

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** October 11, 2011                      **KIND OF MEETING:** Business

**LOCATION:** HS Library                              **PRESIDING OFFICER:** Vice President

**MEMBERS PRESENT:** Chris Garvey, Warren Booth, Richard Joslin, Dot Capuano

**MEMBERS ABSENT:** Doug Oakland

**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas

**CALL TO ORDER:** 5:20 PM

**ADJOURN TO EXECUTIVE SESSION:** 5:22 PM

**RESUME BUSINESS MEETING:** 7:05 PM

**ADJOURNMENT:** 8:10 PM

| <u>Resolution #</u> | <u>Description</u>   | <u>Outcome</u> |
|---------------------|--|----------------|
| Resolution #89      | Approval of Order of Agenda  | Passed         |
| Resolution #90      | Approval of Minutes  | Passed         |
| Resolution #91      | Designation of Reserve Accounts  | Passed         |
| Resolution #92      | Approval of Tax Levy   | Passed         |
| Resolution #93      | Approval of Contracts  | Passed         |
| Resolution #94      | Financial Reports  | Passed         |
| Resolution #95      | Authorization for Disposal of Textbooks and Equipment                    | Passed         |
| Resolution #96      | Acceptance of Donation to the Ginny Jones Marotta Music Scholarship Fund | Passed         |
| Resolution #97      | Approval of CSE/CPSE Recommendations                                     | Passed         |
| Resolution #98      | Approval of Additional Teaching Assignments                              | Passed         |
| Resolution #99      | Appointments for the PM Alternative High School                          | Passed         |
| Resolution #100     | Co-Curricular Resignations   | Passed         |
| Resolution #101     | Co-Curricular Appointments   | Passed         |
| Resolution #102     | CSEA Appointments(Lyons, Frontino)                                       | Passed         |

Minutes of the October 11, 2011 BOE Business Mtg

|                        |   |               |
|------------------------|---|---------------|
| <b>Resolution #103</b> | <b>Approval of Substitute Teachers</b>                                  | <b>Passed</b> |
| <b>Resolution #104</b> | <b>Approval of Support Positions (Jones)</b>                            | <b>Passed</b> |
| <b>Resolution #105</b> | <b>Correction of Resolution #49 from 2011-2012 School Year</b>          | <b>Passed</b> |
| <b>Resolution #106</b> | <b>Approval of Attendance at NYSSBA Convention Passed in Buffalo</b>    |               |
| <b>Resolution #107</b> | <b>Standard Workday Resolution Certification</b>                        | <b>Passed</b> |
| <b>Resolution #108</b> | <b>Approval of Change in Overnight Field Trip 2011-2012 School Year</b> | <b>Passed</b> |

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**Mr. Garvey called the Business meeting to order at 5:20 PM.**

**On a motion by Mr. Booth, seconded by Mr. Joslin the Business meeting adjourned to Executive Session to discuss matters related to specific personnel matter**

**On a motion by Mr. Booth, seconded by Ms. Capuano, the Business meeting resumed.**

**On a motion by Mr. Booth seconded by Mr. Joslin the following resolution was offered:**

**Resolution #89**

**BE IT RESOLVED, that the Board of Education approves the order of the agenda.**

**4 aye**

**CLERK'S REPORT**

**On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:**

**Resolution #90**

**BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, September 13, 2011.**

**4 aye**

**PUBLIC COMMENT – none**

**PRESENTATIONS**

**Student of the Month - September**

- Marissa Kennedy-Grade 4, Elementary School
- Schuyler Dorchak, Grade 5, Middle School
- Brandon White, Grade 11, High School

**The 2012 National Merit Scholarship Program**

- Sarah Reed, Commended Student

**Math Fair Medal Winners:**

- Erin Link
- Alicia Golyski
- Brook VonBartheld
- Gabby Morea
- Alexis Fotopoulos
- Mackenzie Engeldrum
- Taylor Dunn
- Rebecca Harris
- Sara Giudice
- Mary Kelly Hilton

**ESL Published Students – Anthony DeBlasio/Robin Spielman**

- Yoselin Calderone
- John Pescatore
- Brenda Meza
- Jussara Sandinha Veira

**BUSINESS AND FINANCE**

**Larry Luce presented the information on the following areas to the Board of Education:**

- New York State Property Tax Cap
- Guest Chef Program-discussion followed and the Board agreed (4-0) to move forward with the program.
- Property Tax Relief – Senator Ken LaValle

**On a motion by Mr. Garvey, seconded by Mr. booth the following resolutions # - # were offered in a consent agenda format, with the exception of Resolution #96 which was read individually:**

**4 aye**

**Resolution #91**

**WHEREAS, the Board of Education has previously established the following reserve funds: Workers' Compensation Reserve Fund, Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund, Retirement System Reserve Fund, and Repair Reserve Fund, and now wishes to provide additional funding in said reserve funds;**

**THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Business Administrator to transfer funds from unappropriated unreserved fund balance for the 2010-2011 school year to such reserve funds in accordance with the attachment hereto, which is made part of this resolution.**

**Resolution #92**

**RESOLVED that the Board of Education sets the school tax levy for 2011-2012, including STAR, at \$40,685,893;**

**BE IT ALSO RESOLVED** that the Board of Education authorizes a total tax levy of \$1,750,481, which includes \$195,000 for prior approved capital expansion and the contract approved with the Trustees of the Hampton Bays Public Library.

