

**HAMPTON BAYS UNION FREE SCHOOL DISTRICT**

**DATE:** June 11, 2013 **KIND OF MEETING:** Business  
**LOCATION:** High School Library **PRESIDING OFFICER:** President  
**MEMBERS PRESENT:** Doug Oakland, Chris Garvey, Dot Capuano, Warren Booth  
 Richard Joslin  
**MEMBERS ABSENT:** None  
**OTHERS PRESENT:** Lars Clemensen, Larry Luce, Anna Marie Rojas  
**CALL TO ORDER:** 5:00 PM  
**ADJOURN TO EXECUTIVE SESSION:** 5:02 PM  
**RESUME BUSINESS MEETING:** 7:00 PM  
**ADJOURNMENT:** 8:48 PM

<b>Resolution #</b>	<b>Description</b>	<b>Outcome</b>
Resolution #237	Approval of Order of Agenda	Passed
Resolution #238	Approval of Minutes	Passed
Resolution #239	Tenure Appointments (Balistreri, Garofola, Kappers, Loewenthal, Maresca, O'Toole, Pendlebury, Piliero, Postiglione, Strano)	Passed
Resolution #240	Approval of Contracts	Passed
Resolution #241	Budget Transfers	Passed
Resolution # 242	Financial Reports	Passed
Resolution #243	Approval of Tax Anticipation Notes (TAN)	Passed
Resolution #244	SEQRA Resolution	Passed
Resolution #245	Approval of CSE/CPSE Services	Passed
Resolution #246	Leaves of Absence (Renna-Summer School)	Passed
Resolution #247	Approval of Co-Curricular Appointments	Passed
Resolution #248	Approval of Substitute Teachers	Passed
Resolution #249	CSEA Resignations (Allen (Retirement) Hughes)	Passed
Resolution #250	Approval of Substitute Support Positions	Passed

Minutes of the June 11, 2013 BOE Business Mtg

<b>Resolution #251</b>	<b>Approval of Board of Education Meetings for the 2013-2014 School Year</b>	<b>Passed</b>
<b>Resolution #252</b>	<b>Approval of Terms and Conditions (Ferrari)</b>	<b>Passed</b>

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Mr. Oakland called the Business meeting to order at 5:00 PM.

On a motion by Mr. Booth, seconded by Mr. Joslin, the Business meeting adjourned to Executive Session at 5:02 PM to discuss a specific personnel matter.

On a motion by Mr. Garvey, and seconded by Mr. Booth, the Business meeting resumed.

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

Resolution #237

BE IT RESOLVED, that the Board of Education approves the order of the agenda.

5 aye

**CLERK'S REPORT**

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

Resolution #238

BE IT RESOLVED that the Board of Education accepts minutes of the Business Meeting held Tuesday, May 14, 2013, the Special Meeting held Tuesday, May 21, 2013 and the Special Meeting held Monday, June 3, 2013.

5 aye

**PUBLIC COMMENT – none**

**SUPERINTENDENT'S REPORT**

Lars Clemensen spoke about the following:

- Positive Budget Vote
- Rich Joslin and Kevin Springer were elected
- Flag Ceremony Friday June 14, 2013
- Hampton Bays will be hosting a Valedictorian/Salutatorian Celebration with Senator LaValle and the East End School Districts
- Eight Grade Moving Up
- High School Graduation
- Congressman Tim Bishop is the Commencement Speaker

- Good Ground Park
- Tiana Pines
- Canoe Place Inn
- Hidden Cove Homeless Shelter
- Doc Fallot Varsity Awards

#### PRESENTATIONS

##### Students of the Month- May and June

- Cole Meyer - Elementary School –May
- Laila DeRosa - Elementary School – June
- Wendy Moreno - Middle School – May
- Cristian Loaiza - Middle School –June
- Mia Fasanella - High School –May
- Jason Kozofsky - High School - June

Mr. Clemensen, Mr. Meyer, Mr. Schug and Mr. Richardt acknowledged the retiree from this year:

- Margaret Allen
- Madeline Dannewitz
- Ralph Hubbard
- Mary Ann Sharpe
- Valentine Stype

Mr. Clemensen spoke about Doug Oakland, as this was his last Board of Education Meeting and all his and the administrations accomplishments.

Mr. Meyer, Mr. Schug and Mr. Richardt presented the tenure candidates.

