

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA –February 13, 2018
Hampton Bays High School Library

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss litigation.
Internal Auditor to meet with the Board of Education

7:00 PM -- BUSINESS MEETING
Budget Workshop – 7 PM

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK’S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, January 9, 2018.

Note: draft minutes will be available on the District’s website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **National Merit Scholarship** *Christopher Richardt*
 - 1. *Daniel Dimijian*
- B) **Students of the Month – January**
 - 1. *Maya Ollennu – Elementary School* *Marc Meyer*
 - 2. *Cole Wilson – Middle School* *Dennis Schug*
 - 3. *Sydney Caldwell – High School* *Christopher Richardt*

C) Fire Prevention Poster Contest Winners

Grade	First Place	Second Place	Third Place
<i>Kindergarten</i>	<i>Katherine Pozdniakov</i>	<i>Caleb Kurz</i>	<i>Madison Holzman</i>
<i>First</i>	<i>Daniel Santos</i>	<i>Sarafina Mancuso</i>	<i>Lillian Yanes</i>
<i>Second</i>	<i>Justin Lliguin</i>	<i>Jonathan Pina</i>	<i>Andy Lucero</i>
<i>Third</i>	<i>Damaris Feliciano</i>	<i>Ry DePalma</i>	<i>Willem Sarkis</i>
<i>Fourth</i>	<i>Edie Cabrera</i>	<i>Sara Herrera</i>	<i>Matteo Casale</i>
<i>Fifth</i>	<i>Jacqueline Ruocco</i>	<i>Perla Samiento</i>	<i>Liam O'Gara</i>
<i>Sixth</i>	<i>Minal Maeem</i>	<i>Justin Guanga</i>	<i>Emily Robinson</i>
<i>Seventh</i>	<i>Carly Dunn</i>	<i>Raymond Drake</i>	<i>Lily Patek</i>
<i>Eighth</i>	<i>Ryan Hughes</i>	<i>Samantha Coulton</i>	<i>James Salas Fernandez</i>

D) Superintendent of Schools Report *Lars Clemensen*

E) Assistant Superintendent for Finance and Operations Report *Larry Luce*

4. BUSINESS, FINANCE, AND OPERATIONS**A) Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for 2017-2018, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. Creative Tutoring, Inc. for instructional services;*
- 2. East Moriches UFSD, for instructional services, revised;*
- 3. Professional Services Agreement District Architect/Engineer of Record, amended;*
- 4. Teen Truth, LLC, for high school social emotional learning character ed program;*
- 5. Owner Contract Agreement with Statewide Roofing;*

B) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

- 1. Budget Transfer General/Capital Report–January 2018*
- 2. Appropriation Status Report – January 2018*
- 3. Warrant Reports –January 2018*
- 4. Cash Disbursements – January 2018*
- 5. Revenue Budget Status Report – General –January 2018*
- 6. Revenue Budget Status Report – Cafeteria –January 2018*
- 7. Appropriation Status Report- Cafeteria –January 2018*
- 8. Treasurer's Monthly Report – December 2017*
- 9. Capital Fund Appropriations Report –January 2018*
- 10. Capital Fund Revenue Report –January 2018*
- 11. Special Aid Fund Appropriations Report- January 2018*
- 12. Trial Balance General Fund –January 2018*
- 13. Trial Balance School Lunch Fund –January 2018*
- 14. Trial Balance Capital Fund –January 2018*
- 15. Trial Balance Trust and Agency Fund –January 2018*
- 16. Trial Balance Special Aid Fund –January 2018*
- 17. Trial Balance Extracurricular Fund –January 2018*
- 18. Cash Flow Report –December 2017*

- 19. *Internal Claims Audit Report –January 2018*
- 20. *Student Enrollment Report –January 2018*

C) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the, Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers:

- 1. *\$20,000 to adjust for Lightpath fiber optic installation, as per the attached.*

