

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: June 12, 2012 **KIND OF MEETING:** Business

LOCATION: HS Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Doug Oakland, Chris Garvey, Dot Capuano, Warren Booth, Richard Joslin

MEMBERS ABSENT: None

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:10 PM
ADJOURN TO EXECUTIVE SESSION: 5:11 PM
RESUME BUSINESS MEETING: 7:02 PM
ADJOURN TO EXECUTIVE SESSION: 8:35 pm
ADJOURNMENT: 8:55 PM

Resolution #	Description	Outcome
Resolution #240	Approval of Order of Agenda	Passed
Resolution #241	Approval of Minutes	Passed
Resolution #242	Tenure Appointments (DiFrietus, Drakos, Hanisch, Hayes, Huebner, Lewis Mills, Carlson, Pagano)	Passed
Resolution #243	Approval of Contracts	Passed
Resolution #244	Financial Reports	Passed
Resolution #245	Budget Transfers	Passed
Resolution #246	Acceptances of Donations	Passed
Resolution #247	Approval of Disposal and/or Auction of Athletic Equipment	Passed
Resolution #248	Approval of Disposal and/or Donation of Technology Equipment	Passed
Resolution #249	Approval of Disposal of Musical Equipment	Passed
Resolution #250	Approval of CSE/CPSE	Passed
Resolution #251	Authorization to Sign Contract Amendments	Passed

Resolution #252	Acceptance of Resignation for Purpose Of Retirement (Doroski)	Passed
Resolution #253	Acceptance of Resignations (Lopez, Hayes, Hanisch, Clemensen)	Passed
Resolution #254	Approval of Leaves of Absence (Schug, Lynch, Sexton)	Passed
Resolution #255	Approval of Administrative Appointments (Schug)	Passed
Resolution #256	Approval of Administrative Leave Replacement Appointment (Triandafilis)	Passed
Resolution #257	Approval of CSEA Appointment (Gilroy)	Passed
Resolution #258	Co-Curricular Appointments	Passed
Resolution #259	Approval of Support Positions (Diffley)	Passed
Resolution #260	Acceptance of Results of Budget/Board Vacancy Vote May 15, 2012	Passed
Resolution #261	Approval of Comprehensive Educational Plans	Passed
Resolution #262	Approval of Date of Re-Organization Meeting For the 2012-2013 School Year	Passed
Resolution #263	Approval of Board of Education Meetings for The 2012-2013 School Year	Passed
Resolution #264	Award of Bid (Pre-K)	Passed

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MEMBERS ABSENT: None
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Mr. Oakland called the Business meeting to order at 5:10 PM.

On a motion by Mr. Booth, seconded by Ms. Capuano the Business meeting adjourned to Executive Session to discuss matters related to specific personnel matter.

On a motion by Mr. Joslin, seconded by Ms. Capuano the Business meeting resumed.

On a motion by Mr. Garvey, seconded by Ms. Capuano the following resolution was offered:

Resolution #240

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

CLERK'S REPORT

On a motion by Mr. Garvey, seconded by Mr. Joslin the following resolution was offered:

Resolution #241

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, May 8, 2012

5 aye

PUBLIC COMMENT – none

PRESENTATIONS

SUPERINTENDENT'S REPORT

Lars Clemensen spoke about the following:

- Green Ribbon Ceremony in Washington DC
- Grades 7-12 last days of school
- High school graduation
- Evacuation Drills
- Award of UPK Bid
- Rich Joslin – NYSSBA
- Doc Fallot Awards Dinner

- Fred Thiele
- Graduation Rates

BUSINESS ADMINISTRATOR'S REPORT

Mr. Luce spoke about the following:

- Red Cross Shelter Contracts
- UPK Contract
- Disposal of Equipment

STUDENTS OF THEMONTM

- Christian Pensa-Grade 1- May
- Erik Morastitla-Grade 7 – May
- Katie Dubowski-Grade 12 – May
- Benjamin Spellman-Grade K – June
- Ivy Williams-Grade 8 – June
- Kevin Agoglia-Grade 10 – June

PERSONNEL PART I

Mr. Richardt, High School Principal, Mr. Schug, Middle School Principal, and Marc Meyer, Elementary School Principal, presented the candidates for retirement and thanked for their work and dedication to the Hampton Bays School District.

