

HAMPTON BAYS UNION FREE SCHOOL DISTRICT

DATE: March 12, 2013 **KIND OF MEETING:** Business

LOCATION: High School Library **PRESIDING OFFICER:** President

MEMBERS PRESENT: Doug Oakland, Dot Capuano, Richard Joslin, Warren Booth

MEMBERS ABSENT: Chris Garvey

OTHERS PRESENT: Lars Clemensen, Larry Luce, Anna Marie Rojas

CALL TO ORDER: 5:00 PM
ADJOURN TO EXECUTIVE SESSION: 5:05 PM
OPEN BUDGET WORKSHOP 6:10 PM
RESUME BUSINESS MEETING: 7:00 PM
ADJOURNMENT: 7:50 PM

| <u>Resolution #</u> | <u>Description</u> | <u>Outcome</u> |
|---------------------|---|----------------|
| Resolution #179 | Approval of Order of Agenda | Passed |
| Resolution #180 | Approval of Minutes | Passed |
| Resolution #181 | Approval of Contracts | Passed |
| Resolution #182 | Budget Transfers | Passed |
| Resolution #183 | Financial Reports | Passed |
| Resolution #184 | Approval of Joint Municipal Cooperative Bidding Program | Passed |
| Resolution #185 | Acceptance of Donation (portable batting cage) | Passed |
| Resolution #186 | Approval of CSE/CPSE Services | Passed |
| Resolution #187 | Leaves of Absence (Moran, Paga) | Passed |
| Resolution #188 | Teacher Appointment (Hubbard) | Passed |
| Resolution #189 | Approval of Coaching Assignment | Passed |
| Resolution #190 | Approval of Co-Curricular Appointments | Passed |
| Resolution #191 | Approval of Support Positions | Passed |
| Resolution #192 | Approval of Proposition for Annual Budget Vote | Passed |

Minutes of the March 12, 2013 BOE Business Mtg

| | | |
|------------------------|---|---------------|
| Resolution #193 | Approval of Notice of Public Hearing, Election And Annual District Meeting | Passed |
| Resolution #194 | Approval of SMOA with the HBTA | Passed |

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Mr. Oakland called the Business meeting to order at 5:00 PM.

On a motion by Mr. Joslin, seconded by Ms. Capuano, the Business meeting adjourned to Executive Session at 5:00 PM to discuss a specific personnel matter.

On a motion by Mr. Joslin, and seconded by Mr. Booth, the Business meeting resumed.

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

Resolution #179

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

CLERK'S REPORT

4 aye

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

Resolution #180

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, February 12, 2013 and the Budget Workshop, March 5, 2013.

PUBLIC COMMENT – none

4 aye

SUPERINTENDENT'S REPORT

Lars Clemensen spoke about the following:

- Springtime at the Schools
- Budget Development
- Senator LaValle – Homeless Legislation
- Assemblyman Thiele – Sandy Hook Legislation
- School Safety Task Force continues to meet
- Meeting with State Board of Regents Roger Tilles
- Upcoming work on Curriculum – honors English, Common Core
- Upcoming Events
- Congratulations to all honorees this month

PRESENTATIONS

Students of the Month-February

Michael Wilds - Elementary School

Alyssa Ortiz - High School

(Nicholas Kolb – Middle School Student of the Month was in Washington DC)

Introduction of the Class of 2013 Representatives by Mr. Chris Richardt, High School Principal:

Salutatorian – Jesse Dubrowksy

Valedictorian – Harry Fotopoulos

Mr. Drew Walker gave an overview of the Winter Athletic Season

BUSINESS ADMINISTRATOR'S REPORT

Mr. Luce spoke about the following:

- Bond Project – Phase I
- Bond Project – Phase II
- Focus on Facilities Sub Committee Meetings posted on Website
- Donation of an 80 year old baby grand piano
- Next Budget Workshop April 4th

BUSINESS AND FINANCE

On a motion by Mr. Garvey and seconded by Mr. Booth, the following resolutions #181 - #191 were offered consent agenda format:

Resolution #181

4 aye

RESOLVED, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Educational Data Services, Inc. for licensing and maintenance fee for the 2013-2014 school year, as per the attached documentation.

Resolution #182

BE IT RESOLVED, that upon the recommendation of the School Business Administrator, Larry Luce, the Board of Education approves the budget transfers:

1. \$10,700 to adjust to repair locks and make all the same, as per the attached documentation.
2. \$20,000 to adjust for needed #2 fuel oil, as per the attached documentation.