**Resolution #93**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Alternatives for Children for consulting from September 1, 2011 through June 30, 2012, as per the attached documentation.
2. All County Interpreting Services for the Deaf, LTD, for the school year 2011-2012, as per the attached documentation.

**Resolution #94**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report – September 2011
- Appropriation Status Report – September 2011
- Warrant Reports – September 2011
- Cash Disbursements - September 2011
- Treasurer’s Monthly Report –August 2011
- Revenue Budget Status Report – General –September 2011
- Revenue Budget Status Report – Cafeteria –September 2011
- Appropriation Status Report- Cafeteria –September 2011
- Internal Claims Audit Report – September 2011
- Capital Fund Appropriations Report – September 2011
- Capital Fund Revenue Report – September 2011
- Special Aid Fund Appropriations Report – September 2011
- Special Aid Fund Revenue Report – September 2011
- Student Enrollment Report – September 2011

**Resolution #95**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation the School Business Administrator hereby authorizes the disposal of the following textbooks as per the attached list and the used High School wrestling mat.

On a motion by Mr. Joslin, seconded by Ms. Capuano, the following resolution was offered:

**Resolution #96**

**BE IT RESOLOVED**, that the Board of Education hereby graciously accepts the amount of \$10,000 from the estate of Jean H. Smith, mother of Virginia Jones Marotta, for the purpose of perpetuating and expanding the Ginny Jones Marotta Music Scholarship fund for graduating high school seniors.

**STUDENT SERVICES**

**Resolution #74**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendations of the Committee on Special Education for the following students:

**CSE**

03/10/2011 000013024, 000013145, 000014046, 000014139, 043130001  
 03/15/2011 000013108, 000013124, 000014001, 000014021, 022180117  
 032040021, 032470001, 032870000, 050120001, 052490012, 063380075  
 03/16/2011 022340003, 042640005, 060670000, 070730000  
 03/17/2011 000012056, 000012197, 000013060, 000014152, 032040050,062080001

**CPSE:**

05/05/2011 111030000, 11030002  
 05/18/2011 101310004, 101890001, 102430000, 103550000, 110050001  
 05/26/2011 090080000, 101610003

**PERSONNEL**

**Resolution #98**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following 6<sup>th</sup> Class Teaching Assignment as per the HBTA contract:

| <u>Name</u>      | <u>Position</u>         | <u>Stipend</u> |
|------------------|-------------------------|----------------|
| 1. Teresa Strano | Foreign Language        | \$6900         |
| 2. Eileen Price  | Mathematics/Calculus BC | \$6900         |

**Resolution #99**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Alternative School Staff for the 2011/2012 school year:

| <u>Name</u>        | <u>Position</u>           | <u>Stipend</u> |
|--------------------|---------------------------|----------------|
| 1. Kevin O'Toole   | Math Teacher              | \$51.00/hour   |
| 2. Michael Carlson | Sub Teacher               | \$51.00/hour   |
| 3. Tara Dietz      | Special Education Teacher | \$51.00/hour   |

**Resolution #100**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following Co-Curricular resignations:

| <u>Name</u>           | <u>Position</u>               |
|-----------------------|-------------------------------|
| 1. Matthew Balistreri | MS Robotics Advisor           |
| 2. Edmund Baumann     | HS Robotics Advisor           |
| 3. Tim Tenaglia       | Middle School Boys Basketball |
| 4. Michael Gunther    | Girls Varsity Soccer          |

**Resolution #101**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/12 school year:

| <u>Name</u>           | <u>Position</u>                | <u>Stipend</u> |
|-----------------------|--------------------------------|----------------|
| 1. Matthew Balistreri | MS Robotics Co Advisor         | \$750          |
| 2. Amanda Heenan      | MS Robotics Co-Advisor         | \$750          |
| 3. Matthew Balistreri | HS Robotics Co Advisor         | \$1250         |
| 4. Edmund Baumann     | HS Robotics Co-Advisor         | \$1250         |
| 5. Richard Nydegger   | MS Science Aquarium Club       | \$2195         |
| 6. Kathleen Colihan   | Hip Hop Club                   | \$1500         |
| 7. Justin Dulfon      | Department Coordinator–English | \$3000         |
| 8. Patricia McCormack | Teacher teaching Teachers      | \$38/hour      |
| 9. Lara Skrezec       | Educational Evaluator          | \$51/hour      |
| 10. Jessica Mills     | SAT Prep - English             | \$1100         |
| 11. Charles Isgro     | SAT Prep - Mathematics         | \$1100         |