Roger Armstrong, Ruth Doroski, Patricia McCormack, Patricia Polcha and Bonnie Ruben were in attendance. Tim Tenaglia was unable to attend.

Mr. Richardt, High School Principal, Mr. Schug, Middle School Principal, Marc Meyer, Elementary School Principal, and Lars Clemensen, Superintendent of Schools, presented the candidates for tenure:

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution as offered:

Resolution #242

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

WHEREAS, the Board of Education is in accordance with such recommendation,

BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective September 1, 2012, unless otherwise noted:

Nicole DiFrietus	30-1.7(b) Academic – Secondary English
Stella Drakos	30-1.7(b) Academic - Science
Brooke Hanisch	30-1.5, Elementary
Erica Hayes	30-1.5, Elementary
Jamie Huebner	30-1.5, Elementary

Suzanne Lewis 30-1.5, Elementary
Jessica Mills 30-1.7(b) Academic – Secondary English
Michael T. Carlson Middle School Assistant Principal
Mark Pagano Assistant to the Superintendent for Student Services

Mr. Joslin, Aye, Mr. Booth, Aye, Mr. Oakland, Aye, Mr. Garvey, Aye and
Ms. Capuano, Aye

5 aye

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolutions #243-
#259 were offered in consent agenda format.

5 aye

BUSINESS AND FINANCE

Resolution #243

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Health Services contract with Southampton Public Schools for the 2011-2012 school year as per the attached documentation.
2. Extended School Year Program with CDCH (Child Development Center of the Hamptons) for the 2012-2013 school year as per the attached documentation.
3. Hampton Bays UFSD and Sachem School District for Special Education Summer School 2012 placement, as per the attached documentation.
4. Hampton Bays UFSD and the Halsey Family for the school year 2011-2012, as per the attached documentation.
5. Health Source Group, General Terms and Conditions for Facility Services, for the 2011-2012 school year, as per the attached documentation.
6. OMNI Group Services Agreement Reinstatement for continuation of services, for the 2012-2013 school year, as per the attached documentation.
7. Health and Welfare Services Agreement with Bridgehampton Union Free School District, for the school year 2011-2012 school year, as per the attached documentation.
8. American Red Cross Facility Use Agreement and the American Red Cross Shelter Agreement, effective July 1, 2012, as per the attached documentation.

Resolution #244

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- Budget Transfer Report –May 2012
- Appropriation Status Report – May 2012
- Warrant Reports – May 2012
- Cash Disbursements - May 2012
- Treasurer’s Monthly Report –April 2012
- Revenue Budget Status Report – General –May 2012
- Revenue Budget Status Report – Cafeteria –May 2012

- **Appropriation Status Report- Cafeteria –May 2012**
- **Capital Fund Appropriations Report – May 2012**
- **Capital Fund Revenue Report – May 2012**
- **Special Aid Fund Appropriations Report – May 2012**
- **Special Aid Fund Revenue Report – May 2012**
- **Fund Balance Projection Report – May 2012**
- **Trial Balance General Fund – May 2012**
- **Trial Balance School Lunch Fund – May 2012**
- **Trial Balance Capital Fund – May 2012**
- **Trial Balance Trust and Agency Fund – May 2012**
- **Trial Balance Extracurricular Activities Fund – May 2012**
- **Internal Claims Audit Report – May 2012**
- **Student Enrollment Report – May 2012**

Resolution #245

BE IT RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following budget transfers:

- 1. 31,575 to adjust for Health Services for students in Our Lady of the Hamptons, as per the attached documentation.**
- 2. \$31,000 for architectural and engineering for Pre-K room, as per the attached documentation.**
- 3. \$12,000 to adjust for emergency purchase of pole vault mat, as per the attached documentation.**
- 4. \$19,700 to adjust for replacement of two floor scrubbers for the high school and middle school, as per the attached documentation.**
- 5. \$53,000 to adjust for unanticipated costs for Student Services, as per the attached documentation.**
- 6. \$12,000 to adjust for transportation of Life Skills students on field trips, as per the attached documentation.**

Resolution #246

RESOLVED that the Board of Education hereby gratefully accepts the following donations for:

The Renewable Energy Initiative at the Middle School for the purpose of installing a wind turbine and supplying the corresponding classroom curriculum:

- 1. \$5,000.00 from the Stella and Charles Guttman Foundation**
- 2. \$100.00 from the Hampton Bays Civic Association, Inc.**
- 3. \$250.00 from the Hampton Bays Lions Club**
- 4. \$250.00 from the Hampton Bays Rotary Club**
- 5. \$250.00 from the Hampton Bays Chamber of Commerce**

The striping of the basketball keys for the outdoor recess areas at the Middle School:

- 6. Mr. Alex Nickonovitz from Park Line Striping**

Resolution #247

RESOLVED that the Board of Education, at the recommendation of the Athletic Director and School Business Official, authorizes the auction and disposal of old, worn out, or broken athletic training equipment as per the attached list, to allow for replacement equipment to be purchased and placed in the training room.

Resolution #248

RESOLVED, that the Board of Education, at the recommendation of the School Maintenance Crew Leader and the School Business Official, authorizes the disposal/donation of picture tube televisions and VCR's to Big Brothers and Big Sisters of Long Island, as per the attached list.

Resolution #249

RESOLVED, that the Board of Education, at the recommendation of the Middle School Music Department and School Business Official, authorizes the disposal of several broken musical instruments that are beyond repair, as per the attached list

STUDENT SERVICES

Resolution #250

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL PART II

Resolution #251

BE IT RESOLVED that the Board of Education authorizes the Board President to execute a contract amendment for Lars Clemensen, Superintendent of Schools for the contract years 2011-12 and 2012-13, as per the attached.

Resolution #252

RESOLVED, that the Board of Education hereby accepts the resignation for the purpose of retirement of the following individual:

1. Ruth Doroski, effective June 30, 2012

Resolution #253

BE IT RESOLVED, that the Board of Education hereby accepts the resignations for the following individuals:

1. Porfirio Lopez Jr., HS Social Studies Teacher, effective August 31, 2012.
2. Erica Hayes, MS Special Education Teacher, effective June 30, 2012, to assume general education position.
3. Brooke Hanisch, ES Special Education Teacher, effective June 30, 2012, to assume general education position.

4. Lars Clemensen, MS Principal, effective June 30, 2012, to assume the position of Superintendent of Schools.

Resolution #254

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for the following:

1. Dennis J. Schug, Jr.

**Position: Elementary School Assistant Principal
Effective: September 1, 2012- June 30, 2013
Reason: Assumption of Middle School Principal Role**

2. Leigh Lynch

**Position: Speech Teacher
Effective: September 1, 2012- June 30, 2013
Reason: Family Hardship**

3. Kelly Sexton

**Position: School Teacher Aide
Effective: May 19, 2012- June 30, 2012
Reason: Medical leave**

Resolution # 255

BE IT RESOLVED, that the Board of Education hereby approves the following appointments:

1. Dennis Schug Jr.

**Position: Middle School Principal
Salary: No Change in Salary
Probation: July 1, 2010 - August 3, 2013
Reason: Resignation of Lars Clemensen as MS Principal**

Resolution #256

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Administrative Leave Replacement appointment as per the HBAA contract:

1. Rich Triandafilis

**Position: Elementary School Assistant Principal
Salary: No Change in Salary
Effective: July 1, 2012 – June 30, 2013
Reason: Leave of Absence of Dennis Schug as ES Principal**

Resolution #257

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following candidate as per the CSEA contract:

1. Joseph Gilroy

Position: School Guard
Salary: CSEA Schedule Step 2, \$39,613.79
Probation: July 1, 2012 – December 31, 2012
Reason: Vacancy by Vincent Manzella

Resolution #258

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Robin Spielman	AIS –English Regents/ESL	\$38.33/hour
2. Porfirio Lopez Jr.	AIS Global	\$38.33/hour
3. Kathleen Colihan	ELA Scoring	\$38.00/hour
4. Jennifer DeStefano	ELA Scoring	\$38.00/hour
5. Jennifer Farrell	ELA Scoring	\$38.00/hour
6. Teresa Zuhoski	ELA Scoring	\$38.00/hour
7. Tanya Leonardi	Childcare-Bilingual Parenting Grp.	\$15.00/hour
8. Frank Mancuso	Physical Education AM Program	\$34.38/hour

Resolution #259

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2011/12 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Erika Diffley	Sub Clerk Typist	\$16.60/hour

BOARD OF EDUCATION

On a motion by Mr. Garvey seconded by Ms. Capuano, the following resolution was offered:

Resolution #260

BE IT RESOLVED, that the Board of Education accepts the results of the Budget/Board Vacancy Vote held on May 15, 2012 as per the attached documentation.

5 aye

On a motion by Mr. Booth, seconded by Ms. Capuano, the following motion was offered:

Resolution #261

RESOLVED, that the Board of Education hereby accepts and approves for submission the Comprehensive Educational Plan for 2011-12, the resulting document from the 2011-12 School Quality Review processes at Hampton Bays Elementary School and Hampton Bays Middle School, as per the attached documentation.

5 aye

On a motion by Mr. Garvey, seconded by Mr. Joslin, the following motion was offered:

Resolution #262

RESOLVED, that the Board of Education hereby sets the date for the Re-Organization Meeting for 2012-2013 school year as July 10, 2012 in the High School Library at 7 PM.

5 aye

On a motion by Mr. Garvey, seconded by Mr. Booth the following resolution was offered:

Resolution #263

BE IT RESOLVED, that the Board of Education approves the following schedule of public Board Meetings for the 2012-13 school year. All meetings will take place at the High School Library at 7 PM unless otherwise posted:

- July 10, 2012 – Re-organization Meeting & Business Meeting**
- August 14, 2012**
- September 11, 2012**
- October 9, 2012**
- November 13, 2012**
- December 11, 2012**
- January 8, 2013**
- February 12, 2013**
- March 12, 2013**
- April 9, 2013**
- May 14, 2013**
- June 11, 2013**

5 aye

On a motion by Mr. Garvey, seconded by Mr. Booth, the following resolution was offered:

Resolution #264

BE IT RESOLVED, that the Board of Education hereby awards the bid for the Pre-K classrooms to Pioneer Construction Company, the lowest responsible bidder, for the base bid plus alternatives 1 through 5 in the amount of \$448,000.00.

5 aye

Sub Committee Reports-none

PUBLIC COMMENT

- **Bo Radzuil Sr.**
- **Benny Torres**
- **5 students**

On a motion by Mr. Garvey, seconded by Ms. Capuano, the Business meeting adjourned to Executive Session at 8:35 PM.

Subject to Board Approval

Minutes of the June 12, 2012 BOE Business Mtg

5 aye

On a motion by Mr. Joslin, seconded by Mr. Garvey, the Business Meeting resumed at 9:19 PM.

5 aye

ADJOURNMENT

On a motion by Mr. Garvey, seconded by Mr. Booth, the meeting adjourned at 9:20 PM.

5 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**