

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
86 E. Argonne Road
Hampton Bays, NY 11946**

**BUSINESS MEETING
OFFICIAL AGENDA
HIGH SCHOOL LIBRARY
APRIL 9, 2013; 7:00PM**

Budget Workshop – 6:00PM High School Library

It is expected that the Board of Education will enter Executive Session at approximately 5:00 pm prior to the scheduled public meeting to begin at 7 pm. Executive Session topics will include contract negotiations.

1. **OPENING PROCEDURES**
 - A) **Call to Order**
 - B) **Pledge of Allegiance**
 - C) **Announcement of Emergency Exits**
Please note the marked emergency exits.
 - D) **Approval of Order of Agenda**

2. **CLERK'S REPORT**
 - A) **Approval of Minutes**
BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, March 12, 2013 and the Special Meeting (Executive Session Only), held Thursday, April 4, 2013.

Please note: draft minutes will now be available on the District's website approximately two weeks following business meetings.
 - B) **Public Comment**
The Board President will recognize speakers who wish to address the Board on agenda items only.

3. **SUPERINTENDENT'S REPORT**

4. **PRESENTATIONS**
 - A) **Student of the Month - March**
 - *Lily Simpson-Heavey - Elementary School – Marc Meyer*
 - *Nicholas Kolb - Middle School – Dennis Schug – February postponed*
 - *Rebecca Heaney - Middle School – Dennis Schug*
 - *Uyara Sandinha - High School – Chris Richardt*
 - B) **Suffolk Zone Physical Education Awards – Drew Walker**
 - C) **Hampton Bays School and Community Garden – Joan Moran/Judy Leopard**

5. **BUSINESS & FINANCE**

A) **Administrator's Report – Larry Luce**

B) **Approval of Contracts**

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. *Smithtown Central School District for Health Services for the 2012-2013 school year as per the attached documentation.*
2. *Sachem Central School District for Educational Services for Extended School Year Program for the summer of 2013, as per the attached documentation.*
3. *SCOPE Education Services for Universal Pre-Kindergarten Program, for the 2013-2014 school year, as per the attached documentation.*
4. *SCOPE Education Services for After School Child Care Program, for the 2013-2014 school year, as per the attached documentation.*
5. *Health Service Contract with Wainscott Common School District for the 2012-2013 school year, as per the attached documentation.*
6. *Health and Welfare Services Agreement with Mattituck-Cutchogue Union Free School District for 2012-2013 school year, as per the attached documentation.*

C) **Financial Reports**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

- *Budget Transfer Report – March 2013*
- *Appropriation Status Report – March 2013*
- *Warrant Reports – March 2013*
- *Cash Disbursements – March 2013*
- *Treasurer's Monthly Report – February 2013*
- *Revenue Budget Status Report – General – March 2013*
- *Revenue Budget Status Report – Cafeteria – March 2013*
- *Appropriation Status Report- Cafeteria – March 2013*
- *Capital Fund Appropriations Report – March 2013*
- *Capital Fund Revenue Report – March 2013*
- *Special Aid Fund Appropriations Report- March 2013*
- *Fund Balance General Fund – March 2013*
- *Trial Balance General Fund –March 2013*
- *Trial Balance School Lunch Fund –March 2013*
- *Trial Balance Capital Fund –March 2013*
- *Trial Balance Trust and Agency Fund – March 2013*
- *Trial Balance Extracurricular Activities Fund –March 2013*
- *Cash Flow Report –March 2013*
- *Students Accounts Report –March 2013*
- *Students Accounts Quarterly – March 2013*
- *Internal Claims Audit Report –March 2013*
- *Student Enrollment Report –March 2013*

D) Acceptance of Donation

BE IT RESOLVED, that the Board of Education, hereby accepts these donations:

1. *Sally Pope of a Knabe baby grand piano, with an approximate value of \$4,000.*
2. *Hampton Bays Youth Lacrosse Program for their donation of \$674.55 for the purchase of a new set of lacrosse goals to be located at the middle school.*

6. STUDENT SERVICES**A) Approval of CSE/CPSE Services**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

7. PERSONNEL**A) Leaves of Absence**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves a leave of absence for:

1. *Erica Hayes*
Effective: April 6, 2013 – June 21, 2013
Reason: Maternity Leave

B) Approval of Additional Teaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following:

- | <u>Name</u> | <u>Position</u> |
|---------------------------|--|
| 1. <i>Diane Burkhardt</i> | <i>US History 6th class</i> |

C) Approval of Coaching Assignments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2012/2013 school year as per the HBTA contract:

- | <u>Name</u> | <u>Position</u> | <u>Level</u> |
|----------------------------|--------------------------------------|------------------|
| 1. <i>Deanna Devon</i> | <i>Head MS Boys/Girls Track</i> | <i>C3-I</i> |
| 2. <i>Saverio Naclerio</i> | <i>Assistant MS Boys/Girls Track</i> | <i>C4-I</i> |
| 3. <i>Danny Martel</i> | <i>Varsity Boys Lacrosse</i> | <i>Volunteer</i> |

D) Co-Curricular Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:

- | <u>Name</u> | <u>Position</u> |
|-------------------------|---|
| 1. <i>Justin Dulfon</i> | <i>AIS – English</i> |
| 2. <i>Babette Paul</i> | <i>Set Director – Musical</i> |
| 3. <i>Michael Quick</i> | <i>Fitness Room Supervisor – Substitute</i> |
| 4. <i>Susan Conrad</i> | <i>ES Reading Coordinator</i> |

- E) **Approval of Substitute Teachers**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$101.00 for Certified Teachers and \$90.00 for Non Certified Teachers for the 2012/2013 school year:

<u>Name</u>	<u>Certification</u>
1. Amanda Waleko	Elementary

- F) **Approval of Substitute Support Positions**
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:

<u>Name</u>	<u>Position</u>
1. Nicholas Grille	Monitor
2. Nicholas Grille	Teacher Aide
3. Amanda Waleko	Teacher Aide

- G) **Other**

8. **BOARD OF EDUCATION**

- A) **Scheduling of Board of Education Special and Business Meeting**
BE IT RESOLVED, that the Board of Education hereby schedules a Special Meeting for April 17, 2013 at 9:00am to conduct the BOCES Budget/Vacancy Vote and a Business Meeting for Tuesday, April 23, 2013 at 7:00pm in the High School Library.

- B) **Sub Committee Reports**

9. **PUBLIC COMMENT**

Persons may address the Board of Education on any matters of interest or concern. The Board President will recognize all speakers. Time limits may be imposed based upon agenda needs.

10. **ADJOURNMENT**