D) Suffolk Share Inter-Municipal Agreement

WHEREAS, the District wishes to enter into, in accordance with applicable New York Law, a cooperative organization to serve its members by pursuing options including, but not limited to: 1) operating and maintaining a regional procurement system, 2) assisting SuffolkShare Members in compliance with state bidding requirements, 3) identifying qualified vendors of commodities, goods and services, 4) facilitating the sharing of services and 5) providing a platform to share information and facilitate discussions between SuffolkShare Members, all in an effort to realize potential economies, including administrative cost savings; and

WHEREAS, the Organizing Entities, are acting in accordance with section 119-o of the New York State General Municipal Law, to cooperatively create SuffolkShare for the purpose of fulfilling their respective public and governmental purposes, needs, objectives and programs on a cooperative or contract basis, and

WHEREAS, the Organizing Entities have additionally determined that other qualified entities should, in accordance with the terms of this Intermunicipal Cooperation Agreement (hereinafter referred to as the “Agreement”) be permitted to join with them through execution of an addendum to this Agreement, in order to better fulfill their respective public purposes via participation in SuffolkShare;

NOW, THEREFORE, the Organizing Entities and such additional local governments as may hereinafter assent hereto, hereby agree upon the following terms and conditions, incorporated by reference into the minutes.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) Approval of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

- 1. *Barbara Bickford, Teacher, effective June 30, 2018, for the purpose of retirement.*
- 2. *Laura Castano, Teacher Aide, effective January 19, 2018.*
- 3. *Kathleen Colihan, Teacher, effective June 30, 2018, for the purpose of retirement.*

4. Joan Crowley, Teacher, effective June 30, 2018, for the purpose of retirement.
5. Pamela Renna, Teacher, effective June 30, 2018, for the purpose of retirement.

B) Approval of Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Bridget Alexander, Teacher, January 19, 2018 - February 13, 2018, FMLA, Article XXIII(D)(2)
2. Jill Bross, Teacher, January 16, 2018 - March 16, 2018, FMLA, Article XXIII(D)(2)
3. Alyssa Casciotta, Aide, January 22, 2018 through March 16, 2018, Article IX(D)(5)
4. Vicki Manzullo, Teacher Assistant, January 16, 2018 through March 16, 2018, Article XXIII(G)

C) Approval of Leave Replacement Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- | | |
|-------------------|--|
| 1. Vicki Manzullo | <i>Special Education Teacher</i> |
| Effective: | <i>January 16, 2018 through March 16, 2018</i> |
| Salary: | <i>MA Step 1, \$61,499 (prorated)</i> |
| Reason: | <i>Bross FMLA</i> |

D) Approval of Leave Replacement Teaching Assistant Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

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|----------------|--|
| 1. Ryan Barker | <i>Life Skills Teaching Assistant</i> |
| Effective: | <i>January 16, 2018 through March 16, 2018</i> |
| Salary: | <i>Step 1, (pro-rated)</i> |
| Reason: | <i>Manzullo Leave of Absence</i> |

E) Approval of Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Carol Calderaro	<i>Make-up, HS Musical</i>
2. Theresa Carey	<i>Morning Program</i>
3. John Davidson	<i>PEER Educator Co-Advisor</i>
4. Michelle DeBlasio	<i>PEER Educator Co-Advisor</i>
5. Maria McFarland	<i>Bil. Parent Meeting Child Care</i>
6. Kathryn Algieri	<i>Balanced Literacy Training</i>
7. Patricia Biscardi	<i>Balanced Literacy Training</i>
8. Liliana Cacace	<i>Balanced Literacy Training</i>
9. Susan Conrad	<i>Balanced Literacy Training</i>
10. J. Dellasperanza	<i>Balanced Literacy Training</i>
11. Amy Dunkirk	<i>Balanced Literacy Training</i>
12. Michelle Ferguson	<i>Balanced Literacy Training</i>
13. Lori Foster	<i>Balanced Literacy Training</i>
14. Shannon Hickey	<i>Balanced Literacy Training</i>

15. Diane Hutchison	Balanced Literacy Training
16. Megan Kappers	Balanced Literacy Training
17. Kristie Loper	Balanced Literacy Training
18. Lyndsey Moran	Balanced Literacy Training
19. Nicole Paga	Balanced Literacy Training
20. Kathleen Palmieri	Balanced Literacy Training
21. Janis Poremba	Balanced Literacy Training
22. Elizabeth Scott	Balanced Literacy Training
23. Elizabeth Thorne	Balanced Literacy Training
24. K. VanBourgendien	Balanced Literacy Training
25. John Paga	Athletic Supervision
26. Jeanne Polan	Athletic Supervision
27. Sean Gil	Athletic Supervision
28. Lawrence Weiss	Culinary Arts