Resolution #183

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer Report – 2013
Appropriation Status Report –February 2013
Warrant Reports – February 2013
Cash Disbursements – February 2013
Treasurer’s Monthly Report –January 2013
Revenue Budget Status Report – General – February 2013
Revenue Budget Status Report – Cafeteria –February 2013
Appropriation Status Report- Cafeteria –February 2013
Capital Fund Appropriations Report –February 2013
Capital Fund Revenue Report – February 2013
Special Aid Fund Appropriations Report- February 2013
Fund Balance General Fund – February 2013
Trial Balance General Fund –February 2013
Trial Balance School Lunch Fund – February 2013
Trial Balance Capital Fund –February 2013
Trial Balance Trust and Agency Fund –February 2013
Trial Balance Extracurricular Activities Fund – February 2013
Cash Flow Report – February 2013
Students Accounts Report – February 2013
Internal Claims Audit Report – February 2013
Student Enrollment Report –February 2013

Resolution #184

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Hampton Bays Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Resolution #185

RESOLVED, that the Board of Education, gratefully accepts the donation of \$3,300 from the Hampton Bays Booster Club for the purchase of a portable batting cage for the JV/Varsity Baseball program.

STUDENT SERVICES

Resolution #186

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.

PERSONNEL

Resolution #187

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individuals:

1. Lyndsey Moran

Effective: April 15, 2013 – June 21, 2013
Reason: Family Medical Leave Act

2. Nicole Paga

Effective: March 18, 2013 – June 14, 2013
Reason: Family Medical Leave Act

Resolution #188

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following individuals:

1. Elizabeth Hubbard

Salary: BA Step 1 - \$50,181
Effective: January 28, 2013
Probation: January 28, 2013 – January 27, 2016
Reason: Resignation of Jennifer Martino

Resolution #189

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the 2012/2013 school year as per the HBTA contract:

| <u>Name</u> | <u>Position</u> | <u>Level</u> | <u>Stipend</u> |
|------------------|--------------------------|--------------|----------------|
| 1. Kevin O'Toole | Asst. Varsity Boys Track | B2-II | \$ 4,637 |

Resolution #190

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|---------------------|--------------------------------|----------------|
| 1. Richard Nydegger | Scenery Construction – Musical | \$900 |
| 2. Suzanne Lewis | Mentor-Hubbard (pro-rated) | \$400 |

Resolution 191

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following support staff for the 2012/13 school year:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-------------------|-----------------|---------------|
| 1. Dennis Coady | Custodian | \$18.70/hour |
| 2. Thomas Agoglia | Guard | \$18.00/hour |
| 3. Kameron Kaiser | Custodian | \$18.70/hour |

BOARD OF EDUCATION

Sub Committee Reports - none

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

Resolution #192

BE IT RESOLVED that the following proposition be placed on the ballot at the Annual Meeting of the qualified voters of the Hampton Bays Union Free School District, to be conducted on May 21, 2013:

PROPOSITION

Shall the Hampton Bays Union Free School District modify its transportation eligibility limit for students in kindergarten, effective July 1, 2013, from the no limit for kindergarten students to a one (1) mile transportation limit, which will result in a savings to the District?

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized and directed to publish this proposition in the Legal Notice of Annual Meeting, Election and Vote in the designated paper

4 aye

On a motion by Ms. Capuano, seconded by Mr. Joslin, the following resolution was offered:

Resolution #193

BE IT RESOLVED, that the Board of Education approves the attached Notice of Public Hearing, Election and Annual District Meeting to be published April 4th, April 18th, May 2nd, and May 16th, 2013 in the Southampton Press Western Edition (see Appendix #1).

4 aye

On a motion by Mr. Booth, seconded by Mr. Joslin, the following resolution was offered:

Resolution #194

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the terms and appropriated funds necessary for Supplemental Memorandums of Agreement dated March 4, 2013 between the District and the Hampton Bays Teachers' Association as presented to the Board at this meeting for the purposes of a staff calendar adjustment due to Super Storm Sandy and the inclusion of co-curricular position, Select Choir. A copy of shall be incorporated by reference within the minutes of this meeting.

4 aye

PUBLIC COMMENT – Mr. Russell C. Jones

ADJOURNMENT

On a motion by Ms. Capuano, seconded by Mr. Joslin, the Business meeting adjourned at 7:50 PM.

4 aye

Respectfully submitted,

**District Clerk
Anna Marie Rojas**