

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: March 13, 2012 **KIND OF MEETING:** Business

LOCATION: HS Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Doug Oakland, Chris Garvey, Richard Joslin, Dot Capuano, Warren Booth

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM

ADJOURN TO EXECUTIVE SESSION: 5:05 PM

RESUME BUSINESS MEETING: 7:04 PM

ADJOURNMENT: 8:28 PM

Resolution #	Description	Outcome
Resolution #186	Approval of Order of Agenda	Passed
Resolution #187	Approval of Minutes	Passed
Resolution #188	Approval of Contracts	Passed
Resolution #189	Financial Reports	Passed
Resolution #190	Budget Transfer	Passed
Resolution #191	Approval of Joint Municipal Cooperative Bidding Program	Passed
Resolution #192	Approval of NYCLASS as a Depository	Passed
Resolution #193	Leaves of Absence (Stevens, Fritzen)	Passed
Resolution #194	Co-Curricular Appointments	Passed
Resolution #195	Approval of Coaching Assignments Volunteers	Passed
Resolution #196	Approval of Substitute Teachers	Passed
Resolution #197	Approval of Support Positions	Passed
Resolution #198	Nomination of Candidate for ES BOCES Board Position	Passed

Minutes of the March 13, 2012 BOE Business Mtg

Resolution #199	Approval of Notice of Public Hearing, Election And Annual District Meeting	Passed
Resolution #200	Approval of Local Government Efficiency Grant Participation	Passed
Resolution #201	Approval to Execute SMOA with HBTA for Retirement Incentive	Passed
Resolution #202	Award of RFP for High School Gravel Parking Lot (Surveyor)	Passed

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Warren Booth
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Mr. Oakland called the Business meeting to order at 5:00 PM.

On a motion by Mr. Booth, seconded by Mr. Garvey the Business meeting adjourned to Executive Session to discuss matters related to specific personnel and litigation issues.

On a motion by Mr. Joslin, seconded by Ms. Capuano the Business meeting resumed.

On a motion by Mr. Garvey, seconded by Ms. Capuano the following resolution was offered:

Resolution #186

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

Resolution #187

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, February 14, 2012.

5 aye

PUBLIC COMMENT – Sara Reed presented tee shirts to Mr. Clemensen and Mr. Richardt thanking them for their support throughout the years.

PRESENTATIONS

SUPERINTENDENT'S REPORT

Lars Clemensen spoke about the following:

- Veterans Flag Ceremony at the Elementary School on March 23, 2012
- SH Town Motel-Condo Conversion Study
- Specific budget transfer
- Walk on resolutions
- Office of Emergency Services
- Congratulations to Mr. Booth from NYS School Board Association

P.J. Lopez presented to the Board information from his trip to China as a Fulbright Scholar. (Copy attached)

Student of the Month – February

- **Skye McMorris – Grade 4**
- **Cameron Heaney – Grade 8**
- **Alyssa Casciotta – Grade 12**

Mr. Richardt, High School Principal, introduced the Class of 2012 Representatives:

- **Salutatorian – Anthony Romagnoli**
- **Valedictorian – Sarah Reed**

Mr. Richardt presented on behalf of Mr. Walker, Athletic Director an overview of the winter sports season. (Copy attached)

Mr. Richardt and the Girls Basketball Coach presented Theresa Carey with the game ball from the game where she scored her 1,000th point.

Larry Luce presented the information on the following areas to the Board of Education:

- **Development of the budget**
- **Budget Advisory Committee**
- **Building and Grounds-pre-K room**
- **Middle school lacrosse field drainage issue**
- **Elementary school recess space**
- **Middle school basketball space**
- **High school parking area**
- **High school concession stand**
- **Shared services grant with East End schools**
- **Cafeteria guest chefs**

BUSINESS AND FINANCE

On a motion by Mr. Garvey, seconded by Mr. Booth, the following resolutions #188 - #197 were offered in consent agenda format:

5 aye

Resolution #188

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

- 1. The Center for Applied Linguistics (CAL) for professional development for June 2012 as per the attached documentation.**
- 2. SCOPE Universal Pre K Program for the 2012-2013 school year, as per the attached documentation.**
- 3. SCOPE After School Child Care Programs for the 2012-2013 school year, as per the attached documentation.**

4. **South Huntington School District Health and Welfare Service Agreement, for the 2012-2013 school year, as per the attached documentation.**
5. **Helping Hands Children Services, for the 2011-2012 school year as per the attached documentation.**

Resolution #189

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- **Budget Transfer Report – February 2012**
- **Appropriation Status Report – February 2012**
- **Warrant Reports – February 2012**
- **Cash Disbursements - February 2012**
- **Treasurer’s Monthly Report –January 2012**
- **Revenue Budget Status Report – General –February 2012**
- **Revenue Budget Status Report – Cafeteria –February 2012**
- **Appropriation Status Report- Cafeteria –February 2012**
- **Capital Fund Appropriations Report – February 2012**
- **Capital Fund Revenue Report – February 2012**
- **Special Aid Fund Appropriations Report – February 2012**
- **Special Aid Fund Revenue Report – February 2012**
- **Internal Claims Audit Report – February 2012**
- **Student Enrollment Report – February 2012**
- **Fund Balance Projection Report – February 2012**

Resolution #190

BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:

1. **\$8,000 to provide for the construction of a MS recreational basketball area.**

Resolution #191

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Hampton Bays Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Resolution #192

WHEREAS, the Hampton Bays Union Free School District is currently a participant of the NYCLASS program;

WHEREAS, the Hampton Bays Union Free School District, has been notified of a amendment of the Cooperation Agreement governing NYCLASS which reflects that the Village of Potsdam will become the new Lead Participant and provides for changes to the Investment Advisor from time to time as determined by the Governing Board of NYCLASS (the form of such Amendment which attached hereto):

WHEREAS, the Superintendent recommends that the board of Education approve an Amendment to the Cooperative Liquid Assets Securities System Municipal Cooperation Agreement, in which certain terms are modified to reflect the change in the Lead participant and Investment Advisor for the program,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Hampton Bays Union Free School District does hereby authorize the Superintendent to execute the amendment.

PERSONNEL

Resolution #193

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following individuals:

1. Kristy Stevens

Position: Elementary School Teacher
Effective: September 1, 2012 - June 30, 2013
Reason: Maternity Leave

2. Adam Fritzen

Position: Elementary School Teacher
Effective: September 4, 2012 – January 2, 2013
Reason: Paternity Leave

Resolution #194

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Allan Concepcion	AIS –Aide	per CSEA contract
2. Ann Marie Smith	AIS – Aide	per CSEA contract
3. Elaine Bompert	AIS Substitute Teacher Aide	per CSEA contract
4. Heather Fitzgerald	AIS Substitute Teacher Aide	per CSEA contract
5. Babette Paul	HS Musical Scenery–Co-Advisor	\$450
6. Babette Paul	HS Musical Set Director–Co-Advisor	\$450
7. Julianna Roman	Bilingual Parenting Group Translator	\$20/hour

Resolution #195

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of School, approves the following coaching volunteers for the Spring 2012 season:

<u>Name</u>	<u>Position</u>	
1. Mike Kovar	JV Baseball	Volunteer
2. Charlie Pensa	Spring Track	Volunteer

Resolution #196

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions At \$100.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2011-2012 school year:

<u>Name</u>	<u>Certification</u>
1. Anthony Marino	Music

Resolution #197

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Christopher Venditto	Sub Custodian	\$18.42/hour
2. Winston George	Sub Custodian	\$18.42/hour
3. Marco Laterza	Sub Custodian	\$18.42/hour
4. Christian Londono	PT Guard	\$18.42/hour

BOARD OF EDUCATION

Mr. Joslin reported on the following for the Curriculum and Technology Subcommittee:

- The partnership with Suffolk County Community College and the ALEKS program
- State mandates
- Common core standards
- NY State Regent Tilles trip to Hampton Bays

Mr. Booth reported on the following for the Athletics and Co curricular Subcommittee:

- Winter sports
- Spring sports
- Volunteer Coach protocol
- Field Hockey and Soccer teams

On a motion by Mr. Booth, seconded by Mr. Joslin the following resolution was offered:

Resolution #198

RESOLVED, that the Board of Education hereby nominates Christopher Garvey of Hampton Bays, Pamela Bethel of Mount Sinai, Stephen Dewey of Manorville, Joseph LoSchiavo of Medford and Jeffrey Smith of Cutchogue as candidates for positions on the Eastern Suffolk Board of Cooperative Educational Services of the First Supervisory District of Suffolk County for a three year term commencing on July 1, 2012 and ending on June 30, 2015 and authorizes the Board Clerk to provide these nominations to the Clerk of the Suffolk County Board of Cooperative Educational Services.