F) Approval of Co-Curricular Enrichment Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Enrichment Teacher Appointments for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>
1. Wendy Alberti	Computers
2. Jonathan Dellasperanza	Little Wizards
3. Theresa Escobar	Creating Dream Vision Board
4. Victoria Greenidge	Storybook Creations
5. Jennifer Loesch	Fun & Games
6. Kaitlyn Marquez	Arts & Crafts
7. Lisa Marte	Fun & Games
8. Nicola Matzner	Extreme Sports
9. Debra McDowell	Arts & Crafts
10. Brittany Morlock	Little Wizards
11. Steve Piliero	Music Recorder
12. Elizabeth Scott	Arts & Crafts
13. Anthony Schmidt	Introduction to Coding
14. Stephanie Tam	Chinese Culture
15. Christopher Warren	Lego Club

G) Approval of Additional Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6TH Class Teaching Assignment:

<u>Name</u>	<u>Position</u>
1. Justin Dulfon	English 8
2. Kathleen Kops	Social Studies 8)

H) Approval of Appointments for the Alternative High School

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2017/2018 school year:

<u>Name</u>	<u>Position</u>
1. Keegan Bishop	Art-Odysseyware

I) Approval of CSEA Leave Replacement Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Andrea Nickerson	Custodian
Effective:	February 14, 2018 through June 30, 2018
Salary:	Step 1 (pro-rated)
Reason:	Leave of Absence of Robert Pettas

J) Approval of CSEA Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Mariela Conde	Spanish Speaking Clerk Typist
Effective:	February 5, 2018
Salary:	Step 2, (pro-rated)
Reason:	Retirement of Marie Kennedy
2. Sydney Cerase	Teacher Aide
Effective:	February 14, 2018
Salary:	(prorated)
Reason:	Resignation of Alex Reimer
3. Norah Doyle	Teacher Aide
Effective:	February 2, 2018
Salary:	(prorated)
Reason:	Resignation of Laura Castano

K) Approval of Substitute Teaching Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute teachers for the 2017-2018 school year at the approved rate as per the HBTA contract:

<u>Name</u>	<u>Position</u>
1. Jaclyn Morgan	Uncertified
2. Jeremy Cheesman	Uncertified
3. Daniel Cheesman	Uncertified
4. Kathryn Lerner	Uncertified
5. Peter Maisano	Elementary
6. Oscar Villalobos	Uncertified
7. Dominique DeFelice	Elementary
8. Crystal Schultheis	Uncertified

L) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Jaclyn Morgan	Teacher Aide
2. Jeremy Cheesman	Teacher Aide
3. Daniel Cheesman	Teacher Aide
4. Jairo Bermudez	Custodian
5. Luis Guerrero	Custodian
6. Josselina Escobar	Custodian

M) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2017/18 school year:

<u>Name</u>	<u>Position</u>
1. Kevin Rojas	Student Aide

N) Approval to Correct Approved Resolution 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby rescinds the following previously approved resolution:

1. *Resolution #39 2018-2018 school year to now read: James Kiernan and Robert Sutton Co-Coach, MS Boys Lacrosse, \$2085.50/each.*

7. BOARD OF EDUCATION

A) Approval of the 2018-2019 School/Staff Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the calendar as presented for the 2018-2019 school year and directs the Superintendent of Schools to distribute the calendar publicly.

B) Approval of Supplemental Agreement with the Hampton Bays Teachers Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the Superintendent of Schools to sign and execute a Supplemental Memorandum of Agreement to the 2017-2021 HBTA Contract, dated February 1, 2018, and allocates the monies therefore, as per the attached documentation.

C) First Reading and Adoption of Purchasing Policy

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves corrections to the Purchasing Policy #6700 by removing any reference or cross reference to Policy #6741, Contract for Professional Services.

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT