

HAMPTON BAYS UNION FREE SCHOOL DISTRICT
86 East Argonne Road
Hampton Bays, New York 11946

Board of Education

Kevin Springer, President
Richard Joslin, Vice President
Dot Capuano, Trustee
Liz Scully, Trustee
Anne Culhane, Trustee

Lars Clemensen, Superintendent of Schools
Anna Marie Rojas, District Clerk

OFFICIAL AGENDA – January 8, 2019
Hampton Bays High School Cafeteria

7:00 PM -- BUSINESS MEETING

It is expected that the Board of Education will enter Executive Session at approximately 6:00 pm prior to the scheduled public meeting to begin at 7:00pm to discuss the employment of a particular person.

1. OPENING PROCEDURES

- A) **Call to Order**
- B) **Pledge of Allegiance**
- C) **Announcement of Emergency Exits -- Please note the marked emergency exits.**
- D) **Approval of Order of Agenda**

2. CLERK'S REPORT

- A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, December 11, 2018.

Note: draft minutes will be available on the District's website approximately two weeks following business meetings.

- B) **Public Comment**
Speakers will be recognized who wish to address the Board on agenda items only.

3. PRESENTATIONS AND REPORTS

- A) **Superintendent of Schools** *Lars Clemensen*
- B) **Finance and Operations** *Larry Luce*
- C) **Students of the Month – December**
 - 1. *Ashlyn Copt* *Marc Meyer*
 - 2. *Maya Sanabria* *Dennis Schug*
 - 3. *Emily Peyton* *Christopher Richardt*
- D) **Veterans of Foreign Wars Essay Contest Program**
 - 1. *Patriots Pen* *Dennis Schug*
 - 2. *Voice of Democracy* *Christopher Richardt*
- E) **Commencement Exercise** *Christopher Richardt*
 - 1. *Marly Montague, Class of 2019*

4. BUSINESS, FINANCE, AND OPERATIONS

A) Approval of Contracts

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Finance and Operations, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Big Brothers Big Sisters of Long Island, 2018-2019*
2. *East Moriches UFSD, instructional services, 2018-2019*
3. *The College Board, AP Capstone Diploma Program, Fall 2019*

B) Financial Reports

RESOLVED, that the Board of Education, upon the recommendation of the, Assistant Superintendent for Finance and Operations, accepts the following Financial Reports:

1. *Appropriation Status Report – General, December 2018*
2. *Appropriation Status Report – Cafeteria, November 2018*
3. *Appropriations Report – Capital December 2018*
4. *Appropriations Report – Special Education, December 2018*
5. *Budget Transfer General/Capital Report, December 2018*
6. *Warrant Reports, December 2018*
7. *Cash Disbursements, December 2018*
8. *Revenue Budget Status Report – General, December 2018*
9. *Revenue Budget Status Report – Cafeteria, December 2018*
10. *Treasurer’s Monthly Report, November 2018*
11. *Trial Balance Cafeteria, November 2018*
12. *Trial Balance General Fund, December 2018*
13. *Trial Balance Capital Fund, December 2018*
14. *Trial Balance Trust and Agency Fund, December 2018*
15. *Trial Balance Special Aid Fund, December 2018*
16. *Trial Balance Extracurricular Fund, December 2018*
17. *Cash Flow Report, November 2018*
18. *Internal Claims Audit Report, December 2018*
19. *Student Enrollment Report, December 2018*

C) Budget Transfers

BE IT RESOLVED, that upon the recommendation of the Assistant Superintendent for Finance and Operations, the Board of Education approves the budget transfers, as per the attached documentation:

1. *\$16,998.30 to adjust Medicare payments to recipients, as per the attached.*

D) Approval of Mileage Reimbursement Rate

BE IT RESOLVED that the Board authorizes the mileage reimbursement rate at the approved IRS rate effective January 1, 2019 at \$0.58 per mile.

E) Approval of Change Order

RESOLVED, that the Board of Education, upon the recommendation of the Assistant Superintendent for Operations & Finance, hereby approves the following Change Orders:

1. No. 1, SED No.: 58-09-05-02-0-010-015; in the amount of \$5,596.00 for Statewide Roofing, Inc., the general construction contract for the High School roofing reconstruction, as per the attached documentation.

F) Approval of Increase in New York State Minimum Wage

RESOLVED, that the Board of Education upon the recommendation of the School Business Administrator, increase the New York State Minimum Wage from \$11.00 to \$12.00 per hour, effective January 1, 2019 and adjust the wages for affected employees accordingly.

5. STUDENT SERVICES

A) Approval of CSE/CPSE Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board of Education.

6. PERSONNEL

A) Acceptance of Resignations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation of the following individuals:

1. Victoria Tamayo, Teacher Aide, effective January 18, 2019.

B) Approval of Leave of Absence

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individual:

1. Dara Bennett, Data Entry; December 12, 2018 - June 30, 2019, CSEA Art. (IX)(D)(5)

C) Approval of Co-Curricular Appointments 18-19

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2018-19 school year:

| <u>Name</u> | <u>Position</u> |
|---------------------------|---------------------------|
| 1. Marianne L. Pendlebury | Teacher teaching Teachers |
| 2. Jacqueline Rozzi | ENL Liaison HS |

D) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2018/2019 school year as per the HBTA contract:

| <u>Name</u> | <u>Position</u> | <u>Level</u> |
|---------------------|--------------------------|--------------|
| 1. Virgil Romer | Asst. Boys Winter Track | B2-1 |
| 2. Brittany Richter | Asst. Girls Winter Track | B2-1 |

E) Approval of Substitute Teaching Positions

RESOLVED, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following for the 2018-2019 school year at the HBTA contract rate:

| <u>Name</u> | <u>Position</u> |
|------------------------|-----------------|
| 1. McKenzie Wandoloski | Non-Certified |

2. *Nicole Heuschneider* *Non-Certified*

F) Approval of Civil Service Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

- | | |
|---|--|
| 1. <i>Dara Bennett</i> Effective: Salary: Reason: | <i>Principal Office Assistant</i> <i>December 12, 2018</i> <i>Step 2, CSEA (pro-rated)</i> <i>Resignation of Kathryn Cantwell</i> |
| 2. <i>Samantha Bliss</i> Effective: Salary: Reason: | <i>Teacher Aide</i> <i>January 9, 2019</i> <i>Step 1, CSEA (pro-rated)</i> <i>New Entrant, Resignation of S. VonBartheld</i> |
| 3. <i>Kristina Brito</i> Effective: Salary: Reason: | <i>Teacher Aide</i> <i>January 9, 2019</i> <i>Step 1, CSEA (pro-rated)</i> <i>New Position, Resignation of D. Tezel</i> |
| 4. <i>Geraldine Gaudiello</i> Effective: Salary: Reason: | <i>Monitor</i> <i>January 9, 2019</i> <i>Step 1, CSEA, (pro-rated)</i> <i>New Position</i> |

G) Approval of Support Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2018-2019 school year:

| <u><i>Name</i></u> | <u><i>Position</i></u> |
|-------------------------------|--------------------------------------|
| 1. <i>McKenzie Wandoloski</i> | <i>Teacher Aide</i> |
| 2. <i>Nicole Heuschneider</i> | <i>Teacher Aide</i> |
| 3. <i>Dara Bennett</i> | <i>Replacement Principal Clerk</i> |
| 4. <i>Victoria Tamayo</i> | <i>Replacement Data Entry Clerk.</i> |

H) Approval of Correcting Resolution 2018-2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby corrects the following resolutions to read:

1. *Resolution #23, No. 1, Austin Walrath, Student Aide, \$13.00/hour.*
2. *Resolution #45, No. 111, Michelle Marrone, ENL Liaison, \$2,600 pro-rated;*
3. *Resolution #148, No. 3: Kevin Singh, MA15, Step 1, \$63,819;*
4. *Resolution #156, No. 6., Alexandra Maitland-Ward, Office Assistant, \$13.00/hour.*

7. BOARD OF EDUCATION

8. PUBLIC COMMENT

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

9. ADJOURNMENT