**Resolution #102**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individual:

1. Mary Lyons
 

|                 |  |
|-----------------|--|
| Position:       | Teacher 1:1 Aide                       |
| Salary:         | \$17,776 (prorated)                    |
| Effective date: | October 12, 2011                       |
| Reason:         | New position to cover new student need |
  
2. Marc Frontino
 

|                 |  |
|-----------------|--|
| Position:       | Teacher 1:1 Aide                       |
| Salary:         | \$17,776 (prorated)                    |
| Effective date: | October 12, 2011                       |
| Reason:         | New position to cover new student need |

**Resolution #103**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$100.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2011-2012 school year:

| <u>Name</u>           | <u>Certification</u>         |
|-----------------------|------------------------------|
| 1. Lisa Pribetich     | Math 7-12                    |
| 2. Kimberly Belkin    | Elementary/Special Education |
| 3. Barbara Czaplinski | Elementary/Special Education |
| 4. Kelly Raynor       | Elementary                   |
| 5. Sharon Wheeler     | Elementary/Special Education |
| 6. Frank Iaccio       | Social Studies 7-12          |
| 7. Natalie Winanecki  | Elementary                   |

- |                      |                              |
|----------------------|------------------------------|
| 8. Meaghan Douglas   | Elementary                   |
| 9. Denise Voegel     | Elementary/Special Education |
| 10. Virgil Romer     | Non-certified                |
| 11. Rosemary Foscolo | Elementary/Special Education |
| 12. Kristen Williams | School Counseling K-12       |

**Resolution #104**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

| <b><u>Name</u></b> | <b><u>Position</u></b>  | <b><u>Salary</u></b> |
|--------------------|-------------------------|----------------------|
| 1. Rita Mujsce     | PT Clerk Typist         | \$21.34/hour         |
| 2. George Perez    | PT Guard                | \$17.50/hour         |
| 3. Spencer Lohr    | PT Student Aide         | \$9.00/hour          |
| 4. Jesse Martinsen | Sub Computer Technician | \$24.35/hour         |
| 5. Anthony Marino  | Sub Teacher Aide        | \$13.67/hour         |
| 6. Frances Schurek | Sub Teacher Aide        | \$13.67/hour         |
| 7. Nancy Wilson    | Sub Clerical            | \$16.60/hour         |

**Resolution #105**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of School, hereby revises resolution #49 to read: Mindy Brown, ESL Coordinator at a stipend of \$1500.

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- Ginny Jones Marotta Music Scholarship Fund
- Tax Cap
- Common Core Standards
- APPR
- Southampton Press new reporter
- Budget Development Plan
- ESchool Parent Portal
- Adult Education Program
- Bus Safety Month
- Hampton Bays Lions Club Run
- Hurricane Irene
- San Gennaro Feast
- Change in Field Trip

**BOARD OF EDUCATION**

On a motion by Mr. Booth, seconded by Mr. Joslin the following resolutions #106-#108 were offered in consent agenda format:

**Resolution #106**

4 aye



**BE IT RESOLVED** that the Board of Education hereby approves the attendance at the 2011 New York State School Boards Association (NYSSBA) Convention (Buffalo), October 27-29, 2011, for Chris Garvey (attendance to be paid by BOCES), Warren Booth, Rich Joslin and the Superintendent of Schools.

**BE IT FURTHER RESOLVED**, that Rich Joslin be appointed as the voting delegate to the Annual Convention with the alternate to be Warren Booth.

**Resolution #107**

**BE IT RESOLVED**, that the Board of Education of the Hampton Bays UFSD/Location Code 58090502000 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the District Clerk and the certifications of record maintained and submitted by these officials to the District Clerk.

**Resolution #108**

**BE IT RESOLVED**, that the Board of Education approves the change in the overnight field trip of the High School Music Department to attend the Music Festival/Competition in Busch Gardens, Williamsburg, Virginia on May 18-20<sup>th</sup>, 2012 instead of the Disney Magic Music Days in Orlando, Florida, February 17-21, 2012, as per the attached documentation.

**PUBLIC COMMENT – none**

**ADJOURNMENT**

**On a motion by Mr. Booth, seconded by Ms. Capuano, the Business meeting adjourned at 8:10 PM.**

**4 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**