5 aye

On a motion by Mr. Garvey, seconded by Mr. Joslin the following resolution was offered:

Resolution #199

BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published March 29th, April 5th, May 3rd and May 10th, 2012 in the Southampton Press Western Edition (see Appendix #1).

5 aye

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:

Resolution #200

WHEREAS, the New York Department of State administers the Local Government Efficiency (LGE) Program for local municipalities, including school districts, to provide financial and technical assistance in order to address the re-organization of municipal service delivery; and

WHEREAS, the New York Department of State in furtherance of the LGE Program annually offers the LGE Grant Program to reduce municipal expenses and property taxes by helping local government entities plan for and implement new service delivery efficiencies; and

WHEREAS, under the LGE Grant Program, school districts can apply for planning and implementation assistance for school district reorganization; and

WHEREAS, the East Hampton Union Free School District, the Montauk Union Free School District, the Sag Harbor Union Free School District, the Southampton Union Free School District, the Springs Union Free School District, the Tuckahoe Common School District, and the Hampton Bays Union Free School District, all located within the geographical confines of the Towns of East Hampton and Southampton, and the Eastern Suffolk Board of Cooperative Education Services (BOCES), serving the geographical area including the Towns of East Hampton and Southampton, wish to participate in a study of reorganization and municipal service delivery; and

WHEREAS, the duly comprised Boards of Education of said districts/BOCES intend to make co-application for the 2011-2012 LGE Grant Program under Application Number LGE-11; and

WHEREAS, the Boards of Education of said districts/BOCES have designated Michael Hartner, Superintendent of Schools for the Springs Union Free School District, to serve as lead applicant contact person for the 2011-2012 LGE Grant Program under Application Number LGE-11; and

WHEREAS, the eight (8) aforementioned school districts/BOCES in their collective application to the New York Department of State for the 2011-2012 LGE Grant Program seek to receive grant funding up to the amount of \$200,000.00 to commission a study that will examine various forms of school district reorganization within the Towns of East Hampton and Southampton, ranging from the sharing of services among districts or subsets of districts to more transformative reorganization measures up to and including district consolidation, to determine if the quality of instruction and services can be improved or maintained while reducing costs; and

WHEREAS, the Boards of Education of the aforementioned districts/BOCES acknowledge the potential inclusion of up to four additional school districts located in the geographical confines of the Towns of East Hampton and Southampton in the LGE Grant Program under application, and that the inclusion of additional districts would increase the State's

share of the total grant allocation by \$25,000 per district, up to a maximum total of \$200,000; and

WHEREAS, the Board of Education of the Hampton Bays Union Free School District realizes that its local cost share will be no greater than \$2,778, the sum of which shares to be contributed by participating school districts will be added to the State's share for the cost of the commissioned reorganization study.

NOW, THEREFORE, it is hereby

RESOLVED, that the Board of Education of the Hampton Bays School District is hereby authorized to make application to the New York Department of State for the 2011-2012 LGE Grant Program so as to receive grant funding to commission a study that will examine various forms of school district reorganization within the Towns of East Hampton and Southampton; and it is further

RESOLVED, that the President of the Board of Education of the Springs Union Free School District hereby authorizes Michael Hartner, Superintendent of Springs Union Free School District, as the lead applicant contact person, and – in the event of his absence – designee Eric Casale, Principal of Springs Union Free School District, to execute and submit all application and grant documents, and to execute all financial and/or administrative processes relating to the implementation of the grant, subject to the review by legal counsel for the Board of Education of the Springs Union Free School District; and it is further

RESOLVED that upon award of funding by the Department of State, the Board of Education of the Hampton Bays Union Free School District will participate in the commissioning and execution of the aforementioned reorganization study.

5 aye

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

Resolution #201

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to execute a Supplemental Memorandum of Agreement (“SMOA”) between the District and the Hampton Bays Teachers’ Association for a retirement incentive program for retirements effective June 30, 2012 upon approval of said SMOA by the school attorney and appropriates the funds therefor. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

5 aye

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

Resolution #202

BE IT RESOLVED, that the Board of Education award the Surveyor RFP to Raynor, Marks and Carrington for surveying, plotting grades, and marking out utilities for High School gravel parking lot project at a cost not to exceed \$4,400.

5 aye

PUBLIC COMMENT

- Adam Ortiz

ADJOURNMENT

On a motion by Mr. Booth, seconded by Ms. Capuano, the Business meeting adjourned at 8:28 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**