, 2017 through June 30, 2021 and authorizes the funding of those monies necessary to implement the provisions of the agreement.

#### **Resolution #67**

**BE IT RESOLVED**, that the Board of Education hereby approves the following overnight field trips for the 2017-2018 school year:

1. Grade 8, Washington DC, March 8-March 10, 2018

#### **Old Business**

None

#### **New Business**

None

**PUBLIC COMMENT - NONE**

**ADJOURNMENT**

**On a motion by Mr. Dunn seconded by Mr. Joslin, the Business meeting adjourned at 7:31 PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**