On a motion by Mr. Booth, seconded by Ms. Capuano, the following resolution was offered:

#### Resolution #239

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following individuals be granted tenure in accordance with Chapter I of the Board of Regents of the New York State Education Law and;

WHEREAS, the Board of Education is in accordance with such recommendation,

BE IT RESOLVED, that the following individuals be granted tenure in the special subject tenure area indicated effective September 1, 2013, unless otherwise noted:

- Matthew Balistreri - § 30-1.8 (10) Industrial Arts - General
- Scott Garofola – § 30-1.8 (a) (7) Special Education
- Megan Kappers – § 30-1.5 Elementary
- Teresa Loewenthal – Teacher Assistant, effective March 16, 2013
- Katelyn Maresca - §30-1.7 (b) English
- Kevin O’Toole – § 30-1.7 (b) Mathematics

- Marianne L. Pendlebury – § 30-1.8 (a) (7) Special Education
- Steven Piliero - § 30-1.8 (a) (11) Music
- Adrienne Postiglione – § 30-1.8 (a) (7) Special Education
- Teresa Strano – § 30-1.7 (b) Foreign Language

5 aye

## **BUSINESS AND FINANCE**

**Mr. Luce spoke about the following:**

- Focus on Facilities
- Cafeteria balances
- Public School acting like a business
- Moody's Investment Service

**On a motion by Mr. Garvey and seconded by Mr. Booth the following resolutions #240-#250 were offered consent agenda format:**

5 aye

### **Resolution #240**

**RESOLVED**, that the Board of Education, upon the recommendation of Larry Luce, School Business Administrator, approves the following contracts for the school year indicated, such contracts shall be incorporated by reference within the minutes of this meeting:

1. Health Service Contract with Bridgehampton Union Free School District for the 2012-2013 school year as per the attached documentation.
2. Helping Hands Children Services for consultations services for the 2013-2014 school year, as per the attached documentation.
3. Child Development Center of the Hamptons extended school year program for 2013-2104, as per the attached documentation.
4. Special Education Services Contract for 2012-2013 with Riverhead Central School District, as per the attached documentation.
5. Service Agreement with Mattituck-Cutchogue UFSD for the 2013-2014 school year as per the attached documentation.
6. Special Education Services Contract with Center Moriches UFSD for the 2013-2014 school year, as per the attached documentation.
7. Three Village Psychological Services for Autism/Behavioral consultant services for the 2013-2104 school year, as per the attached documentation.
8. Career and Employment Options, Inc. for transitional services, for the 2013-2014 school year as per the attached documentation.
9. Diana Yastrzemski for American Sign Language services for the 2013-2014 school year, as per the attached documentation.
10. Health Source Group for health care professionals, for the 2013-2104 school year, as per the attached documentation.
11. Out East Therapy of New York for Occupational Therapy, Physical Therapy, Speech and Language Pathology, Registered Nurse and Psychology Services for home instruction and school instruction the 2013-2014 school year, as per the attached documentation.
12. Metro Therapy for therapy services for the 2013-2014 school year as per the attached documentation.

13. Complete Rehab to provide related services for the 2013-2014 school year as per the attached documentation.
14. Islip Tutoring Services, Inc. to provide tutoring services for the 2013-2014 school year as per the attached documentation.
15. LuAnn Leno for Physical Therapy services for the 2013-2014 school year as per the attached documentation.
16. Lease Agreement with ES BOCES for use of classrooms at the High School, from September 2013 through June 2014, as per the attached documentation.

**Resolution #241**

**BE IT RESOLVED**, that upon the recommendation of the School business Administrator, Larry Luce, that Board of Education approves the following budget transfers:

1. \$34,315 to adjust for fuel oil, as per the attached documentation.
2. \$97,783 for adjust for insurances, as per the attached documentation.
3. \$90,952.54 to adjust for teacher moves, as per the attached documentation.
4. \$16,456 to adjust for Special Education costs, as per the attached documentation.

**Resolution #242**

It is recommended by Larry Luce, School Business Administrator, that the following reports be accepted by the Board of Education:

Budget Transfer Report – May 2013  
Appropriation Status Report – May 2013  
Warrant Reports – May 2013  
Cash Disbursements – May 2013  
Treasurer’s Monthly Report – April 2013  
Revenue Budget Status Report – General – May 2013  
Revenue Budget Status Report – Cafeteria –May 2013  
Appropriation Status Report- Cafeteria - May 2013  
Capital Fund Appropriations Report – May 2013  
Capital Fund Revenue Report – May 2013  
Special Aid Fund Appropriations Report- May 2013  
Fund Balance General Fund – May 2013  
Trial Balance General Fund – May 2013  
Trial Balance School Lunch Fund –May 2013  
Trial Balance Capital Fund – May 2013  
Trial Balance Trust and Agency Fund – May 2013  
Trial Balance Extracurricular Activities Fund – May 2013  
Cash Flow Report –May 2013  
Students Accounts Report – May 2013  
Students Accounts Quarterly – May 2013  
Internal Claims Audit Report – May 2013  
Student Enrollment Report –May 2013

**Resolution #2243**

**RESOLVED BY THE BOARD OF EDUCATION OF HAMPTON BAYS UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:**

**Section 1.** Tax Anticipation Notes (herein called "Notes") of Hampton Bays Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

**Section 2.** The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

**Section 3.** The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

**Section 4.** Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

**Section 5.** The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

**Section 6.** This resolution shall take effect immediately

Resolution #244

WHEREAS, the Board of Education desires to embark upon the District Wide Energy Performance Contract (Project), listed in attachment A hereto; and  
WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Project and has determined that the project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations;**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and**

**BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Project on attachment A hereto is a Type II Action, pending the approval of the New York State Office of Parks, Recreation and Historic Preservation, requires no further review under SEQRA; and**

**BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of said projects from the New York State Education Department.**

#### **STUDENT SERVICES**

##### **Resolution #245**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, arranges for the placement of students with disabilities as presented to the Board.**

#### **PERSONNEL**

##### **Resolution #246**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following individual:**

<b>Pam Renna</b>	<b>Summer School Special Education Teacher</b>
<b>Effective:</b>	<b>July 1, 2013 through August 12, 2013</b>
<b>Reason:</b>	<b>Personal</b>

##### **Resolution #247**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following co-curricular appointments for the 2012/2013 school year:**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
<b>1. Robin Mancuso</b>	<b>Mentor Coordinator</b>	<b>\$1725</b>
<b>2. David Goodman</b>	<b>AIS- Math</b>	<b>\$38.33/hour</b>

##### **Resolution #248**

**RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Substitute Teacher positions at \$100.00**



for Certified Teachers and \$90.00 for Non Certified Teachers for the 2012/2013 school year:

<u>Name</u>	<u>Certification</u>	
1. Rosemary Militano	Non Certified	\$90/day

**Resolution #249**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignations of the following individuals:

1. Margaret Allen                      Kindergarten Aide  
    Effective:                      June 21, 2013  
    Reason:                      Retirement
2. Jacqueline Hughes                      Nurse  
    Effective:                      May 31, 2013

**Resolution #250**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitute support staff for the 2012/13 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
1. Tarrin Joslin	Teacher Aide	\$13.88

**BOARD OF EDUCATION**

Sub Committee Reports - none

On a motion by Mr. Garvey, seconded by Ms. Capuano, the following resolution was offered:

**Resolution #251**

**BE IT RESOLVED**, that the Board of Education approves the following schedule of public Board Meetings for the 2013-14 school year. All meetings will take place at the High School Library at 7 PM unless otherwise posted:

- |                    |   |
|--------------------|---|
| July 2, 2013       | Middle School Library (Reorganizational & Business) |
| August 13, 2013    | Hampton Bays Public Library                         |
| September 10, 2013 |   |
| October 8, 2013    |   |
| November 12, 2013  |   |
| December 10, 2013  |   |
| January 14, 2014   |   |
| February 11, 2014  |   |
| March 11, 2014     |   |
| April 8, 2014      |   |
| May 13, 2014       |   |
| June 10, 2014      |   |

**On a motion by Mr. Garvey, seconded by Mr. Joslin, the following resolution was offered:**

**Resolution #252**

**RESOLVED, that the Board of Education hereby approves the Terms and Conditions of Denise Ferrari, Occupational Therapist, and allows the Superintendent of Schools to sign the agreement, as per the attached documentation.**

**5 aye**

**PUBLIC COMMENT – None**

**ADJOURNMENT**

**On a motion by Mr. Garvey, seconded by Ms. Capuano, the Business meeting adjourned at 8:48 PM.**

**5 aye**

**Respectfully submitted,**

**District Clerk  
Anna Marie Rojas**