

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education
Kevin Springer, President
Rich Joslin, Vice President
Dot Capuano, Trustee
Michael Dunn, Trustee
Liz Scully, Trustee
Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

SPECIAL MEETING - OFFICIAL AGENDA
HIGH SCHOOL MAIN OFFICE
JUNE 23, 2018
10:00am

1. **OPENING PROCEDURES**
 - A) **Call to Order**
 - B) **Pledge of Allegiance**
 - C) **Announcement of Emergency Exits - Please note the marked emergency exits**
 - D) **Approval of Order of Agenda**

2. **CLERK'S REPORT**
 - A) **Public Comment**
Speakers will be recognized to address the Board of Education on agenda items only.

3. **BUSINESS AND FINANCE**
 - A) **Award of Equipment Lease Contract for the 2018-19 School Year**
WHEREAS, the District submitted a Request for Proposals (RFP) for Lease to Finance Equipment on June 14, 2018 in the amount of \$256,807, and proposals submitted in response to such RFP were opened on June 21, 2018; and

WHEREAS, TD Equipment Finance, Inc. (TD). submitted the lowest cost offer for a five-year term at an interest rate of 3.4049%;

***THEREFORE, BE IT RESOLVED,** that the Board of Education hereby approves obtaining financing of the purchase of computers and related equipment ("Equipment") in the amount of \$256,807 through TD Equipment Finance, Inc. (TD) and authorizes the Board President and/or the Superintendent of Schools to execute and deliver the Master Tax-Exempt Lease/Purchase Agreement, New York Addendum, Escrow Agreement, and other documents related thereto substantially in the form presented at this meeting, and with any changes, insertions and omissions therein as may be approved by the School District's Attorney and any and all legal documents, certificates and other instruments necessary to conclude and consummate the financing of the purchase of the Equipment, subject to the approving opinion by the School District's Attorney; and*

BE IT FURTHER RESOLVED that the Board President and/or the Superintendent of Schools (or designee) shall take all actions necessary or reasonably required to carry out and consummate the transactions contemplated by the Master Tax-Exempt Lease/Purchase Agreement and the documents, certificates and other instruments relating thereto; and

BE IT FURTHER RESOLVED that the Board designates the Master Tax-Exempt Lease/Purchase Agreement and each Property Schedule as a “qualified tax exempt obligation” for purposes of and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and reasonably anticipates that the total amount of tax exempt obligations (obligations the interest on which is excludable from gross income of the owners thereof under Section 103 of the Code) to be issued during the current calendar year by the District, or by an entity controlled by the District or by another entity the proceeds of which are loaned or allocated to the District for purposes of Section 265(b) of the Code will not exceed \$10,000,000.

B) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Patriot Organization, Inc. for toilet reconstruction at the elementary school.

C) Establishment of Reserve Accounts

WHEREAS, the Board of Education, pursuant to the provisions of Section 6-j of the General Municipal Law, has established a reserve fund for the purpose of paying for compensation benefits and other expenses authorized by Article 2 of the Workers’ Compensation Law, known as the Workers’ Compensation Reserve Fund and wishes to provide additional funding in said reserve fund;

THEREFORE BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2017-18 school year not to exceed \$500,000 to the Worker’s Compensation Liability Reserve Fund.

WHEREAS, the Board of Education has previously established a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the purpose of payment of retirement contributions to the NYS Employees Retirement System (ERS), to be known as Retirement Contribution Reserve Fund;

THEREFORE BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2017-18 school year not to exceed \$500,000 to the Retirement Contribution Reserve Fund.

WHEREAS, the Board of Education has previously established a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the

purpose of payment of accrued sick leave, to be known as Employee Benefit Accrued Liability Reserve Fund (EBALR);

THEREFORE BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated, unreserved (unassigned) fund balance for the 2017-18 school year not to exceed \$500,000 to the as Employee Benefit Accrued Liability Reserve Fund.

D) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, the Board of Education approves the following budget transfers:

1. \$40,000 to adjust for 1:1 Initiative, as per the attached documentation.
2. \$33,250.33 to adjust for fuel costs, as per the attached documentation.
3. \$20,000 to adjust to replace a Gator, as per the attached documentation.
4. \$26,500 to adjust for repairs to the high school parking lot, as per the attached.
5. \$55,723.94 to adjust for an increase in Medicare costs, as per the attached.

4. PERSONNEL

A) Acceptance of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Carly Bossung, Summer School Aide. Effective June 14, 2108
2. Neal Fishenden, Teacher Aide, June 22, 2018
3. Alyssa Casciotta, Teacher Aide, June 22, 2018
4. Danielle Alberti, Teacher Aide, June 22, 2018
5. Erin McDermott, Teacher Aide, June 22, 2018

B) Approval of Teaching Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals for instructional positions in 2018-19:

1. Kristen Webber Family & Consumer Sciences Teacher
 Effective: August 30, 2018
 Probationary Period: August 30, 2018 through August 29, 2022
 Salary: MA, Step 1
 Reason: Retirement of Barbara Bickford

C) Approval of Summer School Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following summer school staff:

<u>Name</u>	<u>Position</u>
1. Nancy Stanton	Aide
2. Daniella Alberti	Substitute Aide
3. Victoria Tamayo	Teacher Aide
4. Stephanie Forsberg	Teacher
5. Krystle Whiffen	Substitute Teacher

- D) Approval of Co-Curricular Appointments 17-18**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
1. Andrew Arbocus	AIS Living Environment
2. Al Brigham	AIS Living Environment
3. Toni Dossiano	AIS Living Environment
4. Rosemary Haddock	AIS Living Environment
5. Amanda Heenan	AIS Living Environment
6. Laurie Dyno	MS STEM Co-Coordinator
7. Amanda Heenan	MS STEM Co-Coordinator
8. Samantha Renalds	MS M/S/T Morning Support
9. John Roche	MS M/S/T Morning Support
10. Krystle Whiffen	MS M/S/T Morning Support

- E) Approval of CSEA Appointments**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Victoria Tamayo	Teacher Aide
Effective:	May 29, 2018
Salary:	CSEA Step 1, (pro-rated)
Reason:	Resignation of Rosa Yanes

- F) Approval of Substitute Teachers**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$102.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2017/2018 school year:

<u>Name</u>	<u>Certification</u>
1. Sean Ryan	Non-Certified

- G) Approval of Schedules of Salaries for Non-Aligned Employees**
RESOLVED, that the Board of Education accepts the schedule of salaries for non-aligned employees, as per the attached documentation.

5. BOARD OF EDUCATION

- A) Approval of Supplemental Memorandum of Agreement**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the execution of the Supplemental Memorandum of Agreement to the 2017-2021 HBTA Contract, dated June 19, 2018, as signed by the Superintendent of Schools and the Hampton Bays Teachers Association and allocates the monies therefore, as per the attached documentation.

6. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

7. ADJOURNMENT